

June 2006

Welcome to the June issue of Opportunities Abroad.

This issue has over 260 opportunities from a range of development, aid, mission agencies and recruiters specializing in international aid and development.

As always, we list basic information about each vacancy; a job title, a brief description, country of placement and an agency code. If you meet the criteria or wish to know more about the vacancy contact the agency direct, simply look up the agency code on the back pages. Please remember to mention *Opportunities Abroad* when you contact them! If you have Internet access then you may benefit from visiting the agency website, (if they have one), new jobs are often advertised there first and growing number of organisations offer online application forms.

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**MANAGEMENT**

**Assistant Country Director - Programmes**

Contract 2 years. Person Specification: Essential: Tertiary level education in development/social science. At least five years overseas experience of development work, including considerable staff management and development/team building, as well as managing a portfolio of programmes. Strong leadership skills. Skills in delegation, time management and prioritising. Ability and willingness to work as part of a multi-cultural team. Motivation to visit field sites regularly. A sensitive approach to advising and mentoring project staff and partners. Fluent re written and verbal communication skills in English and French. Dynamic and willing to take initiative to complete assigned tasks. Computer literate. Ability to manage time and meet deadlines. Desirable: Professional qualification in training. Experience with Concern Worldwide programmes, policies and procedures (or those of another comparable international NGO). Full details and application on our web site. Ref: *KC/ACD-P/BUR*

***Bujumbura, Burundi***

9/7/2006 CW/Ire

**Assistant Country Director Programmes**

Person Specification: Essential: Post graduate degree in development, social science or related discipline. Academic qualification should display the ability to think and communicate clearly, capacity of forward planning and logical approach to complex issues. A minimum of three years overseas experience in a senior programme development and management or related position. Understanding and proven application of Rights Based Approach, partnership and capacity building. Ability to interact and work with programme teams and partner organisations at all levels. Experience of developing local institutions, networking and training/facilitation skills Experience of staff management and development. Leadership and the ability to manage change effectively. Ability to organise and plan effectively. Ability and willingness to work as part of multi-cultural team. Excellent interpersonal and diplomacy skills and a sensitive approach to advising and mentoring programme staff and partner. Excellent report writing skills. Excellent English language skills (written and spoken) Dynamic and willing to take initiative to complete assigned tasks. Desirable: Further qualification or training in areas such as sustainable livelihoods, participatory community development, programme management, rural development. Knowledge of Angola and the Southern Africa sub Regional context. Portuguese language skill an advantage. Apply through the web site. Ref: *DT/ACD P /2-05*

***Huambo, Angola***

9/6/2006 CW/Ire

**Deputy Director, Administration and Finance**

End Child Prostitution, Child Pornography and Trafficking in Children for sexual purposes (ECPAT), Network of coalitions combating sexual commercial exploitation of children. Essential: 1. At least five years management experience with international NGOs or governmental organization; 2. Master or Doctorate level university degree or equivalent experience; 3. Demonstrated capacity for managing the financial operations and administration of a complex multi-I partner organizational structure; 4. Demonstrated capacity to manage a large team of culturally diverse individuals; 5. Demonstrated experience in planning, managing and developing human resources within all levels of the organization; 6. Proven ability in assessing organizational development to support a global programme in order to meet the organizational needs; 7. Excellent skills in managing annual and multi-year budgetary planning, monitoring and reporting; 8. Demonstrated interest and capacity to contribute to organizational development and institutional strengthening; 9. Strong leadership and decision-making skills; 10. Strong communication skills and familiarity with civil society networking; 11. Demonstrated ability to work with multi-cultural teams and to show leadership and decision-making within a participatory framework; 12. Excellent computer skills, including strong knowledge of Microsoft Office applications and a familiarity with information technology in general and the Internet; and, 13. High-level English language skills especially in writing and editing of documents. Desirable: 1. Knowledge of child rights, human rights issues at the international level; 2. Ability to communicate effectively in another major language used by members of the ECPAT network (mainly Spanish and French); 3. Experience in network building and development. Salary and benefits: Salary: starting from USD 2,333 to USD 2,977 per month depending on the qualification and experience. Worldwide medical insurance. Transportation from country of nationality/residence to Thailand and back. Service Allowance: 7% of total salary paid during the contract (subject to satisfactory completion of the contract). Shipping Allowance. Accommodation Allowance. Education Allowance for Children. Vacancies Contact: [vacancy@ecpat.net](mailto:vacancy@ecpat.net)

***Bangkok, Thailand***

20/6/2006 \*

**Iraq Country Coordinator**

Qualifications required :. Previous experience in a high management position. Project management experience (management, planning, staff development and training skills) in emergency / development programs. Strong organizational skills. Strong negotiation and interpersonal abilities. Extensive fundraising and representational experience. Proven capabilities in leadership required. Excellent skills in written and oral English. Conditions : Salaried status. Salary grade 1 according to experience + local indemnity. Accommodation, food and transportation ensured by ACTED. Insurances, repatriation ensured by ACTED. Further information regarding security and situation on the field

available during the interview process. Vacancies Contact Applications, in English, should include a resume, a cover letter and 3 references. Applications should be submitted to: Audrey Caillaud, chargée du recrutement E-mail: jobs@acted.org; ACTED; 33, rue Godot de Mauroy ; 75009 Paris ; France.

**Amman, Jordan** 29/6/2006 **ACTED**

**Product & Market Development Director**

Save the Children UK is a great organisation, with the potential to be even greater - as the world's leading independent international children's charity. We are setting ourselves ambitious targets, including plans to substantially increase our income, so we can inspire really dramatic change for children worldwide. To underpin our plans for growth we're looking for dynamic lateral thinkers with impressively high levels of drive, energy and imagination, who have the vision to make a difference and a proven track record to back it up. Inspirational leaders with the charisma and credibility to make a real and lasting difference in this distinctly high profile position. People like you. Your brief will be to develop and implement compelling new products and propositions to potential and existing donors. You will have the passion and drive to not only create sector leading products but galvanise the whole organisation to deliver them. As a senior leader you will own the process from conception to delivery - establishing rigorous performance monitoring procedures and impactful launch programmes. To succeed, you'll have an impressive track record of developing ground-breaking products in the financial services, retail, IT or fundraising sectors - at least 3 years of which should have been gained at senior level. You will also be able to deliver under the pressure of challenging targets. Further information If you have the qualities we seek, you'd be hard pressed to find a role that offers more in the way of professional scope and personal satisfaction. If you can inspire dramatic change for children, then please visit our site for further information and download an information pack or ring our recruitment agency - Veredus - 24-hour response line on +44 (0)20 7931 6328 quoting reference 9381. Alternatively, for an informal and confidential discussion about this role, please call Sandra Hamovic on +44 (0)20 7932 4372 or Penny Wood on +44 (0)20 7932 4260 at Veredus. Please only apply to this role through our recruitment agency Veredus. Do not apply via the 'Apply Now' button on our website. *Ref: 9381*

**UK** 5/6/2006 \*

**Program Director**

JumpStart International is a humanitarian organization dedicated to building peace through providing economic and educational opportunities for individuals to become self-sufficient. We are committed to implementing employment and training programs through construction and engineering projects that actively build and rebuild sustainable communities. Reporting to the Executive Director, and working directly with JumpStart's headquarter management team, the Program Director will be responsible for programmatic project development and implementation and will act as JumpStart's representative to carry out programs and activities that reflect JumpStart's mission and objectives. JumpStart currently has programs in Iraq and Gaza, Palestine. Program Development and Management: Provide direction, vision and strategic leadership for JumpStart's international initiatives through program development, implementation, and evaluation. Generate proposals and secure funding for program initiatives. Develop strategic alliances and act as a point of contact between local and international partner NGOs and organizations, and government and funding agencies and officials. Work in conjunction with the headquarter management team to manage JumpStart's international operations and hire appropriate personnel. Define deliverables for and direct international and local program management staff to apply strategic direction to projects. Enable healthy organizational growth and accountability through leadership and effective consultation and oversight of local and international staff on fiscal and operational management including: strategic and operational planning, security, budgeting, policy and program implementation, fiscal monitoring and evaluation, and human and financial resource allocation. Engage donors and other stakeholders, volunteers and advisors. Requires: A proactive team player, motivated by sustainable development, innovation and business development, corporate responsibility and social entrepreneurship. Proven results-oriented project team leader who is diplomatic and committed to high performance delivery and had the ability to lead and motivate a team. Experience in marketing, fundraising, grant management and reporting. Accomplished communicator and presenter with proven ability and experience in writing proposals and development of business plans. Understanding of global challenges for developing countries, public private partnerships, and sustainability. Minimum of bachelor's degree or equivalent and 3-5 years of international development/ NGO experience, experience working with a board of directors, international community and project development experience and knowledge of the Middle East. Ability and willingness to communicate and affirm JumpStart International's principles and objectives. Extensive travel and willingness to stay for extended periods of time overseas to provide oversight and management of programs. Pragmatic, with ability to prioritize and manage expectations in demanding and changing environments strong analytical and problem solving ability. Credibility to influence and communicate across diverse cultures and form lasting relationships. Experience having lived or worked in developing countries and some foreign language ability particularly Arabic. Vacancies Contact JumpStartHQ@mac.com

**Atlanta, Ga USA** 11/6/2006 \*

**ADMINISTRATION**

**Accountants**

Qualified Accountants to help in Finance.

**Ludhiana, India** † **FOL**

**Admin / Finance Officer**

Requirements: Qualified accountant Strong administrative skills Experience in proposal and report writing (Not essential but helpful) Staff management and personnel skills Teaching skills (Not essential but helpful) RedR, APSO training advantageous

**Malawi** **GOAL**

**Administrator**

Requirements: Qualifications and training in Accountancy or Degree in Economics. Extensive experience in book keeping essential. Direct experience of staff management (wages, expenses), management of suppliers and contact with banking institutions preferred. Computer skills: Word, Excel. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan, Sierra Leone** **EM/IT**

**Advocacy Advisor**

Objective of the Job: The job-holder will use all available opportunities to build the capacity of others, particularly UMN partners, and including UMN staff, in the area of Advocacy in order to promote a sound technical foundation for all of UMN's work with various partners. The Technical Advisor will be focused at the cluster level although she/he may at times work with other cluster partners, and at the National level. Qualifications and Experience: BA or relevant training and experience. Facilitation, interpersonal relation and listening skills. Must be willing to travel by small plane, bus, and foot to remote areas of Nepal. Have training in, and applied Advocacy tools in the field. Have demonstrated self-motivation and the motivation of others. Familiar with Microsoft Word and Excel. Skills, Attitudes, Behaviours: A good trainer, eager to build the capacity of others. Good communication skills, both written and verbal, in order to present technical information in an appropriate manner. Proactive, searching out opportunities for influence. Seeking to model the UMN values. Good persuading & influencing skills. Social skills necessary to build effective working relationships with a broad range of people. Contact: Gabrielle Grace.

**Nepal** † **MC**

**Advocacy and Research Officer**

Advocacy and research officer, Defence for Children International - Palestine Section (DCI-Palestine). DCI-Palestine was established in 1992 as an international affiliate of the Geneva-based NGO Defence for Children International, which has consultative status with UNICEF, UNESCO and the Council of Europe. DCI-Palestine focuses exclusively on investigating and documenting violations of children's rights, both individual and collective. DCI is looking to improve its data collection methods in order to strengthen its legal and advocacy programmes, and you will be involved in DCI's Research & Advocacy Unit, helping to raise international awareness of violations against Palestinian children's rights, including improving media coverage, and with the Documentation Unit, establishing accurate and rigorous methods of information gathering that can be organised, analysed and synthesised into advocacy campaigns. You should have a Masters related to International Human Rights/International Relations/Social Sciences, together with experience in international human/child rights work, including knowledge of data gathering, proven research and writing skills, and the ability to manage stress in both work and daily life. *Ref: PAL/24*

**Palestine** **IS**

**Advocacy Manager**

The Bill & Melinda Gates Foundation has committed USD200 million to prevent the spread of HIV in India, through its India AIDS initiative, Avahan. Avahan's prevention programs are focused on those most at risk of contracting and spreading HIV, in the six highest-prevalence states and along the nation's highways. Avahan grantees are expanding access to proven HIV prevention programs using a comprehensive, evidence-based approach, which includes behavior change and condom promotion programs; community mobilization; and treatment of sexually transmitted infections (STIs). The program also includes supporting initiatives in capacity raising, research and impact measurement. Advocacy is a core strategic initiative of the project. Avahan supports efforts to create an enabling environment by galvanizing political and societal leaders, increasing resources, reducing AIDS related stigma, and addressing critical policy barriers. Advocacy activities also build support for the Avahan program and other interventions aimed at HIV prevention among sex workers and their clients and other high risk behavior groups. Increasing the quality and quantity of media coverage of HIV/AIDS in India is a key

priority in order to improve public dialogue and inform policy makers. Responsibilities: Shape and lead the international, national, state and district level advocacy activities of the Avahan team. Work closely with grantees and partners to inform and mobilize key stakeholders including the government, donors, societal leaders, vulnerable communities and people living with HIV/AIDS. Manage a USD10-20M portfolio of advocacy grants and align grantee effort to maximize impact. Review grant proposals and provide recommendations for funding. Oversee internal grant processes, portfolio progress, and budget planning. Conceive and develop new advocacy grant projects based on a rigorous assessment and clear, strategic and innovative planning. Identify opportunities for the development of strategic alliances that increase visibility and leadership, offer compelling evidence, boost political will and bring new resources and expertise to bear on HIV/AIDS in India. Conduct ongoing outreach to health and development-related journalists, editors, broadcasters and publishers to build relationships with key media outlets and promote HIV/AIDS related coverage. Manage PR firm and oversee major events and grant announcements. Manage important stories and provide crisis communications support. Develop advocacy reports and materials that clarify critical issues and program priorities for key audiences. Assist Avahan Director with Board relations and manage other key relationships. Foster relationships with key stakeholders in the Indian setting (e.g., government, donors, media, civil society) and represent Avahan's agenda and perspectives in a variety of settings. Qualifications: Masters degree in Public Policy, Public Health, Business or related degree and a minimum of 7 years experience in an advocacy or management role. Experience designing, managing and implementing strategies and plans for a broad range of initiatives, ideally relating to advocacy for global health or development issues. Experience in global health or development issues is preferred. Experience with grant review and evaluation, and program design and implementation is preferred. Demonstrated ability to identify, establish and maintain effective working relationships with critical media contacts and experience as a spokesperson in roles requiring knowledge of a broad range of complex and technical issues. Excellent command of English language and superb written and oral communication skills, in positions requiring diplomacy in communicating with a broad and diverse audience, is required. Proficiency in Hindi and/or other Indian languages strongly preferred. Indian national preferred but foreign nationals with significant cross-cultural experience will be considered. Demonstrated success in roles requiring logical, systematic thinking while managing multiple priorities in a highly dynamic environment. Ability to travel 25%. The Advocacy Manager reports to the Avahan Director and works out of the Delhi office. For more information about Avahan, please visit: <http://www.gatesfoundation.org/GlobalHealth/HIVAIDSTB/IndiaAIDSInitiative/default.htm>

**New Delhi, India** 5/6/2006 \*

**Area Coordinator**

Essential : Master in Development. Experience in managing and developing partnership programmes. Training and facilitation skills. Project Management experience. Significant experience in logistical management and administration. Desirable: Experience in working with local partners, both NGOs and local government authorities.

**Indonesia** CW/Ire

**Area Coordinator**

To provide line management and support to all non-emergency programmes in Tahoua Region and ensure they are developed and implemented in line with proposals, Concern policy and the country strategic plan. As a member of Concern Niger's Senior Management Team, represent Concern Tahoua at a regional level and contribute to the development of Concern Niger's national programme in achieving its mission and strategic objectives Represent Concern in dealings with government, community leaders, local partners and other international actors in Tahoua region. To manage and take responsibility for all aspects of the education, emergency and health programmes in Tahoua region through support to local partners, with support from Concern's advisors. Ensure that the programmes are implemented in line with existing proposals and that the desired impact is being achieved. Coordinate the research and develop new proposals including the production of log-frames and budgets and ensure all stakeholders (communities, government and partners) are involved in all aspects of programme development, implementation and monitoring. Work closely with programme advisors and other members of Country Management to ensure Concern's programmes and systems have the greatest impact through adherence to good practice, the promotion of innovation and the establishment of strong communication. Essential personal skills: To manage and take responsibility for all aspects of the education, emergency and health programmes in Tahoua region through support to local partners, with support from Concern's advisors. Ensure that the programmes are implemented in line with existing proposals and that the desired impact is being achieved. Coordinate the research and develop new proposals including the production of log-frames and budgets and ensure all stakeholders (communities, government and partners) are involved in all aspects of programme development, implementation and monitoring. Work closely with programme advisors and other members of Country Management to ensure Concern's programmes and systems have the greatest impact through adherence to good practice, the promotion of innovation and the establishment of strong communication. For more information, please go to our website. Ref: DT/ACO/NIG/2-3

**Niger** CW/Ire

**Area Manager - Kasongo**

Essential: Masters degree in agronomy, agricultural economics, development studies or a related field. Overseas experience, preferably in Africa, working for an international NGO. Three years experience managing nutrition and/or food security programme working through local development actors (community-based organisations and/or local associations). A conceptual understanding of the livelihoods security framework. Fluent English, and Kiswahili or French - Min fluency in 2 languages with proficiency in the 3rd language. Ref: I/DRC/AM/06

**DRCongo** CW/Ire

**Branch Office Capacity Builder**

General Union of Disabled Palestinians (GUDP), Ramallah. GUDP was founded in the early 1980s. Its activities focus on raising awareness of disabled peoples' rights, challenging attitudes within society and lobbying government. GUDP has around 8000 members and 10 branches, comprised mainly of enthusiastic and committed volunteers. It is now looking to strengthen its internal management systems including building relationships between the central and branch offices, enabling it to be more solvent and more effective. Working with GUDP board members, staff and volunteers, your role as central office capacity builder will involve helping to develop the organisational capacity of GUDP in terms of strategic planning and monitoring and evaluation, and in establishing organisational policies and regulations applying to all branches. As branch office capacity builder, your role will be to work with branch officers on strategies for raising funds, conducting advocacy campaigns and long term planning. Both posts require have a relevant academic background, together with at least 2 years' experience in NGO management, policy development and training, together with strong skills in communication and problem solving, dedication and patience, sensitivity to Palestinian culture, and spoken Arabic. Ref: PAL 28

**Palestine** IS

**Camp Coordinator**

Mornei, North Sudan. Job Contract 2 Years. Salary TBA. Job Purpose: To coordinate as lead agency all the NGOs activities in Mornei camp based in Genenia locality, West Darfur, to ensure basic services are provided according to recognised standards. To support the local government authorities (HAC) who are responsible for managing Mornei camp. To coordinate and manage all Concern's interventions in Mornei camp and its environs. To coordinate as lead agency all the NGOs activities in Mornei camp based in Genenia locality, West Darfur, to ensure basic services are provided according to recognised standards. To support the local government authorities (HAC) who are responsible for managing Mornei camp. To coordinate and manage all Concern's interventions in Mornei camp and its environs. Overall responsible for camp coordination and the management of Concern's emergency projects in Genenia locality in line with Concern policies, approaches and best practice. Camp Coordination. Overall coordination of the activities implemented by Concern and other INGO, NNGO, GoS agencies and UN organization in Mornei Camp specifically to coordinate Physical Site Planning. Registration update and tracking system on movements of IDPs. IDP management: Camp level representation with government authorities, donors, other agencies (inc UN) and programme participants. Ref: SM/CCO/NS 1-12

**Sudan** CW/Ire

**Campaign Coordinator**

Campaign Coordinator, Birzeit University Public Relations Office Right to Education Campaign, Ramallah. The campaign, run by Birzeit University, seeks to raise awareness about the range of obstacles that students at all levels of the Palestinian education sector face simply in order to continue their education. These have included the closure/destruction of Institutes, the injury/arrest of students and teachers, and most commonly, the daily challenge of access that is the result of Israel's policy of internal sieges, closures and curfews. Your role will involve constant monitoring and research (gathering data from a variety of sources on issues involving Palestinian student access); helping to build a national campaign that involves increasing numbers of students, and project management of related activities (eg exhibitions). This is a role for a highly motivated person who is committed to the rights and empowerment of students in Palestine. You should have a relevant academic background together with at least two years' experience in campaigning and advocacy work, proven research and communication skills, fluent English, and (preferably) some spoken Arabic. Ref: PAL/25

**Palestine** IS

**Capacity Builder**

Capacity builder - human rights/indigenous rights, CIPOAP: Central Indígena de los Pueblos Originarios de la Amazonía de Pando. You will be involved in defending the territorial interests, the autonomous administration and the development of the indigenous peoples and communities of Pando, Bolivia. CIPOAP is an umbrella organisation of several indigenous peoples of the Bolivian Amazon region. Working closely with the representatives of CIPOAP, Fundación Étnica and UDAIPO, and with local indigenous organisations, you will provide a theoretical content to courses and participate in their practical implementation. The post requires a degree in Social and Cultural Anthropology or related area and experience in indigenous and sustainable development issues. A good level of Spanish, computer skills and the ability to drive are an advantage. Ref: BOL/25

**Bolivia** IS

**Capacity Builder**

Mexico Capacity builder, Casa Amiga Centro de Crisis A.C, Ciudad Juárez, Chihuahua. In a region where violent crime generally is prevalent, Juárez City has become notorious for the high levels of crime against women, including the murders of approximately 400 young women in the past twelve years (50% killed by their partners or spouses). Casa Amiga Centro de Crisis A.C was set up in 1999 to provide psychological, medical and legal support to victims of domestic violence, and to engage with schools, workplaces and society in general, raising awareness of inequality and promoting a culture of respect and cooperation between men and women. Casa Amiga is made up of a committed multidisciplinary team. Your role will be to help Casa Amiga develop its organisational capacity and you will contribute to project planning, fundraising, and the development of its database. The post requires someone with a background in organisational development, including experience in fundraising, data collection and management, and proficient Spanish. This is a one year contract offered under the following conditions: 1 year contract, USD800 monthly living allowance, accommodation, medical & personal insurance, return flights, 20 days' annual leave. *Ref: MX01*

Mexico **IS**

**Coaching for Hope Coordinator**

Coaching for Hope is a new scheme initiated by International service which aims to use football and art as a force for good in the developing world and to raise awareness of development issues amongst new audiences in the UK. It targets two groups of young people: youth workers and disadvantaged children. The youth workers get football coaching tuition from top UK coaches, as well as training in HIV/Aids prevention. The disadvantaged children take part in football workshops which help build confidence and self esteem as well as art education sessions that provide an opportunity for self expression. After highly successful pilot projects involving (in Burkina) three UK Championship Clubs (Hull City FC, Brighton & Hove Albion FC and QPR), and (in Mali) two of the FA's most experienced football coaches, your role will be to help the project continue to grow and to help ensure that each scheme has a sustainable, long term impact. You will maintain contact with the local coaches who have been through the CFH course and support them in their efforts to use what they have learned in their work with children and young people. You will also be required to build relationships with organisations working with young people; develop links with local networks related to HIV/AIDS, child protection and sport; and organise the logistical aspects of the regular CFH schools. These are exciting and challenging posts for dynamic individuals with a passion for development and football. You should have experience of football coaching at a community level; knowledge/understanding of development issues through study/personal experience; excellent communication skills including training experience in social issues such as HIV; and good computer Good French highly desirable. *Ref: MAL/19*

Mali **IS**

**Country Accountant**

Essential: ACA/ACCA/CIMA accredited. Two year's experience working as an accountant in a finance function is essential, preferably in a management accounting environment. General management experience is required. Candidates should be self-motivated & have experience of planning & delegating work within a team environment. Must be computer literate with a comprehensive knowledge of MS Excel & accounts packages. Good communication & team building skills. Relevant overseas experience with an NGO. Desirable: Chartered member of recognised Accountancy Institution. Knowledge of development issues & concepts. Experience of working in an insecure environment. Flexible and adaptable, able to prioritise and handle a diverse and heavy workload, ability to work as part of a team. Analytical and problem solving skills, ability to work under pressure often to strict deadlines, methodical and thorough and capacity building and training skills. *Ref: JH/CA/AFG 2-11*

Afghanistan **CW/Ire**

**Country Accountant**

The purpose of the Country Accountant position is to be responsible for effective financial management of the Concern Angola country program. The Country Accountant has overall policy and management responsibility for the finance and accounting functions of the country program including general accounting controllership, finance staff management and training, treasury, and budget functions guidelines and advising senior management on security policies and procedures. Essential: Fully qualified accountant (ACCA or CPA). At least two years work experience as an accountant. Audit experience. Ability and willingness to work as part of a multi-cultural team. A sensitive approach to advising / mentoring programme staff. Dynamic and willing to take initiative to complete tasks assigned. Computer knowledge/financial packages. Desirable: Training course for major donors such as EU or USAID would be an advantage. Previous experience with Concern systems and conducting internal audits. Portuguese language skills. Ability and willingness to work as part of a multi-cultural team. A sensitive approach to advising / mentoring programme staff. Dynamic and willing to take initiative to complete tasks assigned. *Ref: DT/CA/NA 2-11*

Angola **CW/Ire**

**Development Officer**

To supervise the development programmes of the Methodist Church in Sierra Leone and act as a link with NGOs. An MSc in development studies and agricultural expertise both useful. Must be normally resident in Britain or Ireland.

Sierra Leone † **MC**

**Diocesan Secretary**

Diocesan Secretary - Diocese of Aipo Rongo. Location: Diocesan Office, Mount Hagen. Responsible to: Diocesan Council and, on a day-to-day basis, the Bishop. Key Tasks:- providing advice and support for the Bishop and key Diocesan meetings, overseeing the preparation, implementation and review of Diocesan plans and budgets, ensuring appropriate administrative and financial management and support for Diocesan activities, managing the staff and resources of the Diocesan Office, ensuring the effective stewardship of Diocesan resources. To provide confidential information, advice and administrative support to the Bishop: To act as Secretary to the Diocesan Council and Diocesan Synod, and other meetings as requested by the Bishop; To execute the decisions of the Bishop, the Diocesan Council and Diocesan Synod, and ensure implementation of Diocesan Synod policies; To assist the Bishop to develop a 5-year business plan for the Diocese, and to oversee its subsequent implementation, review and development; To prepare the annual Diocesan budget and, once agreed, ensure its appropriate management and utilisation ;To co-ordinate the preparation of annual budgets for major Diocesan institutions and activities and, through the provision of appropriate training, advice and regular financial management information, help to ensure effective financial planning and management in all cost-centres. Candidates should have substantial experience and expertise in at least two of the following key areas: financial management and accounting in a busy or complex organisation; strategic planning and development and/ or project planning, development and review staff recruitment, management and development property management or the development of community-based projects as an income generation resource. Other essential requirements would include: verbal and written communication skills of the highest order. For more information go to our website.

Papua New Guinea **PNG**

**Disability Researcher**

Disability researcher (1-year post) IS - Bolivia, La Paz. In Bolivia, like many other developing countries, statistical data and research relating to the reality of disabled peoples' lives is very limited. Based at International Service's offices in La Paz, your role will be to lead a small working group, including representatives from the National Committee of Disabled People and Regional Committee of La Paz, to elaborate and implement a study looking at the situation of disabled people. This will explore the work of national and international institutions and identify strategic lines of action that will be representative of disabled peoples' knowledge and experience and will impact on their lives in a real and effective way. You should have a proven background in qualitative research, a strong commitment to disability rights, a creative, flexible and adaptable approach, competent IT skills, and good spoken and written Spanish. *Ref: BOL/33*

Bolivia **IS**

**Economic Development Specialists**

Essential Duties & Responsibilities: qualified candidates will have experience in coordinating economic and business development programs in a post-conflict environment. Candidates will have a background in encouraging business. Manage the funding (micro credit program) to community, individuals and SMEs that will provide direct social services. Support PMT and National Technical Managers and Officers (NTM/Os) through value-added input into the design, implementation, and Monitoring & Evaluation activities of the program. Work with NTM/Os to develop community capacity-building approaches that will integrate ownership and sustainability Education and/or Experience Requirements: proven ability to implement program and activities design in post conflict environments. Knowledge of USAID policies and procedures related to strategy development, project development, implementation, impact evaluation. Advanced degree plus 4-7 years relevant international experience in income generation, SME development, microfinance, and/or municipal economic policy planning. Arabic language skills a plus, English fluency a must. For more information, go to our website.

Iraq **IMC**

**Emergency Programme Advisor**

A relevant third level qualification is essential, together with some theoretical knowledge of the principles and practices of organisational management, emergency preparedness and response. Five years experience in managing/ supporting emergency programming. Analytical skills supported by good writing skills. Knowledge of project management cycle. Fluent French. *Ref: CA/EPA/07*

DRC or Uganda **CW/Ire**

**Emergency Project Manager**

Essential: Degree in Engineering - Water and Sanitation. At least 3 years experience of managing emergency response programmes; experience of working in an insecure environment, experience in developing emergency response strategies and plans; experience of working with government/INGOs/ UN agencies and local NGOs in an emergency situation. Experience in managing a Water & Sanitation Programme. *Ref: UG/EPM/09*

Uganda **CW/Ire**

**Fair Trade Specialist**

Programa de Estudios y Apoyo a la Producción (PEAP)/ Foncosol in La Paz, a Bolivian NGO working with micro-credit and community empowerment. About the Job: This is a six-month position to be based in the National Office of PEAP. The volunteer will analyze and assess the Canadian fair trade market, entry opportunities for Bolivian agriculturalists and handicraft producers as well as the certification process. The volunteer will explore partnership

opportunities locally, nationally and internationally. Tasks/Responsibilities: Skills/qualifications/experience: Extensive experience with Canadian Fair trade market (a minimum of three years); Demonstrated ability to assess market needs; Experience in training and mentoring; Able to work independently as well as collaboratively; Minimum of intermediate ability in Spanish; Excellent organization and planning skills; Experience working cross-culturally; Understanding of or experience working in a non-profit environment an asset; Knowledge of agricultural and/or handicraft production an asset; Knowledge micro-finance an asset; and Knowledge of Bolivia and/or Latin America an asset. Earliest start date: August 2006, this is a six-month placement. To Apply: Please apply online at: <http://www.cciorg.ca/west/projects/bolivia/#4>

**Bolivia**

20/7/2006 \*

**Field Logistician**

Requirements: Fluent English and the ability to work in either French or Swahili. Staff in DRC do not speak English; Relaxed attitude with good sense of humour; Thorough method of working with ability to pursue multiple tasks simultaneously to successful conclusions; Committed team player; Management ability to lead, motivate and develop staff; Willingness to accept the occasional insecurity which characterises eastern DRC; Ability to live and work in an isolated area and in conditions of limited comfort; Basic computer skills (Word, Excel); At least one year's experience working as a logistician; At least one year's experience working as a mechanic; The following experience will all be advantageous: previous NGO work, work in Africa, experience in repairing/maintaining communications equipment (Codan HF, VHF), generators, solar systems, kerosene fridges etc.

**Democratic Republic of Congo****GOAL****Finance Manager**

The finance manager is responsible for the management of the finance operations for the Human Resource and Logistical Support Program funded by USAID in Afghanistan. She/he will supervise the finance officers in Kabul. The Finance Manager will ensure that adequate and appropriate internal controls are in place to meet generally recognized accounting standards. In addition, he/she will manage all accounting, bank accounts and cash flow to ensure sufficient funds are available for effective and efficient implementation. She/he will track all project expenses and will prepare monthly financial reports for HQ. She/he will also prepare monthly and yearly budget projections and will maintain data on expenditures by line item, as well as produce and analyze budget variance reports. Under the guidance of the Director of Finance-HQ, the Finance Manager will manage all financial aspects of the USAID HRLS /Afghanistan contract for IRD and its partners and will have responsibility for the efficient implementation of the financial processes. QUALIFICATIONS: University degrees in accounting, finance, economics, or similar field (relevant experience, professional certification and another university degree may substitute for degrees mentioned). Excellent interpersonal skills, including patience, diplomacy, willingness to listen and respect for colleagues. Must be capable of working both individually and as part of a team. Prior experience as director of finance for an INGO or an international company. Proven ability to provide timely and accurate financial reports. Ability to stream-line activities and not create unnecessary work for yourself/colleagues. Willingness to travel to towns throughout Afghanistan and internationally on project business. Create supportive working relationship among all HRLS program components. Ability to work effectively in a fast-paced, stressful environment. Must be flexible, willing to perform other duties and work irregular hours. Language Skills: Excellent English communication skills, both oral and written required. Knowledge of Pashto and Dari preferred. WORK RELATIONSHIPS: Frequent contacts inside and outside IRD involving a wide range of organizations, including GO Afghanistan and USAID. High degree of integrity and amiable disposition are desirable in building appropriate internal and external relationships. SUPERVISION: Supervises all staff and consultants employed by IRD in Afghanistan. REPORTING: Reports to CoP in the field and CFO in HQ. To apply: Please submit your cover letter, resume, salary requirements and three professional references to [careers@ird-dc.org](mailto:careers@ird-dc.org). Reference: Team Leader - Transportation.

**Afghanistan****IRD/USA****Financial Advisor**

Mainly to be an financial advisor/coach of field HQ and project staff overseeing mission finances, including audit and donor relations.

**Cambodia**

† SAO

**Financial Controller**

Regular visits to GOAL Kenya projects and GOAL South Sudan field locations for review and evaluation of project activities. Programme support. Financial training and monitoring. Requirements Qualified accountant; At least one year's previous overseas experience in a developing country; IT experience advantageous; Working knowledge of Sage and Advantage; At least one year's previous experience of preparing donor budgets and reporting including OFDA and DFID. Experience of ECHO, EU and DCI also an advantage; Strong management skills; Excellent spreadsheet and analysis skills; Highly motivated/ hard-working/ self-starter; Good communicator.

**Kenya****GOAL****Financing and Banking Specialist**

Every human being has a unique gift to contribute to our world and our future. For more than four decades, AED has devoted all the skills, talent and dedication at its disposal to that belief. AED works everywhere from remote villages to bustling capitals to address critical social problems and improve the

lives of people all around the globe. About the Job: The Financing and Banking Specialist will be responsible for providing technical expertise and coordination of project activities focusing on agricultural lending, microfinance, equipment financing and leasing, and specialized banking programs to support agriculture and related sector strengthening. He/she will work closely with the AED project team, local and international financial institutions (including bank and non-bank institutions), government agencies, private sector partners and beneficiaries to identify financing needs and to assist in developing financial products and services that meet those needs. This position will be based in Dhaka, Bangladesh, with frequent travel to other parts of the country. Tasks/Responsibilities: Skills/qualifications/experience: Master's degree in Agricultural Finance, Finance, Banking, or a related field and a minimum of 8 years of related experience; Demonstrated record of working effectively with a broad range of partners, including small business persons, government officials, private sector businesses and financial providers to support business development; Be familiar with a wide array of financial products, services and risk management strategies and be able to work with local and international banking concerns and microfinance institutions to tailor their products and services to meet specific needs identified during project implementation; Strong written and oral English and Bangla communications skills are strongly desired. To Apply: Please submit a cover letter and CV/resume as well as the names, titles, email addresses and telephone numbers of three references to: [cit@aed.org](mailto:cit@aed.org) In your subject line and cover letter, please be sure to clearly indicate the position for which you would like to be considered. Only short-listed applicants will be contacted. No telephone calls please. Applications will be accepted and reviewed on an ongoing basis until the positions are filled. Interested parties are strongly encouraged to submit their CVs for review as soon as possible. We thank all respondents for their interest in AED; however, only those selected for an interview will be contacted. AA/EOE/M/F/D/V

**Bangladesh**

2/6/2006 \*

**Funding Development Officer**

Funding Development Officer, Tertiary Education Council, Gaborone, Botswana, Ref (BOTS1). The Development Officer will coordinate the development of a suitable funding model for implementation in public tertiary institutions in the country including commencing activities on setting up the institutions as semi/autonomous to operate independently. This would also involve setting up governing or management boards and training the members and principals on issues of governance and management of tertiary education institutions and being instrumental in the development of internal and financial procedures for the institutions. Ref: BOTS1

**Botswana****SI****General Administrator**

COPA is looking for a flexible, experienced administrator to work on its programme in the Dominican Republic. The two main areas of responsibility will be to carry out financial planning and recording and to oversee any requests for maintenance within volunteer accommodation. Fluency in English is essential. Spanish would be useful. For further information contact Louise Ambler on 01865 450932 or [louiseambler@hotmail.com](mailto:louiseambler@hotmail.com)

**Dominican Republic****COPA****General Manager**

Required Skills: At least five years' experience in the financial sector. Past experience in banking or credit management in Afghanistan a plus. Knowledge of Afghanistan and/or region an asset University degree in economics, business administration, or related field Entrepreneurial skills and outlook Leadership skills and ability to motivate others in a team environment Demonstrated experience in project planning. Strategic thinker Excellent communication skills Experienced problem solver Requires: Degree in finance/banking/business LANGUAGE SKILLS Proficiency in written and spoken English required; ability to communicate in Dari/Farsi desired.

**Afghanistan**

9/6/2006 CHF/USA

**Grants Specialist**

QUALIFICATIONS Professional experience in international development and managing USAID programs. Knowledge and experience with NGO development programs, grants programs, media outreach and building successful NGO-government partnerships. Prior grants management experience in an international setting preferred. Direct experience with USAID programmatic and reporting requirements required, experience with President's Emergency Plan for AIDS Relief (PEPFAR) funding preferred; Experience with monitoring and evaluation systems and processes required; Thorough knowledge of capacity building in an international development context; At least 3 years program management with at least 2 years international development experience abroad preferred, preferably in a management role; Knowledge of and/or experience working overseas preferred. Strong interpersonal skills, ability to negotiate and work with/supervise foreign experts, managers, government and nongovernmental officials. Ability to handle additional tasks and complete with minimal supervision. Willing to live overseas and travel to the field and HQ as needed. Legally able to live and work in the country of assignment. EDUCATION and/or EXPERIENCE Masters Degree in related field with 2-5 years of experience, or Bachelors Degree with at least 6 years of experience. LANGUAGE SKILLS English fluency required; must be able to read and interpret documents, communicate with others as necessary to perform job duties effectively; Knowledge of local language preferred.

**Tanzania**

9/6/2006 CHF/USA

**HR Adviser**

We've been active in Côte d'Ivoire for almost ten years, working to alleviate the devastating effects of ongoing political and military conflict. Having made considerable progress, and in response to our organisational reshaping, we're now moving direct operations over to local partners. The devolution of international HR management to country level presents a huge range of challenges, particularly with regard to recruitment. This is why we need someone like you. In this crucial role, your aim will be clear - to ensure teams in Côte d'Ivoire have the capacity, structures and systems needed to effectively manage their own international staff recruitment. You'll plan and deliver the training needed to support these systems, while coaching local staff in best HR practice and providing expert advice and support across the programme. You'll also be responsible for managing the implications of working as a joint office with SC Sweden, which is being considered in the future. And importantly, you'll ensure everything you do is in compliance with both local labour law and our own high standards. To make an impact, you must be resourceful, creative and hold a HR professional qualification. With experience in capacity building and setting frameworks for staff development, you will have excellent communication skills and the ability to build strong relationships across organisational and geographical boundaries. A good understanding of employee relations and the sensitivity needed to work alongside local religions and cultures is essential. Due to the urgent nature of the post, we will review applications as they are received. Full details on our website. *Ref: WLI3146*

**Ivory Coast** 2/6/2006 **SCUK**

**Human Resource Development Coordinator**

Training and organisational development, workshops, planning, report writing for a team of development programme workers. Appropriate training and experience, strong Christian commitment, home church endorsement are essential.

**Cambodia** † **SAO**

**Income Generation Sector Manager/Mentor**

TERM: 2 years minimum. ACCOUNTABLE TO: Project Manager. PURPOSE OF POSITION :Local people in Ratanakiri are generally subsistence farmers and have very low incomes, which come from selling small amounts of vegetables or craft items in town. They are often cheated at the market because they do not know the value of what they are selling. The aim of this part of the project is to work with local people to create/develop income generating activities, based on existing and traditional ways of living and crafts. Also to assist local people to develop a retail outlet in Ratanakiri and contacts in Phnom Penh/ other locations for selling the output of the activities.

**Cambodia** **SAO**

**Information and Communication Officer**

Information and Communication Officer, Eastern Africa National Networks of AIDS Service Organisations (EANNASO), Arusha, Tanzania (RegEA1). Your purpose is to contribute to making EANNASO a strong network capable of collecting, acquiring, packaging, re-packaging, analysing and disseminating harmonised HIV/AIDS and related information within and beyond the region of Eastern Africa . The aim is to network and raise the levels of awareness to the HIV/AIDS pandemic through the use of the information. The officer will be expected to effectively communicate and share information with the French and English speaking members of EANNASO. You need good skills in information technology and its applications; ability to collect and analyse information and data. Candidates that are fluent in French in addition to English are preferred. This is a two year placement. *Ref: RegEA1*

**Tanzania** **SI**

**In-House Managing Consultant**

Economic Development Initiatives Ltd - EDI is a consultancy, research and training company which operates throughout Tanzania and East Africa. Its key mission is to support development initiatives, in the public, private and civil society sectors. EDI's consultancy division undertakes a wide range of assignments including compliance inspections, impact assessments, business process re-engineering and financial audits for a range of clients which include the European Commission, Tanzanian Government, HIVOS, Royal Netherlands Embassy and the World Bank. EDI is rapidly expanding, and is seeking an experienced candidate to take a lead role within the consultancy. Your role will include all aspects of the design and implementation of consultancy assignments as well as an operational role within the company. The role will include: Preparation of Expression of Interest and Tender documents Planning and managing consultancy assignments Development of methodologies based on individual client needs Management of consultancy teams and support staff Day to Day company administration. Applicant Requirements: A successful candidate will have experience in one or more of the following fields the Public Sector Management, Local Government Reform, Human Resource Management, IT and MIS implementation, agricultural marketing, finance and accounting, auditing and Business Process Re-engineering. Candidates should be educated to first degree level or Masters (desired) with at least four years' professional consultancy experience. You will have : Demonstrated ability to manage, design and implement consultancy projects Sound understanding of international development issues or a willingness to learn. Experience of living and working in a developing country(ies). Excellent communication, organisational and analytical skills. Fluency in English, knowledge of Kiswahili a plus. Strong computer skills including standard software packages as well as databases and project management systems. Solid administrative experience. Application instructions: Candidates should submit a covering letter and CV should by

email t consultancy@edi-africa.com Restrictions: Both positions will be: - Be based in Bukoba (in the North West of Tanzania) with significant travel cross-country - Be a part of a small but dynamic team of both local and international staff. - Start in September 2006

**Bukoba, Tanzania** 10/6/2006 \*

**Institutional Strengthener**

Institutional Strengthener, Comité Nacional de la Persona con Discapacidad/The National Committee of Disabled People (CONALPEDIS). CONALPEDIS was created by Bolivia's Law of Disability in 1995. Its role is to influence policy making, raise awareness in society of disability issues, promote employment opportunity for disabled people, advise the 9 regional committees for disabled people (CODEPEDIS), and work with other organisations in the field of disability. It is composed of officials from government ministries and representatives of both governmental and non-governmental disability organisations. The Law of Disability makes provision for disabled people in respect of education, health, employment and the social environment, but there are significant gaps between what is stated by law and what is provided by the government and authorities. CONALPEDIS's funding also is at an absolute minimum in comparison to its needs, which has affected its ability to develop a strong plan of action. With a background in project planning and management and experience related to disability rights, your role will be help CONALPEDIS develop its activities, providing guidance in developing and executing its Annual Operative Plans, elaborating new projects, report writing, training activities with grassroots organisations and coordination with the CODEPEDIS. Good Spanish preferred together with an ability to work independently and in a team, creatively and sensitively. Applications from disabled candidates welcomed. *Ref: BOL/29*

**Bolivia** **IS**

**Institutional Strengthener**

Comité Departamental de la Persona con Discapacidad, CODEPEDIS, Sucre. Bolivia's Law of Disability 1995 provided for the establishment of a National Committee to represent disabled people at the national level and 9 Departmental Committees (CODEPEDIS) to represent each section of the country. The process of setting up the CODEPEDIS has taken several years, there is little coordination between the committees, and whilst national NGOs and associations for disabled people are slowly emerging in Bolivia, much support is needed. Your role with CODEPEDIS Sucre will involve participating in activities to raise awareness about the rights of disabled people, including workshops in the city and rural areas; establishing links with grassroots organisations and associations that represent disabled people, developing mechanisms to coordinate better with other Regional Committees and the National Committee, and helping to strengthen CODEPEDIS's processes for planning and monitoring its activities. You should have a relevant academic background (preferably to Masters degree level, ideally related to disability rights/development) together with substantial experience in project management including with grassroots organisations and IT skills. *Ref: BOL/32*

**Bolivia** **IS**

**IT Support Officer**

Location: In Goma, DRC with frequent travel to all programme locations in both Rwanda and Burundi. Essential: Bachelor's degree (or equivalent technical qualification) in Computing (software and hardware), or related area. At least one year's experience working in IT set up, maintenance and support (software and hardware). At least two years' experience working as an IT Trainer, preferably in a Support Environment, and with users of varying skill levels. Able to adapt to difficult and sub-optimal (especially for IT!) working environment. Methodical and thorough Cross cultural awareness and sensitivity. Awareness and commitment to using gender-sensitive approaches in all aspects of work. Awareness and commitment to using security-conscious approaches in all aspects of work. Patience, sense of humour. Able to cope with high levels of travel, and working across large areas (energetic, enthusiastic). Desirable: Master's degree (or equivalent technical qualification) in IT systems and management, or in related area; diploma level technical qualification in radio communications systems and management (HF, VHF and sat phone systems). Diploma level qualification in training. Proven skills in HF, VHF radio set up maintenance, support and training. Previous experience working in a non-profit environment, preferably Concern. Previous overseas experience in a post conflict/developing country environment. Direct experience of training IT Support staff. Previous training of trainers experience. Strong facilitation, communication and interpersonal skills. Empathy with organisational goals. *Ref: RD/IT/DRC 2-9*

**DRCongo** **CW/Ire**

**IT Support Officer**

Essential: Recognised 3rd level qualification in an IT discipline. Experience Required: Proven experience working with domain sites. Minimum 2 years experience working in an IT function. Minimum 1 year experience working overseas in a development/humanitarian organisation. Experience of working in a team. Training experience in IT. Desirable: Previous experience of working with Concern Worldwide and understanding on Concern It strategy and systems. Special Skills, Aptitude or Personality Requirements: Essential: Good interpersonal skills. Good communicator. Problem solving skills. Ability to work to deadlines. Ability to work as a member of the team. Dynamic, ability to use one's own initiative. Flexible and reliable. Fluent English. Ability to provide training in a participatory way. Political and cultural sensitivity. Self motivated. *Ref: SM/IT/NS*

**North Sudan** **CW/Ire**

**Lead Resident Advisor**

Management Sciences for Health (MSH), a leading international organization dedicated to saving lives by closing the gap between knowledge and action in public health, seeks a Lead Resident Advisor based in Cote D'Ivoire. The Lead Resident Advisor has overall responsibility for coordination of all activities and personnel in country. Represents the Supply Chain Management System (SCMS) project to US Government agencies, Ministries of Health and cooperating agencies. Promotes collaboration and best practices in the forecasting, procurement, storage, distribution, and information management of ARVs and related HIV/AIDS commodities. Develops technical strategies and work plans and the organization and provision of in-country technical assistance, ensures that the field office follows standard administrative and financial procedures and practices. First-line SCMS supervisory responsibility for the resident staff implementing SCMS activities in Cote D'Ivoire. Qualifications: Post graduate degree in pharmacy, public health, procurement, logistics, supply chain management or equivalent work experience. Significant experience in international public health, with experience related to HIV/AIDS, pharmaceutical management, health commodity logistics, family planning or supply chain strengthening, preferably in work funded by USAID. Five years or more senior management experience preferred. View full job description and apply online at <http://www.msh.org> EOE/AA (Job ID 06-128SCM)

**Abijan, Cote d'Ivoire** 14/7/2006 \*

**Livelihoods Advisor**

Essential: Third level qualification in relevant development qualification - preferably with strong emphasis on livelihoods issues (e.g. micro finance, agricultural development). Previous overseas experience working on livelihoods security programs in conflict/post conflict situations. A minimum of 5 years at a senior level in Livelihoods programming. The candidate should be able to produce detailed analysis of data and be able to develop good baseline indicators being able to measure impact economically, socially and environmentally are key requirements for the Livelihoods programmes. Participatory research and training in livelihoods and food security. Experience in capacity building of national staff. Flexibility, creative thinker. Good people management skills. Good communicator a key part in this role will be balancing direction with the management role of the Programme Managers whom the Livelihoods advisor supports. Computer skills i.e. Microsoft word and excel. Familiarity with Concern's emergency manuals and systems approaches (finance/admin/HR/transport and Logs) Familiarity with IT equipment and security issues. Familiarity with humanitarian law and principles of humanitarian action (international code of conduct and humanitarian charter). Familiarity with Sphere guidelines and people in aid, code of best practice. Desirable: Ability to work as part of a team. Adaptable and resourceful. Good interpersonal and communication skills. Ability to surface problems and recommend solutions. Analytical and problem solving skills. Good organization, planning and time management skills Cross cultural awareness and sensitivity. Empathy with organizational goals. Report and proposal writing Ref: SM/LA/NS 1-11

**North Sudan** CW/Ire

**Livelihoods Manager**

Mahila Abhivrudhdi Society, Andhra Pradesh (APMAS) is a state-level technical and managerial support institution striving to strengthen the SHG movement in AP through its 4-fold strategy of Quality Enhancement, Quality Assessment, Research & Advocacy and Livelihoods. APMAS supports capacity building of various government and non-government agencies, staff of SHG Federations. Background: Aga Khan Foundation partners with APMAS for implementing the outreach component of the Sustainable Community-Based Approaches for Livelihoods Enhancement (SCALE) program, funded by the European Commission. Building on the five years of experience in institution building and microfinance, APMAS is positioning itself as a 'good practice' promotion organization in the area of sustainable livelihoods envisioning 'sustainable institutions for sustainable livelihoods'. Tasks/Responsibilities: Establish and coordinate proper execution of various livelihood activities undertaken by APMAS; Facilitate identification & dissemination of good practices; Organize various State and District level events to promote sharing and learning the good practices; Willing to explore in the arena of livelihoods for the poor. Skills/qualifications/experience: Masters in Agriculture/Management/Forest Management/Social sciences or P.G. Diploma in Rural/Forest Management with 4-5 years of field experience in promoting livelihoods, Capacity Building, Research and Advocacy; Effective communication, analytical report writing skills in Telugu and English; Willingness & commitment to work & travel to remote rural/tribal areas in Andhra Pradesh; Team player, Innovative with good analytical skills. Other Information: Women candidates are encouraged to apply. Compensation will commensurate with qualifications and experience. Initial contract will be for a period of three years. To Apply: Interested candidates can send their CVs to: The HR Executive APMAS, Plot No.20, Rao & Raju Colony, Road No.2, Banjara Hills, Hyderabad - 500 034 India Email: [hr@apmas.org](mailto:hr@apmas.org)

**India** 5/6/2006 \*

**Logistician**

Job Contract 12 months. To support the post-tsunami programme work through the implementation and evaluation of logistics systems to include transport, purchasing, management of stock, communications (in conjunction with the I.T. Advisor) and security. Job Duties & Responsibilities Transport. Provide estimates of depreciation of vehicles when necessary through a depreciation monitoring system. Manage all transport staff through the

Transport Coordinator Assess staff training and development needs and investigate possibilities for necessary training. Assess vehicle use and maintenance needs of the fleet with a view to advising on the purchase of replacement vehicles. Essential: secondary qualification. Previous work experience in logistics particularly with Concern logistics systems. Previous overseas emergency or development experience with an NGO. Ability to communicate well and function in a small multi-cultural team in a restricted environment. Desirable: Indonesian language skills. For more information please look on our website. Ref: EM/LOGS/INDO

**Indonesia** CW/Ire

**Logistician**

Countries: Afghanistan, Sierra Leone, Sudan. Requirements: Previous experience in purchasing, transport, logistics. Ability in staff coordination and management. Book keeping experience. Experience in mechanics, electricians, hydraulics or bricklaying preferred Minimum availability 6 months. To apply, please send a detailed cv to [curriculum@emergency.it](mailto:curriculum@emergency.it) (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Various** EM/IT

**Logistics Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email.

**Indonesia** MER

**Logistics Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email.

**Pakistan** MER

**Manager, Accounting and Administration**

ANGLICAN CHURCH OF PAPUA NEW GUINEA. SUMMARY OF JOB DESCRIPTION: To ensure the honest, accurate and timely accounting of all funds at Provincial and Diocesan/Institutional levels, through conducting regular audits, training staff in appropriate skills and ensuring the provision of appropriate systems. To assist the General Secretary in the administration of the Anglican National Office, and to give advice on administrative matters to Diocesan Secretaries, College Principals and other individuals holding equivalent positions. To help the General Secretary prepare for handing over to a Papua New Guinean successor before the end of 2006. REPORTS TO: General Secretary. LOCATION: Anglican National Office, Lae. KEY RESPONSIBILITIES: 1. Overseeing the accounting function at the Anglican National Office. 2. Conducting twice-yearly audits of the accounts of ACPNG's five Dioceses and two Theological Colleges. 3. Developing a programme for increasing the skills of all staff with accounting responsibilities. 4. Reviewing financial processes and procedures at all levels within ACPNG 5. Helping to ensure the effective functioning of the Anglican National Office. 6. Providing informed and relevant advice on administrative matters to Diocesan Secretaries, College Principals and other individuals holding equivalent positions. SUCCESS WILL BE INDICATED BY: 1. Increased confidence in the accuracy and reliability of the Provincial accounts on the part of ACPNG's external auditor, overseas partners and Provincial Council members. 2. Greater accuracy and comparability in the accounts of the Dioceses and Theological Colleges as presented to Provincial Council. 3. Greater self-confidence and willingness to accept responsibility on the part of existing accounting and administrative staff at all levels. 4. A smooth and trouble-free transition from the tenure of the last expatriate General Secretary to that of his Papua New Guinean successor. ESSENTIAL REQUIREMENTS: A strong work experience in the management of computer based accounting systems and a good understanding of fiscal control and audit techniques. At least 5 years' experience in the management of staff and a demonstrated ability to influence staff, peers and superiors. A desire to achieve positive outcomes in a difficult, culturally challenging and often under resourced environment. DESIRABLE CHARACTERISTICS: Studies at a tertiary level in Accounting, Business Management or a related field. PERSONAL ATTRIBUTES: Willingness to live and work in a church environment. Keeness to accept a big challenge. Preparedness to live in a developing nation of great natural beauty, but where sensible precautions must be observed in order to minimise risks from law and order issues. Ability to travel well in sometimes trying and occasionally hazardous conditions. Terms and Conditions: For full details, please contact Mrs Chris Luxton (address below). In summary the package includes a local salary, flights, freight costs, UK National Insurance, health checks, a contribution towards UK pension funds and a resettlement allowance. For further information, please contact: Mrs Chris Luxton, General Secretary, Papua New Guinea Church Partnership, Tel: 020 7937 5794 Fax: 020 7937 4159 E-mail: [pngcluxton@aol.com](mailto:pngcluxton@aol.com)

**Papua New Guinea** † PNG

**Marketing Director**

Qualifications: Marketing qualifications with several years of experience at a senior management level. Will implement an integrated marketing strategy in order to optimize UMN's capacity to attract human resources and funding, and to maintain good working relationships with His Majesty's Government-Nepal, and other major stakeholders.

**Nepal** † MC

**Microfinance Consultant / Trainer**

Agricultural Cooperative Development International and Volunteers in Overseas Cooperative Assistance (ACDI/VOCA) is a private, nonprofit international development organization based in Washington D.C. It provides technical expertise at the request of farmers, agribusinesses, cooperatives, and private and government agencies worldwide. About the Job: ACDI/VOCA seeks an Arabic speaking Microfinance Consultant/Trainer for a 4 month assignment in Iraq. Tasks/Responsibilities: Develop course materials and conduct Six five-day sessions on Pillar Microfinance, Human Resources Management, Product Development, Financial Analysis, Delinquency and Interest Rates, and Operational Risk Management for Iraqi staff of MFI-s operating in Iraq; Provide training materials, presentation, handouts and participants evaluations; Assist not less than two Microfinance institutions to develop a Microfin business plan and a draft business plan report; Assist one microfinance institution to develop a market friendly product line, and prepare a plan for future product development; Produce a living manual of policies and procedures that can be unified and used by all microfinance institutions in Iraq. Deliverables: Develop course materials and conduct six 5-day sessions on Pillar Microfinance, Human Resource Management, Product Development, Financial Analysis, Delinquency and Interest Rate, Operational Risk Management for Iraqi MFI staff; Provide training materials, presentation, handouts and participants evaluations; Develop not less than two MFI Microfin Modules and Business Plans; Develop an MFI product description report; Develop a comprehensive Manual of policies and Procedures to run daily operations of Microfinance institutions. Skills/qualifications/experience: To Apply: Please send your CV and salary history to: msassanpour@acdivoca.org Please mention ATTN: Microfinance Consultant Iraq in subject line. No phone calls please. Only finalists will be contacted. EOE.

**Iraq** 2/7/2006 \*

**Office Administrator**

Main areas of activity for Office Administrators. Set up and manage office. Tasks include comprehensive office records maintenance/archiving and establishing and implementing standard office procedures. Liaise and develop relationships with local authorities to obtain registration permits, visas, and/or licenses. Manage legal issues associated with "daily business" in liaison with Country Director. Hire, train and supervise local staff in various office-related positions. Support project where necessary. Specific requirements » Minimum 1 year experience in a similar position. Possess a head for numbers and an eye for detail (financial administrators). Proficient in standard office software. Flexible team-player who adapts well to change. Excellent communication, interpersonal and organizational skills. Further details through website.

**Various** † MEDA

**Operations Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**DRCongo** MER

**Organisational Capacity Builder**

Organisational capacity builder, Rede Acreana de Redução de Danos (REARD), Rio Branco, Acre. The State of Acre is situated within a region historically linked to the South American culture of drugs (cannabis, coca and their derivatives). Access and availability being so easy, drug use within the cities and rural areas is extremely high permeating most levels of society. Research has indicated that sexual and drug initiation within these poorer communities and high risk groups is now occurring at 9 or 10 years of age. REARD was established in 2001, with the aim of providing support to drug users and sex professionals and raising awareness of STI/HIV/Aids/Hepatitis and drug abuse, as well as offering training to health professionals, promoting a more humane treatment based on respect of these excluded and high risk populations. Acre was the first state to introduce the National Harm Reduction Programme, and REARD is now the reference centre for all states in the North and Central-West Regions of Brazil. Working with REARD's multidisciplinary team (professionals and peer educators, drawn from REARD's target groups) your role will be to help the organisation develop and monitor and evaluate its projects, enabling it to expand its activities, particularly with children and adolescents. You should have a strong background related to administration and organisational strengthening, ideally in the context of community organisations, including experience of establishing systems, together with proven communication skills and the ability to work in a multidisciplinary team. Ref: BRA/25

**Brazil** IS

**Organisational Capacity Builder**

Associação de Prevenção à AIDS (AMAZONA). AMAZONA - AMOR (love) + ZONA (red light district) or AMOR à ZONA (love the red light district) is a Brazilian NGO promoting health as a fundamental right through the prevention of STI/HIV/AIDS. It works with adolescents and young people, sex

professionals and their partners, women and their families, and community organisations and associations, with an emphasis on using peer educators in all its activities. AMAZONA is aware of the need to effectively demonstrate the impact of its programmes, and your role will be to develop monitoring and evaluation systems and tools to enable data (particularly related to children and adolescents) to be used to pursue funding possibilities and develop advocacy work. You should have a strong background in administration/organisational strengthening, including experience of establishing systems for planning and monitoring and evaluation (ideally within a community organisation), proven communication skills, and an ability to work in a multidisciplinary team, and with young people. Ref: BRA/26

**Brazil** IS

**Organisational Capacity Builder**

Organisational capacity builder, Arte e Educação com Adolescentes e Jovens (Canto Jovem). Canto Jovem works with adolescents and young people in Rio Grande do Norte's state capital, Natal. Its art-education activities include discussion groups in schools and at Canto Jovem's centre, and theatre, music and dance workshops, all based around issues of sexual and reproductive health and rights. Your role will involve working with the team to improve monitoring and evaluation systems of current projects, identifying and introducing tools and processes suited to the local reality, establishing a database to gather information about impact, and supporting the team in disseminating the methodology of Art-Education (through training, community mobilization and the production of materials). Your background should include extensive and varied experience in monitoring and evaluation, including establishing systems and processes. Professional qualifications related to art-education would be an advantage, as would experience of working in an organisation run by young people. You should have an open and friendly approach, with initiative, creativity, and the capacity to bring people together to identify and develop joint strategies. Ref: BRA/27

**Brazil** IS

**Peace Building Program Manager**

ESSENTIAL JOB FUNCTIONS: Gather and analyze information on peace building opportunities and conflict in target areas, including Somali Region and urban areas in Ethiopia. Prioritize potential focus areas for peace building and conflict resolution. Plan and manage results producing activities to build peace and resolve conflict in targeted areas. Recruit, hire and manage staff to ensure that program activities produce timely, effective and positive results. Build the capacity of the program staff and provide them with opportunities for professional development. Organized and conduct training, coordination and orientation meetings with program participants. Develop and implement monitoring and evaluation activities for program activities. Document program activities, processes and results. Provide input for and drafts of both internal and external reports on the program. Manage the budget for the program to ensure efficient use of resources and completion of activities within the program budget. Work with the country director and other Mercy Corps staff to identify and develop new program opportunities, building on the initial program work. Coordinate and share experiences with other Mercy Corps staff, to both learn from them about their activities and enable them to learn from you. Establish and manage office facilities as needed to support program activities. Manage the procurement of goods and services needed for the program. Manage the provision of small grants to program partners. Ensure safety and security of project staff and participants in the context of the program. Coordinate adjustments to the program in response to the rapidly changing situation in Ethiopia and opportunities that arise to maximize impact. Provide information and support to relevant track 1 and 2 contacts and negotiations. Assist with efforts to implement negotiated peace agreements. Other tasks as requested

**Somali Region, Ethiopia** MCI

**Program Coordinator**

Program Coordinator, Civil Society Strengthening Program, LINCSS - South Sudan. REQUIREMENTS: 5 years of progressive experience in community-based capacity development projects in relief and/or post-conflict settings (preferably augmented with experience in community mobilization and civil society development). Proven high level of interest in and knowledge of a combination of the following (preferably in the southern Sudan context, although not necessary): Civil Society, Organizational Development, and Conflict Management, especially with training, mentorship and support of Civil Society Organizations (CSOs) and ability to inform the content and method of organizational development training. Proven program leadership, management, project planning, organizational, interpersonal, and communication skills. Ability and interest to work with a multi-ethnic team in a culturally appropriate manner. Willingness to be based in Rumbek and spend considerable time visiting program field locations. Experience working in unstable or conflict areas and willingness to work/live in very remote areas with limited services and amenities. Experience in working with and coordinating with the international and national NGOs and government agencies. Strong understanding of the status of women and marginalized groups in southern Sudan and the challenges to strengthening the capacity of such groups. Excellent communication skills in oral and written English. Ability to write clear and concise reports. Must be able to work independently while being a strong team player. Strong knowledge of computers and software (MS Word, MS Excel) preferred. Working knowledge of Sudanese languages preferred. SUCCESS FACTORS: Demonstrated ability to communicate, take direction, assume leadership, and make rational decisions while working remotely from

country leadership. Effective communication and team-building techniques. Ability to train and facilitate dialogue among a diverse group of individuals with various skill sets and work styles. High motivation, initiative, and adaptability. A passion and commitment to working with civil society organizations and community members to make concrete improvements to their communities. An ability to live and work successfully in remote and challenging settings with limited resources. Strong diplomacy skills in managing a team with different backgrounds, abilities, and technical knowledge. To apply for this position please go online to <http://www.theIRC.org>, click jobs under South Sudan program.

**Sudan** 11/8/2006 **IRC/USA**

**Programme Coordinator**

Requirements: Relevant practical experience working in emergency/development programmes for an international NGO or equivalent experience for another organisation Demonstrated analytical and conceptual skills to plan projects, timetable agreed activities and oversee staff activities. Experience of management/supervisory responsibilities Outgoing personality with excellent communication and training skills. Good team player, flexible and capable of working with a multinational country team. Ability and willingness to travel to, live in and work in sometimes difficult conditions. Excellent English language skills. Good computer skills, including familiarity with Microsoft Word and Excel.

**Malawi** **GOAL**

**Programme Development Officer**

Essential: Undergraduate degree, preferably in a development-related field. Desirable: Masters degree in development-related field; Qualification in teaching or training. Experience Essential: Producing and editing reports and documents; Using word-processing and database systems; fluent written and spoken English. Desirable: English teaching/training experience; Some experience of overseas development Skills: As it is expected that the assignee will be focusing on building the capacity of national staff, which may entail conducting reporting workshops and working with individuals on a one-to-one basis, facilitation and coaching skills would be extremely useful to the post. Personal Qualities: Patience; Enthusiasm; Linguistic precision; Efficiency; Creativity; Ability to work with minimum supervision; Cultural understanding; Team building, Willingness to work with multi-disciplinary teams. *Ref: BGL/PDO/KC*

**Bangladesh** **CW/Ire**

**Programme Manager - Nuba**

Essential: Third level qualification in relevant discipline such as Natural Resource Management, Agriculture, Forestry, Social science, Civil engineering, etc. minimum of 2 years overseas experience in development with experience in watershed development/rural development programming. Post holder should have significant experience of staff management, administration, logistics, proposal writing and reporting, local partner capacity building, team building, M&E and mentoring. Computer literate. Previous Concern or NGO experience. Flexible, reliable, culturally sensitive, ability to work long hours under pressure, a feel for the way Concern operates and our target group. Ability to work as part of a team. Needs to have initiative and be able to work with minimal supervision. Desirable: Knowledge of LFA and PCM. Good analytical skills. Understanding of the links between emergency and development programmes. Experience in implementing sustainable food security programs. Physically fit and good stamina. Resourcefulness. Knowledge and understanding of participatory programming techniques. *Ref: SM/NPM/SS 1-10*

**South Sudan** **CW/Ire**

**Programme Manager - Yirol**

Essential: Third level qualification in relevant discipline such as agriculture, rural development, social science, community development, etc. A minimum of 2 years overseas experience in development with experience in managing food security/rural development program. Post holder should have significant experience of participatory methodologies, team building, staff management, administration, logistics, proposal/ report writing, local partner capacity building, team building, M&E and mentoring. Computer literate. Previous Concern or NGO experience essential. Flexible, reliable, culturally sensitive; ability to work long hours under pressure, a feel for the way Concern operates and our target group. Ability to work as part of a multi-cultural team. Good facilitation skills. Needs to have initiative and be able to work with minimal supervision. Willingness to travel frequently in remote areas, and live under fairly basic conditions. Desirable: Knowledge of LFA and PCM. Strong analytical skills. Understanding of the links between emergency and development programmes. Experience in implementing sustainable water development projects. Experience/knowledge of HIV/AIDS. Ability to see the overall picture. Ability to get on with people and get the best out of them *Ref: SM/YPM/SS 1-10*

**South Sudan** **CW/Ire**

**Programme Officer**

You will contribute to the strategic development and management of International Service's country programme, managing the integration of development workers in their placements, building relationships with partner organisations, and ensuring that all necessary information is provided to comply with IS's activities and monitoring and evaluation systems. Essential requirements include: education to degree level, previous experience in Development, fluent French and English, and demonstrable reporting and writing skills. Knowledge/experience of one or more of the following areas:

human rights, HIV/AIDS, Child rights, disability, microfinance, would be an advantage. Conditions of Service: 3 year contract; flights, accommodation, personal & medical insurance, outfit grant, living allowance of £750 per month tax free. *Ref: ST/FLD/02*

**Mali** **IS**

**Programme Officer**

Someone with experience of working with NGOs required to set up an office for peace-building and conflict resolution, run programmes and ensure international networking. Should hold a degree in social/community development, political science or similar. Must be resident in Britain or Ireland.

**Nigeria** † **MC**

**Programme Support Officer/Administrator**

Requirements: A minimum of one/two years previous experience in an administrative/finance role; Working ability in French; Strong interpersonal skills Committed team player with a relaxed attitude; Strong computer skills - Word & Excel. Ability to live and work in an isolated area and in conditions of limited comfort; Ability to accept the possibility of insecurity in the project area. Desirable: Previous NGO field experience in an insecure environment; Experience of the Sage financial package Experience of managing a small team

**DRCongo** **GOAL**

**Project Management Adviser**

Association de Soutien a l'Autopromotion, Pièla (ASAP). Based in a small village in Gnagna province, ASAP is a young organisation created in 1995 by a group of motivated local people. It has grown to an office of 9 permanent staff, working in 23 villages in four main areas of work: women and girls; disabled people; schools; and a linking project between Pièla and a community in Cumbria, UK. Your role will be to help the organisation develop its capacity in terms of project management - planning, monitoring, evaluating and reporting on current projects, as well as needs analysis and research for new projects and funders. You should have an appropriate academic background together with at least 2 years' experience related to programme management, a willingness to work and live in a remote rural area, and good French. *Ref: BF/31*

**Burkina Faso** **IS**

**Project Manager**

The Sichaun Province (Liangshan Prefecture) Rural Poverty Alleviation Initiative is a two-year program that seeks to mitigate the impact of HIV/AIDS by addressing poverty and other root causes of the disease, while also preventing its further spread through comprehensive education that links communities to outreach programs and health services. Mercy Corps is seeking to implement this project to provide communities and families affected by HIV/AIDS, people living with HIV/AIDS and high risk populations with economic development opportunities leading to increased household incomes, increased awareness on HIV/AIDS and increased link to services. The program objectives include: capacity building among partner organizations and target village communities, to increase household income and economic coping strategies in targeted villages, to increase access to essential health and social support services for people and households affected by HIV/AIDS, and to create an conducive environment for HIV/AIDS education and stigma reduction by creating peer education networks within target populations. KNOWLEDGE AND EXPERIENCE: Experience managing/implementing complex programs in public health and/or HIV/AIDS in China with multiple local and international partners. Experience with NGOs or government projects with social components - working in rural communities. Knowledge of the economic factors that lead to poverty - preferably with exposure to projects that have income generation and microcredit components. Technical knowledge of HIV/AIDS prevention, treatment and/or care in China. Proven ability to formulate strategies in a team setting and with multiple partners. Excellent communication skills, diplomacy and experience in working in a "politically charged" environment. Experience supervising and evaluating program support and technical field staff. An understanding of and ability to develop excellent relationships with the Chinese Government agencies at all levels: national, provincial, prefectural, county and local. Fluent in reading, writing and speaking English and Mandarin. Advanced university degree in Public Health, International Development or related field. Preference (but not mandatory) for Yi language abilities.

**China** **MCI**

**Project Officer**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email.

**Sudan** **MER**

**Project Officer - Nyala**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email.

**Sudan** **MER**

**Regional Representative**

The Regional Representative will be responsible for assisting the Sudan Country Director with oversight of all CHF programs in the southern states and managing/supporting program development efforts throughout Sudan. ESSENTIAL DUTIES AND RESPONSIBILITIES Lead expansion of CHF's

programs in southern Sudan and Uganda. Manage all field-based program development efforts and proposal preparation as needed. Liaise with CHF Ethiopia and report directly to CHF Khartoum, to coordinate all CHF new business development activities in the region. Serve as the main southern Sudan liaison to donors and HQ. Establish CHF office in Juba. Support existing programs with program management and strategy implementation. Travel to site offices and target regions as needed to provide technical assistance and troubleshoot along with staff. Travel to and work in areas varying economic, social and political stability. Maintain the integrity of the overall mission, as well as CHF's mission and goals. Assist in providing financial management oversight, analyze budgets and provide recommendations on budget expenditures. Help hire and manage local staff and expatriate staff, as programs require. Uphold and enforce CHF policies and procedures. The duties listed above are not inclusive of all your duties at CHF International. CHF reserves the right to change and update position descriptions at any time. Required Skills: QUALIFICATIONS Significant program management experience in international development. Experience working in USAID. Strong interpersonal skills to negotiate and work with foreign experts, managers, government and non-government officials, local staff, and target populations. Prior experience in the region Willing to live overseas and travel to HQ as needed. Legally able to live and work in the country of assignment. EDUCATION and/or EXPERIENCE Master's degree in a closely related field, or bachelor's degree and significant experience. Ref: 1084

**South Sudan** 9/6/2006 CHF/USA

**Rehabilitation Officer**

Ensuring the implementation of Nepal Leprosy Trusts (NLT) community based rehabilitation programmes, and the Community Based Rehabilitation (CBR) components of the Leprosy Control Programme. Includes ensuring effective co-operation with Health Posts in the four districts around Lalagadh, ensuring implementation of a Defaulter Tracing Programme and monitoring & supervision responsibilities agreed with the Nepali Government. Essential requirements: Management experience. Experience of CBR work. Ability to liaise effectively with Government of Nepal, other Non Governmental Organisations, donors. Strong but pragmatic imagination to take NLT's CBR Programme forward. Experience of, and ability to monitor, evaluate and report on a range of projects. Desire and commitment to serve the people of Nepal. Significant experience of Nepal or similar less-developed country. Term: Minimum 2 years. Support: Generous living allowance (including school fees, home leave and flights). Language: Willingness to learn Nepali. Remuneration and Conditions: Accommodation and children's education costs are provided, together with a monthly allowance. For more information go to our website

**Nepal** NLT

**Resident Advisor**

CHF International, a leading microfinance provider worldwide, seeks a general manager for a new service company undertaking bank downscaling in Ghana. The candidate will have overall responsibility for the new company, and will need to provide training to a replacement during two year term of the assignment. ESSENTIAL DUTIES AND RESPONSIBILITIES Provides overall leadership and direction of the company to uphold long-term vision and mission to provide quality financial services to low and moderate income Ghanaians. Responsible for all aspects of the start up and day-to-day operations of the company. Supervises Credit Manager and Chief Financial Officer. Recruits and mentors staff established through the organizational chart approved by the Board of Directors. Develops staff training plans and ensures their implementation. Develops business and operational plans, including annual budget. Ensures achievement of lending and operational targets and other goals as outlined in the business plan and approved by the Board of Directors. Ensures portfolio quality and growth for long-term sustainability and profitability of the institution. Manages relationships with donors, banks, board members and government officials and sets the overall tone for the organization. Represents institution in all official communication. Ensures timely submission of all required financial and operational reports to the Board of Directors, donors, government authorities, lenders, investors. Develops and implements strategies for promotion and expansion of client services. Conducts periodic monitoring visits to the field, ensuring client satisfaction and competitive edge in the market, and that all procedures are being followed. Ensures MIS meets the institution's management requirements, as well as reporting needs of shareholders and donors. Regular attendance is required. The duties listed above are not inclusive of all your duties at CHF International. CHF reserves the right to change and update position descriptions at any time. QUALIFICATIONS At least seven years' experience in the financial sector, preferably including start-up institutions. Past experience in microfinance, housing microfinance, or banking a plus. Experience in Ghana or West Africa desired. University degree in economics, business administration, or related field. Entrepreneurial skills and outlook. Leadership skills and ability to motivate others in a team environment. Demonstrated experience in project planning. Strategic thinker. Excellent communication skills. Experienced problem solver. Must be able to travel independently. EDUCATION and/or EXPERIENCE Degree in finance/banking/business. Ref: 1088

**Ghana** 9/6/2006 CHF/USA

**Resident Advisor - Human Resources**

ACCION is a leading microfinance NGO based in the USA. It operates through a network of microfinance affiliates mainly in South America. ACCION also publishes microfinance papers and books. About the Job: Resident Advisor

will hold a management position, human resources manager, with direct line authority, in a new Micro Finance Bank that ACCION is establishing in Nigeria. This new financial institution, created with the technical assistance support of ACCION International, has an ownership group composed of a select number of Nigerian banks and reputable international investors. The Resident Advisor will be responsible for formulating, directing and implementing human resources policy and procedures, including hiring and training of staff and loan officers, designing a compensation package, ensuring a high level of staff productivity and developing a positive corporate culture. Because this is a "start-up, the Resident Advisor needs to be a dynamic self-starter capable of energizing his or her staff in getting this operation off the ground. He/She is expected to provide leadership to the human resources area within the organization. This institution contemplates rapid scale-up, which will place heavy demands on the human resources department to hire and train quickly and to institutionalize the training process from the start. Tasks/Responsibilities: Work as a Human Resources Department Head with ACCION's Micro Finance Bank in Nigeria; Be a member of the Senior Management; Advise the Chief Operating Officer in the day-to-day management of Human Resources at the Micro Finance Bank; Responsible for developing and implementing HR policy and procedures; Oversee staff hiring, development, training and performance; Develop a strong corporate culture promoting cooperation, efficiency, service quality, and high ethical standards in the delivery of financial services to the target market; Develop the human resources department, including the training function, and train a successor. Skills/qualifications/experience: Microfinance or SME experience. At least five years in microfinance operations or related financial institution experience; Knowledge of Africa and ability to work in an African setting; Capable trainer and developer of training materials; Understanding of human resources policies for microfinance institutions; Excellent planning and management on skills; Excellent interpersonal skills; Advanced degree in area closely related to HR Management; Languages: English required. French and/or Spanish highly valuable; Consultant must be willing to live in Nigeria for the duration of the contract. Apply at: [www.accion.org/involve\\_employment\\_opportunities.asp#107](http://www.accion.org/involve_employment_opportunities.asp#107)

**Nigeria** 16/6/2006 \*

**Senior Community Development and Capacity Building Advisor**

Essential: Relevant third level education (development, rural development, community development, organisational and institutional capacity building and development). At least four years previous overseas experience in a role directly involved with implementing community development programmes or partner/local institution organisational capacity development programmes. At least two years' experience working as an IT Trainer, preferably in a Support Environment, and with users of varying skill levels. Understanding and experience of working as an advisor, rather than as a direct implementer. Knowledge and experience of using gender sensitive approaches. Strong communication, facilitation, training and interpersonal skills. Cross cultural awareness and sensitivity. Ability to be innovative, think laterally in a culturally restrictive context. Awareness and commitment to using security-conscious approaches in all aspects of work. Patience, sense of humour. Willingness to live in a restrictive cultural environment. Able to cope with high levels of travel. Empathy with organisational goals. Strong writing skills. Desirable: Educational background (diploma level or above) in any of Concern Afghanistan's programme competencies (livelihood security, water and sanitation, rural infrastructure development) and/or gender and development, training of trainers. Relevant Master's Degree. Previous experience (one year or more) of working as a trainer in an area related to the objective of this job. Previous experience in Afghanistan with a local or international NGO. Previous experience working in an Islamic culture. Previous experience working in a complex post emergency. One year working in an advisory capacity. Ref: JH/CD/AFG 2-9

**Afghanistan** CW/Ire

**South Africa One-Year Worker**

A unique opportunity to use your IT skills to support an innovative and growing charity in Johannesburg. Quaker Peace & Social Witness is recruiting a one-year worker to be placed in South Africa from September 2006. You will work with Themba HIV/AIDS Organisation in Johannesburg, supporting its growing programme of theatre-based HIV/AIDS education. The focus of the

post will be the provision of IT support for Themba, alongside overseeing its involvement in the Soweto Marathon, and developing training materials. Proven IT skills are essential, as are excellent administrative and communication skills. You should be adaptable, culturally sensitive, and have a desire to develop your career in the field of social justice and conflict transformation. You should be in close sympathy with the Religious Society of Friends. A modest maintenance and housing allowance will be provided. Further details and an application pack are available at [www.quaker.org.uk](http://www.quaker.org.uk), or send an e-mail to: [personnel@quaker.org.uk](mailto:personnel@quaker.org.uk) Closing date for applications: 19th June 2006 (5pm). Human Resources Office, Friends House, Euston Road, London, NW1 2BJ. United Kingdom. Recruitment line: (44) 020 7663 1151. Fax No: (44) 020 7663 1120 Ref: QPSW 33

**South Africa** 19/6/2006 QPSW

#### Team Leader

**KNOWLEDGE AND EXPERIENCE:** MA/S or equivalent in social science, management, international development. 5 -10 years' experience in international relief and development. 5-7 years' field-based experience in a senior leadership position building and managing a team of professionals; developing and managing programs; developing organizational capacity and providing financial oversight. Experience with USAID-funded programs as well as protocols of one or more of the following donors: DfID, UN, EU, private donors and foundations. History of working effectively and respectfully with host country government, INGO and NGO partners. Detailed programmatic knowledge of and experience in one of the Mercy Corps Programming strings an advantage but not essential. Commitment to the principles of participatory team management and participatory, community-oriented development.. Effective verbal and written communication, multi-tasking, organizational skills are necessary. Prior experience living overseas and ability to work comfortably in the cultural environment is required. local language skills preferred, but not required. **SUCCESS FACTORS:** The successful Team Leader will apply a strong combination of team leadership, program development, judgement and relationship building abilities. As this position requires a significant amount of new program development to complement existing programs, the successful Emergency Program Director will have an outstanding ability to develop, implement and manage innovative programs within the current and future structure of Mercy Corps Pakistan operations. Excellent negotiation and communications skills will provide for continued development of donor and partner relationships.

**Pakistan** MCI

#### Training and Capacity Building Program Manager

**Required Skills:** Advanced degree in economic development, and/or related fields preferred. Proven facilitation and/or training ability. Willingness to travel extensively within Uzbekistan and occasionally to other parts of Central Asia is a must. Strong communication skills, both written and verbal. Excellent interpersonal skills. Ability to manage multiple tasks and priorities. Required Experience: At least 5 years of experience in managing community-based economic development projects with a focus on training provision. Experience in designing, managing and monitoring training and communication program components targeting small communities, youth and government officials. Prior experience working with USAID-funded programs. Experience in Central Asia and proficiency in Russian preferred. Ref: 1108

**Uzbekistan** 9/6/2006 CHF/USA

## AGRICULTURE

#### Agriculturalist

Working within a community development setting in a minority tribal area.  
**Cambodia** † SAO

#### Agroforester/Natural Resource Manager

ASEC: Asistencia Social y Ecología/The Municipality of Comarapa. You will participate in improving the living conditions and strengthening the sustainable management of natural resources of 6 depressed rural communities on the Comarapa river, through forestry planting and protection of sources of water. Working with ASEC, a small non-profit NGO, you will implement rural development projects by giving technical assistance and advice at the field level. This will involve monitoring the reforestation project, assisting in the implementation of the proposed irrigation system, and supporting training events. The post requires relevant training/experience in Agroforestry or Environment, at least 2 years work experience at a community level on related issues and knowledge and experience of sustainable development. Experience in gender-related work and ability to ride a motorcycle are advantageous. Ref: BOL/23

**Bolivia** IS

#### Animal Husbandry Lecturer

Animal Husbandry Lecturer, Catholic University of Mozambique, Faculty of Agriculture, Cuamba Campus, Mozambique, Ref (M2). Your role will be to teach/lecture Agriculture students in Zootechny, develop project proposals for funding that support the implementation of livestock breeding improvement efforts as part of development activities in rural areas and carry out scientific research in areas of Zootechny with a focus on cattle breeding. Ref: M2

**Mozambique** SI

#### Consultants

The GRM International Group is a network of internationally recognised, leading resource and development management companies that brings together over 35 years of development experience in 124 countries for government and private d multilateral agencies. The Group brings together the collective experience of development professionals from all continents of the globe who are committed to a common set of values and developmental principles. Its expertise and experience significantly improves development outcomes of projects across the world. GRM services include development project planning, design, feasibility studies, and management. We have provided these to a diverse range of sectors spanning agriculture, education, environment and natural resources, health, infrastructure, law and justice, livestock, fisheries, finance and economic development, governance, and policy and public sector reform. GRM is recognised as being highly successfully in implementing projects and programs in the areas of community development, institutional strengthening and capacity building, leading to development outcomes that impact on sustained poverty alleviation. We have achieved this through partnership with stakeholders at all levels, and when necessary, through strategic alliances with key institutions. We are committed to working with you to create a better future. Closing Date: 15/06/2006 Description: The GRM International Group is currently seeking consultants with previous experience in Indonesia covering the following areas: Rural Development Livelihoods, agriculture and natural resource management (planning and development of options for improvements to livelihoods) Community Water Supply and Sanitation Governance and Capacity Development Support to local Government (capacity building and institutional strengthening) Infrastructure Community-based Infrastructure (design, review or management of community based infrastructure) Consultants with the following qualifications are required: Language skills in English and Bahasa Indonesia At least 10 years of experience Preferably Post Graduate qualifications in a relevant field (minimum undergraduate) Application instructions: Applicants are requested to send a CV to [indojobs@grm.com.au](mailto:indojobs@grm.com.au) for registration on the GRM Consultants Database before 15 June 2006. Applicants are requested to include Indonesia in the subject line of the email.

**Indonesia** 15/6/2006 \*

#### Executive Director

Makasutu Wildlife Trust is The Gambia's leading conservation organisation, which has a strong commitment to biodiversity protection and enhancement through education, training and research. The Trust is currently seeking to recruit an Executive Director. The successful candidate will be expected to manage and administer a local non-profit making conservation organisation in a developing country. Duties include managing local staff, overseas volunteers and researchers, liaising with government agencies and other NGOs, developing and running biodiversity research projects and training programmes, managing a wildlife clinic and raising funds. We seek a practically-minded and resourceful individual with experience of fieldwork in Africa or other tropical areas. The successful candidate will have a high level of ecological and natural history knowledge, be educated to degree level (minimum) in a related scientific/environmental field, and have excellent people and biodiversity project management skills. Applicants must be physically fit and able to endure stress and hardship. They should be resourceful, patient and able to communicate their knowledge and enthusiasm to others. They must also be able to exercise excellent leadership qualities and be able to work without supervision or support. If you wish to apply for this post and want further details, please email [abuko\\_4@yahoo.co.uk](mailto:abuko_4@yahoo.co.uk) for a job description and application form. Further information about the activities of Makasutu Wildlife Trust can be obtained at [www.darwingambia.gm](http://www.darwingambia.gm) For an informal discussion regarding the post please contact Mr Craig Emms initially via email at [drumohq@qanet.gm](mailto:drumohq@qanet.gm) Complete applications must be sent to Makasutu Wildlife Trust via email or post to the address stated on the application form. In order to expedite the appointment procedures, applicants are advised to ask their referees to send references under confidential cover directly to: Dr Linda Barnett, The Chief Executive Officer, Makasutu Wildlife Trust, PO Box 2164, Serrekunda, The Gambia Email: [abuko\\_4@yahoo.co.uk](mailto:abuko_4@yahoo.co.uk) [www.darwingambia.gm](http://www.darwingambia.gm)

**The Gambia, West Africa** 20/6/2006 \*

#### Institutional Strengthenener

Centro Intercultural Circo Infantil/ Municipality of Sucre. It is estimated that in the Department of Chuquisaca the percentage of people living in poverty ranges from 70% to 96% in remote rural areas. The poor outskirts of Sucre are characterised by high levels of migration and unemployment and low levels of education and increasing social problems. You will work with a new centre established to create a space in which young people can develop and learn useful skills, whilst respecting their cultural identity (many activities are related to the Quechuan lifestyle - ecological agriculture, traditional crafts, music etc). You will help establish the centre's organic fruit and vegetable plot, train children and staff in methods of production, and contribute to project planning. Your role with the Municipality will be to promote awareness raising, networking and coordination so as to strengthen support and services to children in the area. You should have a background related to ecological fruit and vegetable production and experience of working with young people and of managing projects, together with patience, sensitivity, proven communication skills, and a willingness to learn Quechua. Ref: BOL/30

**Bolivia** IS

**Project Manager-Forestry Livelihoods**

Mercy Corps has been asked to take the lead on a small project to bring diverse livelihoods to communities in or near the Sapo National Park (SNP) in Liberia. The SNP is one of the few remaining large tracks of primary old growth forests in the Upper Ghanian Forest Ecosystem. The objective of this program is to reduce the negative impact on the park of current livelihoods by providing different options and opportunities to families and communities living nearby. **KNOWLEDGE AND EXPERIENCE:** Three years minimum international program management experience with sustainable livelihoods programs. Thorough understanding of livelihoods strategies, especially as they relate to tropical forestry or agriculture and natural resource management. Experience with adult and TOT training methods. Strong writing, reporting, organizational and communication skills. Experience in Program, budget, DM&E, and proposal development. Knowledge of donor regulations. Experience working in politically sensitive and/or insecure environment in Africa. Capacity to live, travel and work under difficult (but exotic) living conditions.

**Sinoe County, Liberia** **MCI**

**Rural Development Experts**

ALTAIR ASESORES is a privately owned and independent consulting company based in Madrid, Spain, operating on a domestic and international scale. It has built a solid track record advising private and public institutions in the legal, financial, commercial and management areas. Its main activity is the provision of international technical assistance to developing countries and to those with economies in transition. For further information please visit our web site [www.altairasesores.es](http://www.altairasesores.es). Closing Date: 01/07/2006 ALTAIR ASESORES employs experts in short and long term missions for its international projects. Our experts are experienced people with more than 10 years of professional practice, and capable of working in the international arena. We are currently looking for RURAL DEVELOPMENT EXPERTS. Applicant Requirements: University degree in Agriculture Engineering or related field. Minimum 10 years of relevant professional experience in at least one of the following fields: Rural Development Food security Food Safety Agricultural Primary Production Forestry Fisheries and Aquaculture Land Management ( GIS, Soil Surveys, Planning) Rural infrastructure (including Irrigation) Equipment definition (tractors, Lab) Crop Protection & Disease control Animal Production & Health Storage, processing & packaging Rural extension services Water management Standards Cooperatives and Smallholder associations A university degree related to any of the above mentioned fields of specialisation. Past experience with international donors would be an advantage. Fluency in English or French is a must. Spanish, Arabic or Portuguese would be an asset. Application instructions: Applicants should send their CVs in EC format ([www.altairasesores.es/english/trabajo/cv\\_ph](http://www.altairasesores.es/english/trabajo/cv_ph) are\_ingles.dot) to [s.prada@altairasesores.es](mailto:s.prada@altairasesores.es) clearly indicating geographical preference and availability. Please specify "Rural Development Expert" in the subject field. This information will be processed and introduced in our database. We guarantee that your personal and professional data will be handled confidentially. Contact Person: ALTAIR ASESORES [s.prada@altairasesores.es](mailto:s.prada@altairasesores.es)

**Worldwide** 1/7/2006 \*

**Security coordinator**

Security Coordinator. Location: Kabul w/ local travel, Afghanistan. The primary function of the Security Coordinator is to manage IMC security staff throughout Afghanistan, monitor and assess security conditions, and make recommendations to the Country Director to provide overall security coverage for IMC expatriate and national staff. Essential Duties & Responsibilities: update the emergency security and evacuation plan. Supervise and train national counterpart and security officers in the region. Coordinate and monitor security activities to ensure that safety policies and procedures are implemented. Ensure that all field staff are fully cognizant of prevailing security threats and fully advised on means to reduce staff vulnerability to those threats, including implementation of evacuation plan and procedures. Liaise with UN agencies, CF forces, and INGOs on security matters in the country. Design and drill warden systems, emergency radio networks, and provisioning of emergency supplies for field personnel. Education and/or Experience: Three to five years of work experience in Security Management in an emergency setting. Must have experience in unstable and resource deprived environments. Experience in the management of disaster relief personnel in hazard areas. practical experience and knowledge of threat assessment and personal Security Management. For more information go to our website.

**Afghanistan** **IMC**

**CHURCH WORK**

**Assistant General Secretary for Ecumenical Affairs.**

Special Qualifications: University degree, a doctorate in theology or its equivalent would be an advantage. Good knowledge of and commitment to the ecumenical movement. Knowledge of the LWF and experience with member churches. Strong organization and administration skills. Computer skills. Proven ability in communication with churches and congregations. Grounding in the Lutheran confessional heritage. Good knowledge of English and working knowledge of German. Candidates for this position require a Church Endorsement. Applications are to be sent in English, with copies of relevant diplomas and certificates, as well as names, e-mail addresses or fax numbers of three persons who know the applicant professionally and can be contacted for references, by 15 July 2006 to The Rev. Rudolf Renfer, Director for Personnel, The Lutheran World Federation, P.O. Box 2100, 1211 Geneva 2, Switzerland. Fax : +41 22 791 66 28 E-Mail : [sw@lutheranworld.org](mailto:sw@lutheranworld.org)

**Geneva, Switzerland** † 15/7/2006 **LWF**

**Gap Year - Short term**

Working and living alongside Cambodian Christians, building relationships and doing something practical to help, whilst laying personal foundations for future ministry. Appropriate training and experience, strong Christian commitment, home church endorsement are essential.

**Cambodia** † **SAO**

**Missionary Programme: long and short term**

This programme supports people who feel called to take the risk of walking, working and serving alongside Christians in the world church. USPG helps prospective missionaries discern their vocation and matches people to suitable placements. We provide induction training and ongoing pastoral support. USPG only sends men and women to placements which have been asked for by the church worldwide. Skills required: We have sent lay workers, lecturers, midwives, medical personnel, parish priests, chaplains, teachers, trainers, builders, bishops, administrators and artists. Age requirement: 23 to the retirement age of the relevant church (usually around 68 years). See our website for further details.

**Worldwide** 30/7/2006 **USPG**

**Theological Education Co-ordinator**

Theological graduate, preferably ordained and with teaching experience needed to train local preachers, Sunday School teachers and ministers and arrange courses for Religious Education in schools.

**The Gambia** † **MC**

**Theological Lecturer**

Experienced tutor with PhD or MTh to teach church history, systematic theology or Biblical studies in ecumenical college. Must be normally resident in Britain or Ireland.

**Cameroon** † † **MC**



**The Methodist Church**

The Methodist Church in Britain sends people with Christian commitment to work in other parts of the World Church in response to requests from Partner Churches overseas. The requests are usually for qualified people such as ministers, doctors, accountants, teachers and administrators to work alongside national colleagues. If you are resident in Britain or Ireland and feel that God may be leading you in this direction, please contact the Overseas Service Secretary.

25 Marylebone Road  
London NW1 5JR  
Tel: 020 7467 5154  
email: [wco.personnel@methodistchurch.org.uk](mailto:wco.personnel@methodistchurch.org.uk)  
web: [www.methodist.org.uk](http://www.methodist.org.uk)

**COMMUNICATIONS**

**Campaigner**

Yonge Nawe Environmental Action Group seeks a Campaigner to contribute to the development and implementation of the environmental and socio-economic justice campaign strategy. Working with other team members, the Campaigner will ensure effective and efficient achievement of the campaign objectives. Your role will be to define and implement a national, regional and global interactive platform for networking, content sharing and, mobilising people on environmental governance issues in Swaziland . *Ref: SWI*

**Swaziland**

**SI**

**Community Liaison**

The scope of work is to assist in the rapid start-up, management and coordination of public construction programs in earthquake-affected regions of Pakistan. The community liaison specialist will work with the CHF country team in Islamabad, Pakistan to conduct site assessments and community outreach activities in order to develop a solid action plan for USAID's Pakistan Earthquake Reconstruction effort, to identify community implementing partners, and will work with local stakeholders and the country team to identify priorities, streamline program implementation, and encourage community participation in program design and strategy development. **ESSENTIAL DUTIES AND RESPONSIBILITIES** Assist in locating, assessing, and screening potential community leaders and groups wishing to work with the reconstruction team; ensure community understanding and commitment to reconstruction program requirements and standards to facilitate maximal involvement of community members. Promote linkages between communities and external resources of assistance. Participate in damage assessments and priority- setting for construction projects, in conjunction with USAID, local implementing partners, community leaders, and local government entities. Promote community-level engagement while supporting and organizing stakeholder meetings, workshops, and breakout sessions to evaluate constraints and opportunities. Provide technical and programmatic guidance for country team in participatory strategies and community-level contributions to construction programs. Network with local experts, technical specialists, and community leaders, and, investigate and explore local resources. **QUALIFICATIONS** 5 years of experience in community outreach in post-natural disaster settings, specific experience working with local reconstruction projects for the health and/or education sectors a plus. Able to work with education and healthcare agencies in coordination with multiple stakeholders at the community level. Excellent communication and presentation skills essential. Ability to mobilize and engage a variety of players to achieve consensus. Experience working with a multi-national staff, UN agencies, USAID, and other NGOs and international organizations. Must be able to travel independently. Experience living and working in Pakistan is highly desirable. **EDUCATION** and/or **EXPERIENCE** MA in International Development, Communications, or other related field with at least 5 years of experience in designing and implementing community outreach and public awareness programs in developing or transitional countries. Or, BA in International Development, Communications. Experience in health and education sectors is highly desirable. Demonstrated cultural sensitivity and able to work in cross-cultural situations **LANGUAGE SKILLS** English fluency required; Urdu language skills a highly desired plus. **MATHEMATICAL SKILLS** Basic skills and able to perform job specific mathematics. **WORKING CONDITIONS.** Ability to travel in harsh conditions to construction sites on a daily basis. *Ref: 1049*

**Pakistan**

**EM/IT**

**Computer Support**

Various length contract sComputer support - 1 yr, 3 mnths or 2 mnths: **ACCOUNTABLE TO:** Project Manager **PURPOSE OF POSITION:** The primary purpose of this position is to develop computer systems within the project. This will include support and enhancement of the infrastructure (currently a mixed environment of pc's and Mac) and development of database systems using MS Access. This is a short term post with a requirement to train a local staff counterpart to support the systems after completion of this term. **GENERAL RESPONSIBILITIES:**The RIDE project has both PC's and Mac computers in a networked configuration; the primary focus of this role is the PC's but the Macs have to be able to file and retrieve all documents to the PC Server. The main focus will be Implementation and enhancement of computer standards regarding software use, document filing structure, archiving, installation of new machines etc. There are specific requirements for implementation of an NFE monitoring system which would be written in MS Access and a personnel system which is a purchased piece of software. Along with this a document management system would be desirable. The environment in Ratanakiri is aggressive towards computers; moving from extremely dusty to 98% humidity. This results in a number of crashes and rebuilds of PC's and a fast and efficient way of doing this is required. For more information go to our website

**Cambodia**

**SAO**

**EDUCATION**

**Education Advisor**

University based in Phnom Penh, providing support and advice to the field team involved in non formal education teaching in minority languages; influencing policies at Ministry level. Appropriate training and experience, strong Christian commitment and home church endorsement essential.

**Cambodia**

**† SAO**

**Education Programme Manager**

Huambo province with frequent travelling to Bie province, Angola. Job Contract 2 Years; Salary TBA. To develop and manage Concern Angola's Primary Education Programme in Bie and Huambo provinces. Carry out an education assessment and analysis and design Concern Angola's Primary Education Programme in Bie and Huambo provinces in line with the Concern Worldwide organisational and Concern Angola country strategic plans, following the Concern Project Cycle Management system, and the Concern Education PPMG framework. Ensure that the programme is designed with focus on mainstreaming gender and HIV/AIDS, in consultation with the ACD Programmes and the HIV/AIDS Mainstreaming Manager. Ensure that development-oriented approaches including participatory development, organisational development, capacity building and sustainable methodologies are adopted in developing and implementing the programme. Manage and support programme staff ensuring that there is a clearly defined structure, up-to-date job description, and reporting mechanisms for each staff. **Personal Requirements:** Degree in Education or related field. At least two years experience of developing and managing an NGO education programme. Experience of working with and supporting local partners including local NGOs, local government, and community based organisations. Experience of programme development/designing and participatory planning methodologies. For more information, look at our website. *Ref: DT/EPM/ANG 1-1*

**Angola**

**CW/Ire**

**English Teacher**

English graduate to teach O and A Level. Must be normally resident in Britain or Ireland.

**Togo**

**† MC**

**English Teachers**

A strategic opportunity to teach English to students and senior staff at the Medical Faculty in Phnom Penh, influencing policies. Appropriate training and experience, strong Christian commitment, home church endorsement are essential.

**Cambodia**

**† SAO**

**English Teachers**

Preferably graduates with a TEFL qualification, to serve for two years or more in church-founded schools and colleges. Must be normally resident in Britain or Ireland.

**Japan**

**† MC**

**Head Teacher**

Based in Dodoma, Tanzania. This person will responsible for overseeing and managing all areas of school life in the local Christian Primary School. The school is looking for a committed, experienced and enthusiastic person who wants to achieve the best from all children. This is a demanding environment with an eclectic mix of nationalities and cultures. Post holders need to hold a recognised teaching qualification and have experience as a Deputy Head Teacher or Head Teacher. It is also preferred that the post-holder has a working knowledge of the UK National Curriculum. Applicants must be willing to serve for a minimum of four years.

**Tanzania**

**† MAF**

**Headteacher**

Headteacher, Methodist Church at Nkanfoa, near Cape Coast, requires experienced Headteacher.

**Ghana**

**† MC**

**International School Teachers**

Teaching at an International Christian School in Phnom Penh up to grade 8 or 9.

**Cambodia**

**† SAO**

**Lecturer**

Lecturer in Business Management, Accounting and/or Marketing for the Business Department at St Paul's United Theological College, Limuru. Should hold an NBA, MA or PhD in order to teach to undergraduate and postgraduate levels in business-related subjects.

**Kenya**

**† MC**

**Literacy Supervisor**

**PURPOSE:** The primary purpose of this position is to ensure the expansion of the post literacy material production in Brao, Krung, Kavet and Tampuan as well as providing appropriate Khmer and bilingual materials for indigenous people in the targeted villages and in the whole province. **GENERAL RESPONSIBILITIES:** Mentor, supervise and build the capacity of the Khmer and indigenous material developers in RIDE project. Provide coordination for the development of graded reading materials. Provide technical assistance to Khmer and minority language material developers. Discuss creative ways for indigenous people to learn and practice reading (i.e. libraries, reading circles, working with adults and children. Cooperate with the other NGOs in

developing minority language materials. Carry out research about the literacy needs and the use of literature among the minority people. Find ways to multiply the minority material production, for example by efficient use of the shell book materials and by helping and encouraging other NGOs to start to produce the minority language materials. For more information go to our website.

**Cambodia** SAO

**Multimedia Specialist/Artist**

Primary purpose of this position is to enable ICC staff to make use of the modern technology in order to improve the quality of the print media production as well as to study options to expand the material production in the areas of non-print and multimedia. This is a short term post with a requirement to train a local staff counterpart to continue as a multimedia support person after completion of this term. GENERAL RESPONSIBILITIES: Help to create the infrastructure and to discover possibilities in developing and making use of the non print media in RIDE program. Qualifications: Artistic ability. Ability to train and mentor Good knowledge about computer and audio visual technology. Khmer language skill is an advantage Preferably can work both in PC and Mac environment. For more information go to our website. QUALIFICATIONS: The post holder should have both business experience and an artistic/craft interest/experience. He/she will also need to have a long term view and mentor local people accordingly.

**Cambodia** SAO

**NF Education Coordinator**

LANGUAGE GROUP: Cross sector: Khmer, Brao, Kavet, Tampuan and Krung LOCATION: Ratanakiri Province, Ban Lung town, with regular visits to various project sites (including staying overnights) RESPONSIBLE TO: Project Manager (PM).PURPOSE OF POSITION: Overall coordination and management of activities within the Non-Formal Education (NFE) sector of ICC's RIDE Project. The NFE Coordinator has also a role in the Integrated RIDE project to encourage and stimulate staff to cooperate with other RIDE project team members and their technical sectors. Another role of the NFE Coordinator is to stimulate team members to think more thoroughly to increase the quality of activities being implemented. Furthermore, this position includes direct supervision and capacity building of NFE national staff, government liaison, financial budgeting and reporting. The NFE Coordinator will work closely together with the Assistant NFE Coordinator and NFE Consultants/Linguists, who provide technical input and advice for each language. SPECIFIC RESPONSIBILITIES:1.0 Planning & Strategies;1.1 Provide assistance and coordination in planning and discussions regarding strategies and processes of the NFE sector objectives and its activities.1.2 Facilitate NFE weekly technical sector meetings;1.3 Participate in project team meetings with other RIDE Project staff members, to discuss & understand the needs of the villagers, to increase the integration between the different technical sectors and to increase the cooperation between villagers and ICC RIDE project;1.4 Participate in RIDE's Management Committee (MC) and attend the meetings. Human Resources Development & Training2.1 Supervise and support ICC NFE national staff through on-the-job training, field visits, implementation of training needs assessment and planning of an individual training schedule.2.2 Provide direct line-supervision to the Assistant NFE Coordinator, Trainer of Trainers, Logistic & Monitor assistant, Information Education & Communication (IEC) unit staff and each appointed focal person from each language component. For more information, go to our website.

**Cambodia** SAO

**Non-Formal Education Adviser**

As lead of an international consortium, ABU Consult is currently tendering for the EuropeAid funded "Provision of Technical Assistance in Papua New Guinea for the Management and Implementation of the Education, Training and Human Resources Development Programme". The project is envisaged to commence in September 2006 and to have a duration of 64 months. The specific objective of this project will be to provide, through flexible and experienced technical assistance, effective administrative, technical and financial management to the programme, in conformity with the relevant EDF rules and procedures, so that the project purpose - effective learning support mechanisms for education and training established to promote sustainable human resources development - is achieved, and the overall objective supported. For our team of experts we are searching for suitably qualified and experienced candidates: Non-Formal Education Adviser Applicant Requirements: This position, located in the Department for Community Services in Port Moresby, is required for the duration of the programme. Extensive travel within PNG, including to remote areas, is a requirement. The position holder will provide general support to the Programme Manager/Team Leader, with specific responsibilities for the Community-based and community-driven non-formal education (literacy and skills development) component. Qualifications, skills and professional experience; an appropriate postgraduate qualification in education; at least 10 years experience of designing and managing non-formal education programmes, especially in literacy, and including monitoring and evaluation, of which at least 7 years must be in developing countries; an understanding of gender, equity and social issues, particularly concerning access to learning opportunities; experience of working in partnerships with the NGO sector to provide quality education; an understanding of and commitment to participatory approaches to adult learning; good written and oral communication skills in English and well developed inter-personal skills; a proven record of being able to participate in project teams and provide guidance and leadership. Responsibilities The

Adviser will provide major input into the component in terms of detailed programme design, implementation and monitoring, and will work as a mentor to the counterparts in the DCD and the Programme Implementation Team. In particular the Adviser will: formulate the detailed design of the programme, setting targets, time frame and monitoring procedures; participate in an NFE policy dialogue with stakeholders, both government and civil society; in support of the government, develop and implement a participatory approach to strategy development for non-formal education which involves all major stakeholders; design and co-ordinate training workshops for national and provincial staff of DCD and other departments as required; oversee the establishment and management of a database for non-formal education; work in partnership with the government and NGO sectors to develop training materials and 'training of trainers' courses for literacy and non-formal education programmes; identify the need, plan for and monitor short-term technical inputs. In addition, the Adviser will assist the Programme Manager to: identify the need for short-term technical inputs, prepare terms of reference and contracts, and monitor implementation of assignments; monitor and report on financial expenditure, appraise the progress of the component, and adjust strategies as necessary. Application instructions: To apply: Please email your resume in EuropeAid format to pg.eu.6028@abu-consult.de. Restrictions: \* candidates must have the nationality of EU Member States or of ACP countries. \* If chosen, experts must be able to provide copies of diplomas mentioned in their CV and copies of employer's certificates or references proving the professional experience indicated in their CV.

**Port Moresby, Papua New Guinea** 19/6/2006 \*

**Primary and Secondary Teachers**

Primary and Secondary Teachers. Hope International School in Phnom Penh has vacancies for teachers in the following areas. Starting August 2006. Elementary/ Primary teacher. English as a second language. Special needs. It is an exciting opportunity to be a part of God's plan in Cambodia. An ability to teach one or more of the subjects listed below at Grades 7 - 11 is required and it is preferable if secondary teachers are able to teach a range of subjects: English. History Geography Science. Biology. Mathematics Computing. Music. Art .Bible .Physical Education. The school is a Christian faith based working environment and teachers need to have a heart to serve Missionary Children overseas. Teaching qualifications are essential. You need to be able to demonstrate good teaching practise and provide referees. Commence August 2006. An allowance is provided to cover the necessary living expenses. Hope International School in Phnom Penh has vacancies for teachers in the following areas. Starting August 2006. Elementary/ Primary teacher English as a second language .Special needs. It is an exciting opportunity to be a part of God's plan in Cambodia. An ability to teach one or more of the subjects listed below at Grades 7 - 11 is required and it is preferable if secondary teachers are able to teach a range of subjects. For more information go to our website

**Cambodia** SAO

**Special Education Teacher**

Special education teacher (female), Jerusalem Princess Basma Centre for Disabled Children. The JCDC is part of a national referral, rehabilitation and educational network that ensures support for Palestinian children with special needs and their families. Treatment and services at the centre focus on physical and hearing impairments and JCDC's school provides integrated education for around 400 disabled and non-disabled children. The centre is committed to ongoing training for all staff, but is aware of the limitations of very short stays by visiting experts. It is hoped that a 2-year placement will enable a higher absorption of new information and skills. Your role will be to help develop programmes for children with learning disabilities. You will be involved in training staff in assessment and in developing and implementing individual learning programmes, as well as working with parents. You should have academic qualifications and at least 2 years' experience related to special education, including assessment and training, together with strong interpersonal communication skills, a highly flexible and adaptable approach and a sensitivity to Palestinian culture. Due to the high number of female staff members, of whom many are Muslim, JDCD has requested that the DW be female Ref: PAL/26

**Palestine** IS

**Teacher**

Based in Dodoma, Tanzania this person will responsible for teaching Key Stage 1 or 2 in the local Christian primary school. The school is looking for a committed, experienced and enthusiastic teacher who wants to achieve the best from all children. This is a demanding environment with an eclectic mix of nationalities and cultures. Post holders need to hold a recognised teaching qualification and preferably a working understanding of the UK National Curriculum. Applicants must be willing to serve for a minimum of two years.

**Tanzania** MAF

**Team Leader - Education and Training Project**

As lead of an international consortium, ABU Consult is currently tendering for the EuropeAid funded "Provision of Technical Assistance in Papua New Guinea for the Management and Implementation of the Education, Training and Human Resources Development Programme". The project is envisaged to commence in September 2006 and to have a duration of 64 months. The specific objective of this project will be to provide, through flexible and experienced technical assistance, effective administrative, technical and financial management to the programme, in conformity with the relevant EDF rules and procedures, so that the project purpose - effective learning support mechanisms for education and training established to promote sustainable

human resources development - is achieved, and the overall objective supported. For our team of experts we are searching for suitably qualified and experienced candidates: Programme Manager / Team Leader. Applicant Requirements: Located in the PIU in NDOE, this position is required for the duration of the programme. Extensive travel within Papua New Guinea, including to remote areas, is a requirement. Qualifications, skills and professional experience an appropriate postgraduate qualification in education; at least 15 years experience implementing educational projects in developing countries; and experience as a Team Leader or Project Manager; detailed knowledge and experience of EU, particularly EDF procedures; well developed inter-personal skills and able to communicate effectively in English; a proven record of being able to participate in project teams and provide guidance and leadership. Previous experience in Papua New Guinea or the Pacific is highly desirable. Responsibilities Some key aspects of the Programme Manager's duties and responsibilities envisaged for the sound implementation of the programme are noted below. The list is not exhaustive. support the establishment of the PIU and the Programme Management Team and recruit programme support staff; provide technical supervision to the Programme and provide support to the component-specific TA and short-term experts; transfer appropriate skills to counterparts and to other programme staff; assist with the establishment of the Programme Steering Committee (PSC); convene and minute PSC meetings and prepare and circulate briefing papers; reassess the original log frame in the light of current developments; prepare annual Programme Estimates; develop TORs for short-term assignments, studies, evaluation and audits; define programme progress indicators and monitor them; oversee the establishment and management of a 'Small Grants Fund' to support community learning initiatives; administer a remote schools scholarship programme, including identification and support to training providers; co-ordinate all training components; oversee the establishment of accounting systems for the full and accurate recording of all programme expenditure; prepare reports in accordance with the requirements of the TOR; maintain close liaison with other government departments and donors. Please email your resume in EuropeAid format to pg.eu.6028@abu-consult.de. Full Terms of Reference for this project upon request. Restrictions: candidates must have the nationality of EU Member States or of ACP countries. If chosen, experts must be able to provide copies of diplomas mentioned in their CV and copies of employer's certificates or references proving the professional experience indicated in their CV.

**Port Moresby, Papua New Guinea** 19/6/2006 \*

**TEFL/TESOL English teachers**

To hold English lessons in a number of ability levels for local project staff. The local staff spend much of their time working in the villages and so this position needs to be flexible in terms of working hours and class size. There is a wide range of levels of English currently spoken by local staff and also a range of reasons for wanting/needing to learn English .GENERAL RESPONSIBILITIES: To organize a flexible way for local staff to learn English, both spoken and written. To keep records of staff achievements and levels attained.To test staff regularly. To respond to the individual needs where possible, in terms of timing of class and content. Also group/individual situations. To work particularly with diction/pronunciation, as opportunities for English conversation are limited for many people. To create listening tapes of varying levels of difficulty. QUALIFICATIONS PURPOSE OF POSITION: To hold English lessons in a number of ability levels for local project staff. The local staff spend much of their time working in the villages and so this position needs to be flexible in terms of working hours and class size. There is a wide range of levels of English currently spoken by local staff and also a range of reasons for wanting/needing to learn English. GENERAL RESPONSIBILITIES: To organize a flexible way for local staff to learn English, both spoken and written. To keep records of staff achievements and levels attained.To test staff regularly. To respond to the individual needs where possible, in terms of timing of class and content. Also group/individual situations. For more information go to our website.

**Cambodia** SAO

**HEALTH**

**Anaesthetist**

Requirements: Degree in Medicine, specialisation in Anaesthesia. Extensive experience in anaesthesia techniques with both adult and paediatric patients. Experience in postoperative intensive care for trauma surgery. Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan** EM/IT

**Assistant Mental Health Specialist**

Position: Assistant Mental Health Specialist. Location: Sri Lanka. Essential Duties and Responsibilities: Will work under the supervision of the IMC Sri Lanka Mental health Manager. Assist in initiating a plan for community-based mental health training. Assist in identifying best practices and lessons learned from program evaluations of past community based mental health schemes in Sri Lanka. Assist in piloting the module with the group of primary health care providers in the Eastern Province. Carryout needs assessment and produce proposal for future programs and funding. Education and/or Experience Requirements: Mental health professional (clinical social worker, clinical psychologist, psychiatrist or mental health services manager). Management experience. Training non-mental health professionals in mental health. Tact and diplomacy. Multicultural experience. Good teamwork skills. Good organizing skills. Flexibility. For more information look on our website.

**Sri Lanka** IMCG

**Certified Midwives**

Since May 2003, International Medical Corps (IMC) has supported a rotating faculty consisting of volunteer Western-trained Obstetrician-Gynaecologists, Paediatricians, Anaesthesiologist/ Nurse Anaesthetists, Family Practitioners, Certified Nurse-Midwives, Nurse Practitioners, and Hospital Administrators who have been teaching in the Refresher Training program at Rabia Balkhi Hospital in Kabul, Afghanistan. Rabia Balkhi Hospital (RBH), like most of healthcare clinics and hospitals in Afghanistan, is struggling with basic facility and human resource challenges that exceed those experienced in most other developing countries. International Medical Corps (IMC) has entered into a cooperative agreement with United States Department of Health and Human Services and the Ministry of Health of the Islamic State of Afghanistan to provide Continuing Education and Refresher Training to physicians and other staff at Rabia Balkhi Women's Hospital (RBH) in Kabul, Afghanistan. IMC is seeking Certified Nurse-Midwives to join the Rabia Balkhi Hospital project in Kabul, Afghanistan. The CNM will work with national staff counterparts in the supervision of hospital personnel, which includes work allocation, training, and problem resolution; evaluate performance and make recommendations for personnel actions; motivate employees to achieve peak productivity and performance. Provide full-scope midwifery nursing care to patients. Teach midwifery to medical and nurse-midwifery students, and others in both clinical and didactic settings. Provide advice and consultation in the development of certified nurse-midwifery practices, clinical practices and guidelines. Develop and implement systems and processes to establish and maintain records for the operating unit. Please see our website for further information.

**Afghanistan** IMC

**Community Health Co-ordinator**

To train and facilitate community focused staff to engage and mobilise local communities in the improvement of the public health situation, using participatory and interactive methods in the El Geneina programmes, in close collaboration with existing nutrition programmes, and to support, develop and implement a strategy that will ensure the continuity and consistency of Community Mobilisation activities across Concerns programme areas in West Darfur. Essential: Second level education (ideally third level) in public health, community mobilisation or other relevant subject. Five years overseas experience in public health and community mobilisation programmes. Two years relevant overseas experience in emergency/insecure field. Proven track record in national staff capacity building/training and management. Proven track record in external capacity building of existing local and national structures. Desirable: Technical qualification in livelihoods or food security. Training/capacity building. Experience of work in Sudan / horn of Africa region. Experience of food security/livelihoods/nutrition programme implementation Ref: *1/CHM/NSUD/2-5*

**North Sudan** CW/Ire

**Community Psychiatric Programme Co-ordinator**

Co-ordinator needed to oversee the effective provision of care for the mentally ill under a Community Psychiatric Programme, and supervise the development and expansion of the Programme to improve the quality and extent of its services in Nigeria. This is a pioneering development that through its reputation and effectiveness is being expanded from a local programme to a state and national programme. This would be an initial two year appointment on local salary plus some UK benefits (including travel costs, health insurance, National Insurance and other allowances) through the Methodist Church's Lay Professional Programme. Christian commitment is required, though the programme is offered to all in need. Willingness to live in a community of staff and patients is essential. Recruitment is through Christians Abroad; further details on www.cabroad.org.uk

**Nigeria** † CAB

**Consultant**

International Medical Corps is currently accepting resumes/application for future short term consultancies. We are seeking experts in the following areas. Primary Health Care, Nutrition, Water & Sanitation; Environmental Health; Maternal Child Health; Child Survival; HIV/AIDS Health Systems Reconstruction and Rehabilitation; Pharmaceutical Management; Micro-Credit/Finance. Required Qualifications: Master's degree (preferably a MBA or MPP from a top-tier school) and substantial previous business experience. Minimum 8 years experience in area of expertise; Be familiar with and experienced with USAID, DOD, World Bank, and ADB proposal development efforts; Prior consulting experience considered a strong plus. Previous development experience is an absolute must for consultancies. If you would like

to be considered for consultancy opportunities, please complete the application and submit your resume to our website. You will be contacted once a consultancy opportunity become available.

**Various** **IMC**

**Country Director**

Supervisor: Sr. Desk Officer/Director of International Operations. The Country Director will be required to provide local administrative and fiscal support and programmatic direction to facilitate expanding programs. Essential Duties & Responsibilities: Overall management; Oversee program administration, implementation, fiscal management and both expatriate and national staff; Oversee program operations and reporting, ensuring compliance with Donor regulations and local laws; Monitor, evaluate and report on all program activities and progress to the IMC's central office and Donors. Administrative/Financial; Oversee the preparation of annual work plans and budgets; Manage program budget in accordance with IMC procedures, submitting timely reports along with all supporting data and otherwise be directly responsive to the Controller and Chief Financial Officer on all fiscal matters; Interface with compliance team to ensure proper compliance with regulations; Manage office space, communications, transportation, local procurement, and general logistics; Facilitate recruitment, training, and supervision of office staff; Be responsible for executive office functions, such as VAT duties, customs duties, local labor laws, in addition to operating as an office manager; Manage local banking relationship and activities with responsibility to Controller. Programmatic Support; Together with technical advisor, ensure implementation is consistent with program goal Participate in writing and reviewing Proposal applications. Provide technical inputs and assistance to programs with particular reference to financial management and reporting systems. Relationships: Serve as the principal liaison with Donors on matters related to the program to ensure financial and programmatic accountability to Donors. Work with key Donor Staff to develop and maintain optimum financial and programmatic relationship Work with existing consortium of partners to support policies and procedures for new site establishment, including financial and administrative support for new sites according to policy developed. Interface with national government and relevant agencies to ensure mutual understanding of programs and maximize resource distribution and allocation of available funds. Education and/or Experience Requirements: Advanced degree in public health preferred, will consider candidates with applicable field experience. Minimum five years experience in managing overseas operations with programmatic and administrative duties At least five years of experience in managing complex, multi-sector programs; Knowledge of principles and practices governing Donor grant programs; Minimum financial management including preparing and managing budgets, banking activities, contracts and negotiations. Experience in developing and managing procurement and logistical procedures and policies. Skills and knowledge in program sustainability and capacity building; Skills and knowledge in public-private partnerships. Skills and knowledge in project monitoring and evaluation (both quantitative and qualitative methods) and reporting; Excellent analytical, oral and written communication skills; Good understanding of international development context, experience in international development sector (NGO's, direct bilateral, multilateral); Ability to manage multiple priorities and projects while working as part of a team; Energetic, independent, self motivated. For more details please look at our website.

**Afghanistan** **IMC**

**Country Director**

International Medical Corps (IMC) is a global humanitarian nonprofit organization dedicated to saving lives and relieving suffering through health care training and relief and development programs. Responsibilities Include: overall management. Guide program administration, implementation, and fiscal management. Oversee program operations and reporting, ensuring compliance with Donor regulations and local laws. Facilitate recruitment, training, and supervision of office staff. Be responsible for executive office functions, such as VAT duties, customs duties, local labor laws, in addition to operating as an office manager. Requirements: Masters degree in public health preferred, will consider candidates with applicable field experience. Minimum five years experience in managing overseas operations with programmatic and administrative duties At least five years of experience in managing complex, multi-sector programs. Language Skills: Must be fluent in English, both written and oral. Mende, Krio and Temne language skills would be an added plus. Ability to write reports, and procedure manuals. Work Environment: While performing duties of the job, the employee frequently works in precarious places. The employee is usually employed in areas of civil strife, which often result in an unstable security environment. Occasionally work in outdoor weather conditions. For further information, go to our website.

**Sierra Leone** **IMC**

**Country Health Director**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Afghanistan** **MER**

**Country Health Director**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Liberia** **MER**

**Curriculum Development Officer**

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Liberia** **MER**

**Doctor**

Doctors, especially physician and gynaecologists, required short- and long-term at Maua Methodist Hospital. Must be normally resident in Britain or Ireland.

**Kenya** **MC**

**Doctor/Nurse**

Doctor or nurse required for Penuel Health Centre in Lomé, Togo for 6 to 24 months. Must be committed to development and to AIDS programme. Must be normally resident in Britain or Ireland.

**Togo** **MC**

**Doctor/Surgeon**

Lalgadh Leprosy Services Centre is situated in Dhanusha district, south Nepal where leprosy is endemic. The Centre provides examination and diagnostic services for a range of leprosy-related and general medical conditions; in-patient (52 beds) and out-patient (30,000 visits last year) services, including multi-drug therapy, treatment of reaction and complications, Prevention of Impairment and Disability services, foot care and physiotherapy; recording, reporting and defaulter follow-up programmes.

**Nepal** **NLT**

**Doctors**

Doctors required for short and long term. Desirable background in surgery, neurology, gynaecology, paediatrics, public health, epidemiology, HIV/AIDS, tropical experience, international fund-raising and data analysis. French or Spanish particularly useful. Must be normally resident in Britain or Ireland.

**Various** **MC**

**Emergency Medicine Program Manager**

Qualifications: Physician or Nurse with specialization in Emergency Medicine. 5 years + experience working. Ability to communicate with senior level government representatives and Ministry of Health officials. Desired Skills: international development experience. Experience/education in hospital management is a plus a Masters degree in Public Health is. Period of contract: 12 months preferred (option of 6 months is possible). The main aim during year one of the Project is to determine a vision for reformed emergency medical services together with the GoAZ. This will be achieved through close cooperation with the MoH and other government and private sector stakeholders through a series of technical meetings, study tours, consultation from US experts, development of national training curricula, and the drafting of strategic policy papers.

**Azerbaijan** **IMC**

**Epidemiologist**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Myanmar** **MER**

**Field Health Officer**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Liberia** **MER**

**Field Medical Coordinator**

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website

**Kenya** **MER**

**Field Medical Coordinator**

Based in Mansehra with frequent field visits. Essential Duties & Responsibilities: Supervise field medical teams on a daily basis and ensure a consistently high quality of care. Identify drug and equipment requirements well in advance of order deadlines, monitor and report on drug consumption. Ensure best medical practices are employed and sustained. Identify emerging clinical and public health needs and contribute to appropriate program planning / development. Ensure effective on going monitoring and evaluation. Identify staff training needs and perform training as required. Experience Requirements: MUST have International Experience. Senior medical disaster response technical / management experience of at least 5 years. Experience with rehabilitation of health networks, community health, policy, strategic planning and program development. Regional experience and language skills preferred.

**Pakistan** **IMC**

**Field Medical Coordinator**

Essential Duties & Responsibilities: Identification of staff training needs and ensure that health staff has opportunities for training and development as well as assistance in the on-the-job training of qualified program field staff and frequent site visits to Health Posts and MCH clinics to ensure that appropriate care and training is being conducted. Ensure that performance indicators are met accordingly. Supervise all aspects of the health sector activities, to ensure

that quality health & nutrition services are provided based on national and WHO protocols. Assist midwife in the management of obstetric & gynaecological complications of cases presenting at the obstetric centre in Huddur. Monitor drug consumption at the various health facilities, analyze usage and order the appropriate types and quantities of drugs. Education and/or Experience Requirements: medical doctor or nurse with MPH or equivalent degree. Experience and knowledge of reproductive, maternal and child health. Experience and practical understanding of and ability to work in relief context .Computer literate (WORD, EXCEL). For more information go to our website.

**Somalia** **IMC**

### General Surgeon

Countries: Afghanistan, Cambodia, Iraq, Sierra Leone. Requirements: Degree in Medicine, specialisation in General Surgery. Extensive work experience in a Department of Surgery. Experience in treating trauma patients with abdominal, thoracic and vascular injuries. Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Various** **EM/IT**

### Gynaecologist

Position open to female applicants only. Requirements: Degree in Medicine, specialisation in Obstetrics and Gynaecology. Extensive work experience in a specialised Department. Experience in ultrasound examination preferred. Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan** **EM/IT**

### Health Adviser

COPA is looking for a qualified nurse to oversee the work in its two primary health care facilities in the Dominican Republic. This includes maintenance of facilities, support to local staff, purchasing medical supplies, organising health promotion activities and working closely with other health organisations. Fluency in English is essential. Spanish would be useful. For further information contact Louise Ambler on 01865 450932 or louseambler@hotmail.com

**Dominican Republic** **COPA**

### Health Advisor

Xam Nua (Houaphan province) with travel to Vientiane and other project area in Bokeo province, Laos. Job Contract 2 years. Job Purpose To advise and support Concern Worldwide Lao PDR and the Government of Lao PDR in the development, implementation and monitoring of its new Primary Health Programme. Establish sound understanding of the Lao PDR Ministry of Health; the vision, goals, strategies, and relationships between central, provincial, and district levels; In collaboration with other programme staff, develop and support to implement health programme following Concern's Project Cycle Management process, global health framework and health policy. Ensure good practice by supporting the development of strong M&E mechanisms. Human Resource Management and Development: Advise and build the capacity of managers and programme technical staff in their activities and plans. Liaison, Reporting and Monitoring. Liaise with staff from other programme sectors to ensure Concern's work is both integrated and complimentary. Liaise and coordinate with government departments, agencies, other INGOs and donors within Lao PDR and the region. Prepare regular written reports of a high standard and provide verbal reports as required. Essential: Masters Degree in Public Health (in the development context) or similar. Working in community based public health in a developing country (5 Years min). Work with technical capacity building of government and/or civil society Managing behaviour change initiatives. Social research, specifically in KAPB (Knowledge, Attitude, Practice, Behaviour). For more information, go to our website. Essential Third level qualification in relevant development qualification, preferably with strong emphasis on programme management coordination, and working with displaced communities: Previous overseas experience working with displaced communities in conflict and post conflict situations .A minimum of 3 years at a senior level in programme management and coordination. For more information, look on our website. *Ref: HPA/KC/LA*

**Laos** **CW/Ire**

### Health Curriculum Development Officer

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Liberia** **MER**

### Health Professionals

Experienced, with a professional or technical skill and available to work in an overseas development project in East Africa or Central America for 2 years? VMM provides training, allowances, flights, insurance and support while you are overseas. VMM works with local communities in the Developing World and does not discriminate on the basis of race, gender or religion when choosing project partners. During 2005 VMM is particularly interested in hearing from people with qualifications and experience relevant to programme initiatives in the area of HIV/AIDS.

**East Africa/Central America** † **VMM**

### Health Technical Director - Honduras

QUALIFICATIONS Master's degree in public health, social sciences, or a related field; post-graduate work, preferably doctoral level. Ten (10) years of experience in designing and managing health programs related to HIV/AIDS, TB, and/or malaria, with substantial experience in developing and implementing community-based health initiatives. At least 3-4 years experience in relevant health programs in Central America. At least 5 years demonstrated management and leadership experience. Broad range of experience and knowledge of issues related to the HIV/AIDS, TB, and malaria prevention, treatment, and care. Proven ability to interact with agencies of the private sector, local governments, civil society organizations, and international donor agencies; prior experience with working with the Global Fund a plus. Knowledge of strategy development and coordination, program design and development. Demonstrated leadership abilities, experience managing and leading teams of similarly skilled professionals. Excellent interpersonal, oral, and written skills. LANGUAGE SKILLS Spanish language fluency. *Ref: 1085*

**Tegucigalpa, Honduras** 9/6/2006 **CHF/USA**

### HIV/AIDS Advisor Liberia

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information, go to our website.

**Liberia** **MER**

### HIV/AIDS Programme Coordinator

Essential: Minimum three years experience in managing HIV/AIDS programmes. Appropriate academic qualification and experience of working in the health sector in HIV, reproductive health, youth friendly health services or similar relevant areas. Excellent understanding of HIV/AIDS as a development issue and familiarity with current international models for rolling out HIV service provision in the developing world. Demonstrable programme management skills. Strong written and oral communication skills. Additional (advantageous): Ability to speak and read Portuguese (not essential). Medical knowledge of HIV, particularly opportunistic infections, anti-retroviral therapy and prevention of vertical transmission. Previous experience in working on developing integrated health networks

**Malawi** **GOAL**

### Hospital Matron

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Liberia** **MER**

### IMCI Trainer

Essential Duties & Responsibilities: familiar with the IMCI program and have previous experience in adaptation, implementation of IMCI program in developing countries. Be familiar with Donors Logical Frame work for health priorities of IMC programs and ensure that the performance indicators are met accordingly. Supervise all aspects of project activities, to ensure that quality curative health and nutrition services are provided based on national and WHO protocols. Maintain a spirit of camaraderie and teamwork among the health staff. Identify staff training needs and ensure that health staff has opportunities for training and development. Education and/or Experience Requirements: Medical degree/diploma of physician/paediatrician. UNICEF/WHO IMCI Trainer (trained in IMCI by WHO). Ability to work well with a team in an intense and often difficult environment. Excellent organizational skills. Ability to prioritize multiple tasks and meet deadlines. Flexibility and adaptability, and the ability to work under pressure and meet deadlines Good computer skills; word processing and excel spreadsheets. Fluency in English (written and spoken).

**Liberia** **IMC**

### Internal Medicine Physician

Country: Afghanistan, Angola (must speak Portuguese). Requirements: Degree in Medicine, specialisation in Internal Medicine or in Infectious/Tropical Diseases. Extensive experience in infectious diseases and/or Emergency Medicine. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency

personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Various** **EM/IT**

**Junior and Senior Doctors**

Manguzi hospital is a 250 bed rural district hospital in Kwa Zulu Natal South Africa. It was started by the Methodist church and taken over by the government in the 1970's. We have vacancies for junior and senior doctors. We need doctors who are willing to work as generalists although no specific experience is needed. The work would involve in patient, out patient, theatre and satellite clinic visits. We have a rapidly expanding anti retro viral programme with over 900 patients on treatment. The area is very beautiful and close to unspoilt beaches, lakes and game parks. Doctors would need to register with the Health Professions Council of South Africa and then would be employed. There is a recruitment agency to aid with this process. We are looking for people willing to commit for a minimum of one year. More information on our website [www.manguzi.net](http://www.manguzi.net) Manguzi Hospital, P Bag X301, Kwa Ngwanase, 3973, South Africa. email: [colin@galacticomm.org](mailto:colin@galacticomm.org)

**Kwa Zulu Nata, South Africa** 18/8/2006 \*

**Laboratory Technician**

Requirements: Degree or diploma in Biology, Biochemistry or Medical Technology. Extensive work experience as Laboratory technician in a Medical/Surgical Centre. Experience in performing a wide range of laboratory tests, in monitoring, quality control and equipment maintenance. Minimum availability 6 months. Gli interessati possono inviare un curriculum dettagliato: To apply, please send a detailed cv to [curriculum@emergency.it](mailto:curriculum@emergency.it) (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan** **EM/IT**

**Maternal and Child Health Specialist**

Post Name: Maternal and Child Health Specialist Date Posted: 26 Apr 2006.Start Date: ASAP.Country: Sri Lanka Duration: f you would like to apply for this post, please download our application form and send it completed to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email. For more information go to our website

**Sri Lanka** **MER**

**Maternal Health Care Programme Manager / Midwife**

Pyongyang, Dokchon, Haichang, North Korea. Job Contract 1 year. Salary EUR 28,858 - EUR 35,284 Purpose: To develop & implement a series of Safe Birthing/Peri-natal care workshops as outlined in current Concern ECHO funded Health Programme in DPRK and take responsibility, in consultation with Concern Country Director, DPR Korea, for the direction & development of future Health interventions in Korea, understanding the working environment particular to DPR, Korea, working within Concern Worldwide Health Policy and the Health Programme Planning and Management Guidelines (HPPMG). Job Duties & Responsibilities: Identify training needs of health centre staff for future proposals based on assessment in current project areas and counties for future intervention. Conduct needs assessment to implement future PHC programme in a new programme location. It is expected that this new programme location will be in the North East of the country and will require extensive traveling from the Concern base in Pyongyang. Based on findings of the needs assessment prepare/draft a PHC proposal to be presented to line manager, preferably in a format acceptable to ECHO, the EC humanitarian funder. Develop tools for monitoring health staff utilization of basic medical equipment, centered on the basic medical equipment provided by Concern. Person Specification Essential: Nursing Qualification. Midwifery Degree/Qualification or specialisation in Midwifery following specific Midwifery Training. Experience in management and training of Obstetric/Midwifery/Traditional Birthing attendants. Up to date familiarization with Midwifery Practices. For more information go to our website. Ref: [MM/MH/NK/03-04](#)

**North Korea** **CW/Ire**

**Medical Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email.

**DR Congo** **MER**

**Medical Coordinator**

If you would like to apply for this post, please download our application form and send it completed to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email. For more information go to our website.

**Ivory Coast** **MER**

**Medical Coordinator - Gereida**

If you would like to apply for this post, please download our application form and send it completed to [applicatio@merlin-uk.org](mailto:applicatio@merlin-uk.org), quoting the job title and country in the subject line of your email. For more information go to our website

**Sudan** **MER**

**Medical Coordinator/Lecturer**

Post Name: Medical Coordinator/Lecturer - Liberia.Date Posted: 26 Apr 2006.Start Date: 01 Jun 2006Country: Liberia Duration: f you would like to apply for this post, please download our application form and send it completed to [applications@merlin-uk.org](mailto:applications@merlin-uk.org), quoting the job title and country in the subject line of your email. For more information go to our website.

**Liberia** **MER**

**Medical Director**

The primary responsibility of the Medical Director is to coordinate the medical and training activities of the assigned programs and provide medical expertise and guidance for the medical personnel in the projects. ESSENTIAL DUTIES AND RESPONSIBILITIES: Work closely with the Country Director to determine the medical and training needs of the programs within the scope of the grants; Develop and improve plans for medical care and training of counterparts and implements those plans through Program Coordinators, Site Medical Doctors, Nurses, etc., at the various site; Work with local health authorities, IMC Program Coordinators, medical staff, and Country Director to design and implement system for reporting the outcomes, and health delivery protocols. Assist in the selection and training of qualified program field staff. Submit appropriate monthly reports of filed activities to Country Director. EDUCATION and/or EXPERIENCE Minimum medical degree; preferably with a Master's in Public Health. Will have excellent self-motivation skills. Experience in effectively dealing with international and headquarters staff, as well as donor agencies, government officials, and other NGO's; the ability to work with a broad spectrum of people. Ability to exercise sound judgment and make decisions independently. Extremely flexible, and have the ability to cope with stressful situations and frustrations. LANGUAGE SKILLS; Ability to read, analyze, and interpret administrative reports, technical procedures, or governmental regulations. Ability to write reports, and procedure manuals; ability to effectively present information and respond to questions from managers, counterparts, Ministry of Health, Regional Director and Los Angeles office. Must be able to speak English fluently, Arabic highly desired. For more information please visit our website.

**Afghanistan** **IMC**

**Medical Director**

The primary responsibility of the Medical Director is to coordinate the medical and training activities of the assigned programs and provide medical expertise and guidance for the medical personnel in the projects. ESSENTIAL DUTIES AND RESPONSIBILITIES: Work closely with the Country Director to determine the medical and training needs of the programs within the scope of the grants. Develop and improve plans for medical care and training of counterparts and implements those plans through Program Coordinators, Site Medical Doctors, Nurses, etc., at the various sites. Collaborates with the community recognized health authorities and relevant international health agencies for the development of an approved curriculum and program. In addition, collaborate with the same parties for the standardization of reporting practices. Work with local health authorities, IMC Program Coordinators, medical staff, and Country Director to design and implement a system for reporting the outcomes, and health delivery protocols. Assist in the selection and training of qualified program field staff. Submit appropriate monthly reports of filed activities to Country Director. Make frequent site visits to facilities to ensure that appropriate care and training are being conducted. EDUCATION and/or EXPERIENCE: Minimum medical degree; preferably with a Master's in Public Health. Experience in overseas programs at the Manager level relating to primary health care, maternal and child health, reproductive health, HIV/AIDS, and communicable diseases. Minimum of five years of experience required, of which 3 years should be of developing country experience or resource deprived environment. Previous NGO experience. For more information look on our website

**Afghanistan** **IMC**

**Medical Director**

The primary responsibility of the Medical Director is to coordinate the medical and training activities of the assigned programs, provide medical expertise and guidance for the medical personnel in the projects, and ensure high quality reporting. The Overall description of the role: Ensure competent and quality implementation of health activities through direct management of public health, primary health care, nutrition, HIV/AIDS staff and community volunteers and the provision of technical guidance. Excellent leadership and organizational skills are intrinsic to this senior management position. Co-ordination: Represent IMC Chad's medical program in technical matters. Essential Duties and Responsibilities: Coordinate, design, and implement IMC Chad's medical program strategic plan. Work closely with the Country Director to determine the medical and training needs of the programs within the scope of the grants. Develop and improve plans for medical care and training of counterparts and implements those plans through Project Coordinators, Site Medical Doctors, Nurses, etc., at the various sites. To assist in preparing progress reports for IMC's HQ and donors, ensuring that data is received from the field in a timely manner and is analyzed in the field to facilitate the final review in Chad. Responsible for overseeing the patient referral from the camps to the district

hospital and to Abéché or Iriba hospital in conjunction with the medical doctors. Act as a source of information and reference for the medical programs. Maintain good working relationship with the District- based MOH staff, NGOs, and UN agencies. **GENERAL EXPERIENCE:** Previous INGO experience as an expatriate. Previous INGO experience in insecure zones or countries. Excellent organizational skills in a complex environment in order to meet multiple high level deadlines. Ability to exercise sound judgment and make decisions independently. Extremely flexible, and have the ability to cope with stressful situations and frustrations. Minimum medical degree (MBBS). Preferably with a Master's in Public Health or a Master of Sciences in Disease control. **COMPUTER SKILLS:** Excellent skills in word, excel, and database software in a windows platform. **LANGUAGE SKILLS:** Ability to read, analyze, and interpret administrative reports, technical procedures, or governmental regulations. **WORK ENVIRONMENT:** While performing the duties of this job, the employee frequently works in precarious places. The employee could occasionally work in outdoor weather conditions. There may be no telephones, air conditioning, central heating or electricity in the home or work place. To apply, please visit our website.

**Chad**

**IMC**

**Medical Doctor**

Location: Guereda, Chad. **SUPERVISOR:** Medical Director. Length of contract: Twelve (12) months. Summary: IMC assumed the responsibility of providing Primary Health Care (PHC) on 26th of April 2004. From the inception of programming in Kounoungo, IMC has progressively moved from providing only emergency services to the now extensive array of available services including: comprehensive primary health care, mental health services, psychiatric medicine, preventative health and nutrition activities. IMC's goal is to improve Primary, Secondary and Tertiary health care services for Sudanese Refugees in Am Nabak, Mille and Kounoungo camps and Chadians living in the adjacent areas. IMC's clinical services are complemented by preventive activities such as maternal health sensitization campaigns and integrated psychosocial services. IMC provide curative and preventive health care to the host population through its mobile clinic program. The primary responsibility of the Medical Doctor is to provide some hands-on care and upgrade the skills and knowledge of local counter parts and/or community health workers in the areas of primary health care, nutrition, maternal and child health, and reproductive health activities. **Essential Duties & Responsibilities:** Act upon suspected or confirmed communicable diseases according to the protocols and inform the Medical director. Examine, diagnose and treat patients in the out patients clinic according to the guidelines and available protocols. Conduct initial needs assessments and determine areas of assistance. Monitor and coordinate all emergency preparedness program activities assigned for the project. Identify prevalent epidemic diseases in the camp and set up appropriate strategies to be implemented in case of epidemics and other health needs. Train and support community health workers and IMC staff on Primary Health Care and MCH activities. Education and/or Experience Requirements: Minimum medical degree; preferably with a Master's in Public Health. Experience in overseas programs relating to primary health care, maternal and child health, reproductive health, HIV/AIDS, and communicable diseases. Minimum of 3 years of experience required, of which 1-2 years should be of developing country experience or resource deprived environment. Previous NGO experience. Must work independently under difficult conditions. **Language Skills:** Ability to write reports, and procedure manuals; ability to effectively present information and respond to questions from managers, counterparts, Ministry of Health, Regional Director and Los Angeles office. Must be able to speak English fluently, Arabic and French highly desired. While performing the duties of this job, the employee frequently works in precarious places. The employee could occasionally work in outdoor weather conditions. There may be no telephones, air conditioning, central heating or electricity in the home or work place. For more information, go to our website.

**Chad**

**IMCG**

**Medical Doctors - Dermatology and General Medicine**

Medical Doctors - Dermatology and General Medicine - Uttar Pradesh State, India We require Medical Doctors specialising in Dermatology or General Medicine with an interest in Public Health to work in TLM centres in Uttar Pradesh State, Northern India. Requirements: You will need at least 3 years post qualification experience, a willingness to work in small towns and villages and be able to commit for at least 2 years.

**India**

**TLMI**

**Medical Officers**

Doctors in primary health care for rural health services. Emphasis on village health patrols and community based health initiatives.

**Papua New Guinea**

✠ 🇵🇳 **PNG**

**Medical Programme Manager**

Requirements: Relevant medical qualification (qualified doctor or nurse) with at least 2 years post graduation experience in country of origin; Minimum of 2 years previous NGO experience (preferably in Africa) involving a primary healthcare programme; Excellent spoken and written English and the ability to work in either French or Swahili; Strong report and proposal-writing skills; Strong communication and team leadership skills; Committed team player; Ability to live and work in an isolated area and in conditions of limited comfort; Ability to accept the possibility of insecurity in the project area.\* The successful candidate will be required to undergo a six-month probationary period

**DRCongo**

**GOAL**

**Midwife**

Position open to female applicants only. Requirements: University Degree or Diploma in Midwifery. Extensive clinical experience in a specialised Centre. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan**

**EM/IT**

**Midwife / Nurse**

Midwife / Nurse. Location: Guereda, Chad .Essential Duties and Responsibilities: The qualified midwife/nurse will be responsible for the implementation, direct care and daily monitoring of the MCH program in conjunction with camp's medical doctor. Responsible for the training of national staff and TBAs on safe delivery of pregnant mothers & the provision of ante-natal and postnatal care in the camps. Responsible for the training of community health workers on health education, hygiene promotion. Responsible for the EPI activities of IMC program in conjunction with camp's medical doctor. Assure the availability of the vaccines, running of the vaccines refrigerators and delivery of the vaccines to the camp's clinic. Compile and submit the weekly, monthly and quarterly MCH reports to the Medical director. The midwife/nurse will be positioned to enable a timely response to emergency situation, within the IMC clinic and provide immediate practical assistance to the difficult labors cases. Education and/or Experience Requirements: Minimum clinical nursing degree with Midwifery certificate. Experience in overseas programs relating to primary health care, communicable diseases; experience in maternal and child health, reproductive health, HIV/AIDS is vital. Minimum of 3 years of experience required, of which 1 year should be of developing country experience or resource deprived environment. Previous NGO experience. Must be able to speak English and French fluently and Arabic highly desired. Respond to questions from managers, counterparts, Ministry of Health, Regional Director and Los Angeles office. While performing the duties of this job, the employee frequently works in precarious places. The employee could occasionally work in outdoor weather conditions. There may be no telephones, air conditioning, central heating or electricity. For more information go to our website.

**Chad**

**IMCG**

**Midwife Nurse Supervisor**

Midwife Nurse Supervisor. Start Date: ASAP Country: Sudan Duration: opened ended. If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Sudan**

**MER**

**Midwife Trainer**

IMC is currently seeking a Midwife Trainer for our program in Somalia. The qualified midwife/nurse will be based in Somalia and be responsible for the implementation and daily monitoring of the program in their respective district bases. The midwife/nurse will be active in training national staff in the provision of ante and postnatal care, health education on selected topics and the safe delivery of pregnant mothers. In addition the midwife/nurse will be positioned to enable a timely response to emergency situations within each district and provide constant supervision of national staff during the provision of ante and postnatal care and assistance of deliveries. The selected candidate will possess a valid medical degree/diploma (MD, RN, or NP) with a certificate in Midwifery. He/she will have a minimum of three years related experience in a trainer capacity with at least one year in a developing country (post-conflict environments and East Africa experience a plus). He/she will have strong communication abilities, both written and oral, having the capabilities to interpret nursing curriculum and technical procedures. Fluency in English is required.

**Somalia**

**IMC**

**Monitoring and Evaluation Senior Advisor**

Monitoring and Evaluation Senior Advisor, HIV/AIDS Program - Rwanda. The Monitoring and Evaluation Senior Advisor will implement and oversee the M&E component of the program activities in Rwanda. Social Impact, a partner of CHF International, is seeking a Monitoring and Evaluation (M&E) Senior Advisor for the Community HIV/AIDS Mobilization Program (CHAMP), headquartered in Kigali. The USAID-supported program centers on improving and expanding the delivery of community-based services focused on HIV/AIDS prevention, palliative care, and orphans and vulnerable children. It also includes strengthening the capacity of organizations providing and supporting such services and improving linkages. The M&E Senior Advisor will work to advise and manage the M&E component of a Rwanda based Community Service Project. The position is also structured to provide mentoring to a local Rwandan M&E expert who would assume the responsibilities of Senior M&E Advisor over time. Duties will include: Compile and analyze required reporting both on the President's Emergency Plan for AIDS Relief (PEPFAR) and overall project

indicators. Train and mentor a local M&E expert who would assume the position of Senior M&E Advisor over time. Manage short-term technical assistance. Coordinate with Rwandan field office staff to implement activities. Manage/oversee/develop curriculum to train grantees in M&E and PEPFAR reporting. Regular attendance is required. Minimum qualifications: Expertise in monitoring, evaluation and reporting on HIV/AIDS. Prior experience in Africa, preferably in Rwanda. Prior experience with USAID. Prior experience, minimum of 5 years, managing. Understanding of the President's Emergency Plan for HIV/AIDS. Gender expertise a strong plus. Must be able to travel independently. Education: Minimum of Masters in related field, with minimum of 5 years experience in M&E and Public Health. Language and other skills: FSI-equivalent 3/3 English and FSI-equivalent 3/3 French preferred. Language capabilities in Kinyarwanda a strong plus. Basic mathematical skills and able to perform job specific mathematics. Able to travel and stay in rural areas. To apply please send your cover letter, resume/cv, salary requirements and contact information of three references to: hrrec@chfhq.org. Please include this code "SI-MESAR-RJ-0106" in the subject line of the email. *Ref: SI-MESAR-RJ-0106*

**Rwanda**

**EM/IT**

**Nurse**

Countries: Afghanistan, Cambodia, Iraq, Sierra Leone. Requirements: Registered Nurse (relevant qualifications and training in country of residence). Extensive hospital experience in general nursing and in one or more of the following areas: emergency surgery, orthopaedics and traumatology, intensive care, general and emergency medicine, primary health care, paediatrics. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Various**

**EM/IT**

**Nutrition Coordinator CTC Emergency Programme**

Person Specification: Essential: Graduate qualification in Nutrition or related discipline with extensive Nutrition training and experience. Experience using EPI Info and related computer software. At least two years experience in the management of overseas nutrition emergency programmes. Experience of designing conducting nutrition surveys. Post holder should have good experience in analyzing and interpreting data and writing reports to a high technical standard. Management of local staff and their capacity building/mentoring. Strong organisational, interpersonal, communications and networking skills. Good presentation and persuasions skills. Flexible, reliable, culturally sensitive, ability to work under pressure, a feel for the way Concern operates and our target group. Ability to work both independently, and as part of a team. Needs to have initiative and be able to work with minimal supervision. Ability to see the overall picture. Ability to get on with people and get the best out of them. Ability to live in an isolated area. Ability to represent Concern well with government technical ministries and international actors. Desirable: CTC experience. Experience and/or interest in Food Security Issues. Understanding the links between emergency and development programmes and a good understanding of the underlying causes of malnutrition. Very good analytical skills and computer literate. Concern has a Staff Code of Conduct and Programme Participant Protection Policy which has been developed to ensure the maximum protection of programme participants from exploitation and to clarify the responsibilities of Concern staff, consultants, visitors to the programme and partner organizations, and the standards of behaviour expected of them. Any candidate offered a job with Concern Worldwide will be expected to sign the Programme Participant Protection Policy and the Staff Code of Conduct as an appendix to their contract of employment and conduct themselves in accordance with the provisions in these two documents. Applications details on our website. *Ref: SM/NUT/SS*

**Sudan**

**CW/Ire**

**Nutrition Programme Manager**

Essential: 3rd level Graduate qualification in Nutrition or Public Health Studies or related discipline with extensive Nutrition training and experience. Fluency in French or Swahili with knowledge in the other language. Overseas experience, preferably in Africa, working for an international NGO. 2 years experience managing nutrition programmes. Experience in Proposal Writing & Development. *Ref: I/DRC/NPM/10*

**DRCongo**

**CW/Ire**

**Nutritionist**

ESSENTIAL DUTIES AND RESPONSIBILITIES: Ensure that nutrition care is provided to the beneficiaries at the TFC and SFC.) Ensure that food is ordered from WFP and available and correctly used at the TFC & SFC. Assess the needs of the TFC in term of supplies in collaboration with the team leader (food, equipment, etc.). Monitor the nutrition status surveillance of all children < 5 years and pregnant and breastfeeding mothers in the camps. Ensure delivery of quality services to the refugees that meet UNHCR, WFP, WHO and SPHERE standards. EDUCATION and/or EXPERIENCE: minimum degree in Nutrition with a primary health care background; preferably with a Master's in Public Health. Registered Dietician preferred. Minimum of three years of

experience required, of which 2 years should be of developing country experience or resource deprived environment. Previous NGO experience. To apply please go to our website.

**Chad**

**IMCG**

**Nutritionist**

ESSENTIAL DUTIES AND RESPONSIBILITIES: 1) Ensure that nutrition care is provided to the beneficiaries at the TFC and SFC.2) Ensure that the nutrition protocol is respected and adhered to and correctly implemented in the TFC & SF.3) Ensure that food is ordered from WFP and available and correctly used at the TFC & SF.4) Supervise and perform close monitoring of the staff working in the TFC & SFC (Nurses, Registrar, nutritionist assistant, cooks, health educators & hygiene promoters).5) Assess the needs of the TFC in term of supplies in collaboration with the team leader (food, equipment, etc.).6) Monitor the nutrition status surveillance of all children < 5 years and pregnant and breastfeeding mothers in the camps.7) Participate in the nutrition surveillance and the active screening.8) Assist in developing formal and informal training materials to build the capacity of refugees and the host population in health and nutrition9) Assist in organizing training to improve the skills of the national staff therapeutic feeding and supplementary feeding.10) Ensure that health and nutrition education are given to the caretakers. EDUCATION and/or EXPERIENCE: Minimum degree in Nutrition with a primary health care background; preferably with a Master's in Public Health. Registered Dietician preferred. Experience in overseas programs relating to primary health care, maternal and child health, reproductive health, HIV/AIDS, and communicable diseases. Minimum of three years of experience required, of which 2 years should be of developing country experience or resource deprived environment. Previous NGO experience. Ability to relate to and motivate local staff effectively. Must work independently under difficult conditions. For more information go to our website.

**Chad**

**IMC**

**Nutritionist**

Addis Ababa with regular travel to the field, Ethiopia. Job Contract 6 Months. Job Purpose : Concern Ethiopia has secured funding from ECHO to respond to three 'hotspot' areas as identified by the Government anywhere in the country. This position aims to manage ,provide support and technical advice to the emergency nutrition programmes. The programmes are currently in Afar and Somali regions. The objective of the position is grounded in capacity building, information sharing, effective monitoring and documentation of lessons learnt. Job Duties & Responsibilities: To ensure that Concern Ethiopia's Nutrition programmes are consistent with Concern Worldwide policy and strategy on health and nutrition, CTC protocols and sphere standards. To ensure that programmes are managed in accordance with agreed project proposals, donor requirements and Concern's policies and procedures. To provide technical support and practical guidance to the programmes To support the expansion of the emergency programme as agreed by Senior Management Team. Person Specification. Essential: Degree in nutrition, public health ;5 years overseas experience, at least two at a coordination/management level. Experience of emergency nutrition; Developing project proposals using PRA techniques, use of ZOPP methodology. Experience of working with the Ministry of Health also essential. Flexibility, ability to promote and develop national staff. Ability to motivate staff through challenging government bureaucracy; Excellent communication skills. For more information go to our website *Ref: SM/NUT/ETH*

**Ethiopia**

**CW/Ire**

**Nutritionist**

Purpose: To manage the nutrition teams working in nine localities within the Seleia/Kolbus area. Support the nutrition development of a local counterpart. To work in close collaboration with the Community mobilisers to plan and implement the programme and to ensure that all the aspects of the programme are integrated. Essential: Third level qualification in a nutrition related field. Two years relevant overseas experience in emergency/insecure field. Two years experience in an emergency nutrition programme. Proven track record in national staff capacity building/training and management. Desirable: Previous work experience in the Asia region. Familiarity with using word processing, PowerPoint and excel packages. Technical qualifications in food security. Knowledge of the ctc (community based therapeutic care) approach to. Experience of work in Sudan / horn of Africa region. Experience of ctc programme implementation. Experience of working in a refugee/idp camp setting. Familiarity with IT equipment and security issues. Familiarity with humanitarian law and principles of humanitarian action (international code of conduct and humanitarian charter). Familiarity with Sphere guidelines and people in aid, code of best practice. *Ref: SM/NU/SU 2-9*

**North Sudan**

**CW/Ire**

**ObGyn Physicians**

IMC is seeking ObGyn Physicians to join the Rabia Balkhi Hospital project for a minimum of six months. The job responsibilities will also include patient care, as well as a student, resident, and fellow education. Provide direct medical care to patients. Participate in the monitoring and management of quality of patient care. Prescribing prenatal and postnatal care, performing deliveries in maternity cases and treating diseases and injuries of the female reproductive system while also managing obstetrical and gynaecological services. Prepare and review case histories, obtaining data through interviews and examining patients to determine X-ray examinations and clinical laboratory tests if applicable. The OB/GYN also interprets test results, evaluates examination findings, prescribes prenatal and postnatal care, directs nurses and applies surgical procedures. For more details please look on our website.

**Afghanistan**

**IMC**

**Occupational Therapist**

El Wafa Rehabilitation Hospital, Gaza City. El Wafa provides treatment and rehabilitation services to disabled people within the Gaza Strip. The hospital currently has only one qualified occupational therapist, and your role will be to help develop the knowledge and performance of the OT assistants already working in the department (splinting, wheelchair assessments, preparing patients for increased independence and integration into the community) as well as training OT students from Bethlehem University. Essential requirements: Occupational Therapist with at least two years' experience including stroke/spinal cord injuries; strong interpersonal skills; ability to work in Palestinian society; fluent English. Ref: PAL/21

Palestine

**IS**

**Occupational Therapy Trainer**

Occupational Therapy Trainer (Psychiatry) Kilimanjaro Christian Medical College (KCMC), Moshi, Tanzania (TZ2). Your role essentially is to provide teaching services to Occupational Therapy students on psychiatry disabilities with special emphasis in rehabilitation and settlement of people with disabilities in their own environment. This includes providing field support to qualified OTs. You will also support the School of Occupational Therapy and Tanzania Occupational Therapy Association to develop strategies to ensure continuous development of the profession in Tanzania. We seek a person with a minimum of a degree in Occupational Therapy and relevant teaching/training, and practical work experience in disabilities related to psychiatry. Ref: TZ1

Tanzania

**SI**

**Orthopaedic Surgeon**

Countries: Afghanistan, Cambodia, Iraq, Sierra Leone. Requirements: Degree in Medicine, specialisation in Orthopaedics and Traumatology. Extensive experience in trauma surgery and in general and reconstructive orthopaedics. Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

Various

**EM/IT**

**OT Nurse**

Countries: Afghanistan, Iraq, Sierra Leone. Requirements: Registered Nurse (relevant qualifications and training in country of residence). Extensive operating room experience in general surgery, orthopaedics or gynaecology. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

Various

**EM/IT**

**Paediatrician**

Requirements: Degree in Medicine, specialisation in Paediatrics. Extensive clinical experience in a specialised Department. Experience in infectious/tropical diseases and paediatric primary health care preferred. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

Afghanistan

**EM/IT**

**Pediatrician**

Since May 2003, International Medical Corps (IMC) has supported a rotating faculty consisting of volunteer Western-trained Obstetrician-Gynaecologists, Paediatricians, Anaesthesiologist/ Nurse Anaesthetists, Family Practitioners, Certified Nurse-Midwives, Nurse Practitioners, and Hospital Administrators who have been teaching in the Refresher Training program at Rabia Balkhi Hospital in Kabul, Afghanistan. Rabia Balkhi Hospital (RBH), like most of healthcare clinics and hospitals in Afghanistan, is struggling with basic facility and human resource challenges that exceed those experienced in most other

developing countries. Healthcare professionals and support staff at RBH are working to provide quality services in an environment left neglected during years of political upheaval and oppression. As a result, fundamental outpatient and in-patient services needed to provide timely and accurate assessment and treatment of patients are frequently absent or in need of major improvement. IMC is seeking a Paediatrician to join the Rabia Balkhi Hospital project in Kabul, Afghanistan. The job responsibilities will include planning and carrying out medical care program for children from birth. Examine patients to determine presence of disease and to establish preventive health practices. Determine nature and extent of disease or injury, prescribes and administer medications and immunizations, and performs variety of medical duties. Examine, diagnose, and treat diseases and injuries of infants. Prepare and monitor case histories and clinical records of infants. Examine patients, determines need for x-ray examinations and clinical laboratory tests, and interprets examination findings and test results. Prescribes paediatric treatment. Manages paediatric services. To apply, please go to our website.

Afghanistan

**IMC**

**PHC Nurse - Gereida**

Post Name: PHC Nurse - Gereida. Date Posted: 08 May 2006. Start Date: ASAP. Country: Sudan Duration: If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website

Sudan

**MER**

**Physiotherapist**

Countries: Afghanistan, Iraq, Sierra Leone. Requirements: University Degree or Diploma in Physiotherapy and Rehabilitation Extensive hospital experience of physiotherapy with patients in general surgery and orthopaedics. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form on web site. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

Afghanistan, Sierra Leone

**EM/IT**

**Physiotherapist**

Physiotherapist, CSL Danja. Job Base: Centre de Santé et de lèprologie, Danja. Responsible to: Director, CSL Danja Cooperate with and build the capacity of the Regional Leprosy Coordinator and general health workers in facilitating the POD activities in Maradi District. Work together with the rehabilitation staff at CSL Danja to promote integration and improved quality of life for the patient. Responsibilities: Responsible for the effective day to day running of the physiotherapy department and orthopaedic workshop, ensuring quality care for both leprosy disabled and non-leprosy disabled clients. Responsible for facilitating planning and development of POD strategies at CSL Danja in accordance with the TLM and SIM vision and in cooperation with other staff.. Jointly with the Director for CSL and the Region. Train, monitor, evaluate and upgrade the implementation of clinical POD by the General Health Staff (including self care groups) to ensure quality services in the field clinics and leprosy settlements around Maradi district. Assist the LCO to carry out a needs analysis of POD needs amongst people and communities affected by leprosy in Maradi District. Teach POD strategies, knowledge and skills to LCO, CSL Danja staff and General Health worker in Maradi District in formal and informal situations, to ensure effective management and implementation of POD as required by the National Leprosy Control Programme. Skill. Proven ability to motivate and train others to a high standard- Ability to communicate well and good interpersonal relation with people in a multicultural setting. Hausa (or willing to learn). Team player- French speaker (or willing to learn). Experience in field of Leprosy will be an advantage. Personality: Committed Christian with good Christian testimony. For more information, go to our website.

Niger

**TLM**

**Plastic Surgeon**

Countries: Afghanistan, Cambodia, Iraq. Requirements: Degree in Medicine, specialisation in Reconstructive Plastic Surgery. Extensive experience in reconstructive surgery for congenital malformations, trauma and burn patients. Minimum availability 3 months, 6 months or longer preferred. Gli interessati possono inviare un curriculum dettagliato: To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

Various

**EM/IT**

**Primary Health Care Nurses**

Essential Duties & Responsibilities: Provide direct patient care in diagnostic and treatment in emergency primary healthcare in case of absence of local health care providers. Identify the educational needs of community health workers and supervise on daily basis. Monitor and supervise health care delivery by local counterparts and community health workers. Education and/or Experience Requirements: Minimum clinical nursing degree; preferably with a Master's in Public Health. Registered Dietician preferred. Experience in overseas programs relating to primary health care, communicable diseases; experience in maternal and child health, reproductive health, HIV/AIDS is useful. Minimum of 3 years of experience required, of which 1 year should be of developing country experience or resource deprived environment. Previous NGO experience. Must work independently under difficult conditions. Must be able to speak English fluently, French and Arabic highly desired. While performing the duties of this job, the employee frequently works in precarious places. The employee could occasionally work in outdoor weather conditions. For more information please go our website.

**Chad** **IMC**

**Program Director HIV/AIDS - Latin America/Africa**

The Program Director will direct the implementation and oversee all management aspects of individual HIV/AIDS programs located throughout Africa or Latin America. The Director will serve as principal liaison with implementing partners, donors, and host government counterparts on all matters related to the program. Successful candidates must demonstrate breadth and depth of technical expertise and experience in management, design and implementation of complex family planning, reproductive health and community level service delivery programs or components. QUALIFICATIONS Personnel and office management experience, including management, training and development of local staff. Strong commitment to team management approach and demonstrated program management skills. Substantial community development and mobilization experience. Experience working with USAID on large-scale programs, including knowledge of USAID regulations and procedures. Experience working with indigenous NGOs. Strong ability to communicate cross-culturally. Good interpersonal skills with ability to build personal relationships with staff, donor partners and government leaders at all levels. Excellent communication skills, both verbal and written, as well as negotiation and administrative abilities. High degree of flexibility and adaptability. Must be able to travel independently EDUCATION and/or EXPERIENCE Masters Degree in Public Health, International Development Management or related field and/or 5-10 years experience managing a complex HIV/AIDS or development program in a developing country context, preferably in Africa, and superior oral and writing skills to provide quality control and management functions. *Ref: 1018*

**Silver Spring, MD, USA** 9/6/2006 **CHF/USA**

**Program Officer, Health**

Essential Duties & Responsibilities: assist Medical Director and other staff regarding issues affecting programming, planning, development, implementation, program monitoring, reengineering programs, managing and focusing on results. Conduct research and design health programs and articulate into written proposals. Assist in developing program models that distinguish and stress IMC competence within the health sector. Represent IMC Iraq in meetings and organizing conferences whenever possible. Act as the focal point for all health grants management, reporting, technical assistance, proposal development and cultivation and maintenance of partnerships related to the health programs, especially, community health, health systems reform, health staff capacity development etc. Other duties as required. Education and/or Experience Requirements: willing and able to live and work in post-war disaster locations. Masters in Public Health, Health Sciences or Public Policy 5 plus years work experience on USAID, World Bank or major foundation programs in a health technical development capacity. For more information, please go to our website.

**Iraq** **IMC**

**Project Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Pakistan** **MER**

**Project Health Coordinator**

Please see job description for details which you can download/view full job description (PDF Format) on our website. If you would like to apply for this post, please email your CV and covering letter to applications@merlin-uk.org, quoting the job title and country in the subject line of your email.

**Liberia** **MER**

**Project Medical Coordinator**

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Liberia** **MER**

**Project Medical Coordinator**

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**South Sudan** **MER**

**Project Medical Coordinator, Banda Aceh**

If you would like to apply for this post, please download our application form and send it completed to applications@merlin-uk.org, quoting the job title and country in the subject line of your email. For more information go to our website.

**Indonesia** **MER**

**Project Psychiatrist**

In the three recently established camps in which IMC is providing health services for refugees from Darfur, an IMC psychiatrist encountered a high level of traumatic and grief symptoms amongst Sudanese children, including regular nightmares, flashback-like experiences in the daytime, persisting sadness and tearfulness, poor concentration, continuing fear and hyper-alertness and a phobic response to anything resembling aircraft noise. A rapid psychosocial assessment of Mille and Kounoungou camps conducted by UNICEF in the first half of July found similar high levels of traumatic symptoms. General Responsibilities: Work closely with the Country Director through the Medical Coordinator to determine the medical and training needs of the program is within the scope of the grants, as funded. Direct and supervise activities of Mental Health Project staff, including the expat Social Worker. Scope of Work: Train PHC staff in the three camps to identify and manage those with mental or psychosocial disturbances through regular seminars, etc. Respond to psychiatric emergencies in conjunction with PHC staff. Keep a comprehensive audit of all clinical work conducted and train PHC staff to similarly audit their work in order to provide comprehensive patient contact and management data. Support and train staff of other psychosocial agencies working in the three camps on mental health issues as requested by those agencies. For more information go to our website.

**Chad** **IMC**

**Psychiatric Nurse**

Essential Duties & Responsibilities: Work closely with the Project Psychiatrist and Camp Doctors to plan and implement Community Based Mental Health Care activities in line with the IMC Chad Annual Plan and objectives. Provide ongoing training and supervision for PHC Nurses in Psychiatric Nursing, Community Care, Health Psychology and Mental Health Hygiene. Conduct training and regular briefing for Community Health Workers for identification and referral of people with mental illness. Develop comprehensive case management plan for psychiatric patients. Communicate and coordinate between Primary Health Care and mental health and psychosocial services. Coordinate and develop partnership with local and international agencies. Coordinate program activities with community leaders among refugees and local population. Education and/or Experience Requirements: Graduate degree in psychiatric / mental health nursing. Experience in psychiatric nursing, and community mental health (3 years). Working in humanitarian emergencies, refugee. Experience in effectively dealing with international and headquarters staff, as well as donor agencies, government officials, and other NGO's; the ability to work with a broad spectrum of people. Extremely flexible, and have the ability to cope with stressful situations and frustrations. Ability to relate to and motivate local staff effectively. Must be able to speak English and French fluently and Arabic highly desired. Good knowledge of computer skills (windows, Microsoft excel). For more information, please go to our website.

**Chad** **IMC**

**Public Health / Community Nurse**

Essential: Registered Nurse. Overseas experience with a relief or development agency/NGO. Excellent working knowledge of French and English. Desirable: Public health. Community Outreach work in Africa. *Ref: DT/PHNurse/NIG/2-8*

**Niger** **CW/Ire**

**Radiologist**

Requirements: Degree in Medicine, specialisation in Radiology-Radio diagnostics; Minimum 3 years experience in qualified x-rays Centres; Experience in management of traditional x-rays techniques for adults and children; Experience in CT body and neuro radiology investigations; Experience in ultrasound examinations; Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan** **EM/IT**

**Regional Director**

Location: Various. Summary: The RD-WCA will ensure the quality of IMC's response engagement including appropriate structures, standards, security protocols, staffing, and policies for emergency preparedness, response, mitigation, and transition management are established; corresponding to the standards set by the region, IMC policies and procedures, and partnerships. Essential Duties & Responsibilities: Develop and maintain effective and positive internal contacts with IMC corporate officers and staff, and external contacts with donors, international NGO partners, and government officials. Act as a liaison with local and regional officials, UN and NGO agencies. Leadership and Strategy: Establish leadership and personal credibility, and

implement and maintain a clearly understood chain of authority and accountability. Oversee program operations in the region; supervise Country Directors and work with HQ Program Officers to establish emergency response and transitional programming strategies. Identify and develop supplementary activities (and/or transitional programs) for current programs with the objective of progressing from relief activities toward development/long term sustainable activities. Team Management: Maintain and improve an adequate human resource plan consistent with International Medical Corps' policies including individual performance management and professional development plans, field personnel policy manual, and communication systems. Establish and maintain open communication channels between HQ, Regional, and Country offices. Responsible for final decisions on recruitment and performance evaluation of senior country and regional staff. Enhance and strengthen the capability of IMC's field and regional entities to meet organizational goals. Work with leadership teams to analyze and develop their capability at individual, team and organizational level, using a variety of techniques that impact changes in culture, and performance. Education and/or Experience: Previous experience as a Regional Director in similar settings. Minimum of Bachelor's degree in Business Administration with an emphasis in International Relations required; Master's level degree in International Studies with a focus on humanitarian action preferred. 5+ years of field experience in humanitarian relief or development programs focused on primary health care and public health in insecure settings is preferred. Knowledge of donor practices, the program proposal process, and humanitarian or development program solicitations and applications. Must have strong interpersonal and communication skills (both written and oral); Fluent English required. For more information, go to our website

**Central African Republic** **IMC**

**Regional Director**

Essential Duties & Responsibilities: oversee, monitor and evaluate management of all Horn/East Africa country programs; guide and supervise development of country specific strategic plans and proposals for programs that will successfully respond to beneficiaries' priority needs, and transition to sustainable development. Supervise directors of each Horn/East Africa country program as well as personnel with permanent or temporary regional assignments. Oversee all administrative, financial, logistics and security activities for the country program, in accordance with IMC policies and procedures. Report regularly to headquarters, providing timely updates of all situational and project developments. Education and/or Experience Requirements: significant experience with management of emergency relief and transitional development programs. Comprehensive knowledge of U.S. donors, European donors and UN agencies' institutional policies and funding mechanisms; ability to work effectively in stressful conditions and insecure environments.

**East Africa** **IMC**

**Rehabilitation Officer**

Urgently needed to manage, develop and promote a community-based rehabilitation programme serving people affected by leprosy in southern Nepal. Ensuring the implementation of Nepal Leprosy Trusts (NLT) community based rehabilitation programmes, and the Community Based Rehabilitation (CBR) components of the Leprosy Control Programme. Includes ensuring effective co-operation with Health Posts in the four districts around Lalagadh, ensuring implementation of a Defaulter Tracing Programme and monitoring & supervision responsibilities agreed with the Nepali Government. Essential requirements: Management experience, Experience of CBR work, Ability to liaise effectively with Government of Nepal, other Non Governmental Organisations, donors. Strong but pragmatic imagination to take NLT's CBR Programme forward. Experience of, and ability to monitor, evaluate and report on a range of projects. Desire and commitment to serve the people of Nepal. Significant experience of Nepal or similar less-developed country. Term: Minimum 2 years. Support: Generous living allowance (including school fees, home leave and flights). Language: Willingness to learn Nepali. Remuneration and Conditions: Accommodation and children's education costs are provided, together with a monthly allowance. Full working conditions are given in the "Conditions of Service" document.

**Nepal** † **NLT**

**Senior Health Professionals**

Welcome visits from suitably qualified and experienced medical and paramedical professionals, technologists, business and financial administrators as well as students on elective placements.

**India** † **FOL**

**STI/HIV/Aids Programme Capacity Builder**

STI/HIV/Aids Programme capacity builder (children and adolescents), Amazonas State STI/HIV/Aids Programme. Based at the Tropical Medicine Foundation in Manaus, the programme is intended to cover all 62 municipalities of the State, but due to enormous distances and areas of remote access, in many of the interior municipalities very limited activities have so far been developed. Based in Itacoatiara, your role will be to work with the local and surrounding municipalities helping to develop services for children and adolescents including identifying and training peer educators, systematising data, and responding (where possible) to the training needs of the local team, project and partners. You should have an academic background in a health related subject together with experience in STI/HIV/Aids project administration and/or organisational development; experience of health education, ideally with children and adolescents, and of working with people in an empowering capacity; strong communication skills and a willingness to live and work in the Brazilian Amazon. Ref: BRA/30

**Brazil** **IS**

**X-Ray Technicians**

Requirements: Diploma in x-ray techniques; Minimum of 3 years experience in a qualified x-rays Centres; Experience in CT investigations; Knowledge of traditional and low technology x-rays machineries; Minimum availability 3 months, 6 months or longer preferred. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form online. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan** **EM/IT**

**SOCIAL/COMMUNITY**

**Child Protection Assessor**

The programme assessor will spend a minimum of 2-3 weeks in each relevant GOAL overseas programme, as directed by GOAL management. When not travelling to field locations, it is expected that time will be spent in GOALS HQ in Ireland. Reporting To GOAL Operations Manager at HQ Contract Length 12 months. Description of the Programme: GOAL works with the poorest of the poor currently in 15 countries in the developing world across a range of emergency, rehabilitation and development programmes. One of the target beneficiary groups for GOAL is vulnerable children and youth and thus, as a sector, Child Protection in general. GOAL is providing support to programmes for children at risk in Ethiopia, Kenya, Honduras, India, Sierra Leone and Uganda. The scope and range of our programmes also varies from providing night shelter to vocational training to family integration to advocacy etc. This role requires has been devised in order that advice and technical guidance be provided to GOAL at HQ and field level, in relation to all of our programmes which target children at risk, who are vulnerable and who require protection of one kind or another. Advise GOAL on how best to implement the CPP both through partner organisations. Ensure GOAL's Child Protection Policy is relevant for individual programmes / countries of operation. Suggest amendments / revisions as appropriate. In liaison with individual country directors / programme managers review and facilitate appropriate revision of policies, guidelines and practice. Review Government/local authority policy and guidelines to contextualise the GOAL programme. Ensure best practice for child care service provision (within the context of each country) is being implemented. Ensure adequate monitoring and evaluation structures are in place to gauge programme impact and ensure child protection. Partnership Identify, assess / analyse the level of risk involved in implementing programmes via partner organisations. Make recommendations on the suitability of partnerships under way and those that may be suitable for developing. Review partnership documentation with particular reference to liability clauses / length of agreement etc. Staffing: Where appropriate/necessary provide basic training to all staff in child protection. Infrastructure & Other inputs: Assess adequacy and suitability of premises being used for programme activities. Ensure minimum standards in relation to physical infrastructures, safety of structures, sanitation facilities, nutrition, health, individual child needs in relation to privacy etc. are known, implemented and adhered to. Recommendations & Lesson Learning. Define and prioritise the specific areas within which GOAL programmes should support e.g. advocacy; shelter; nutrition education; health; family reintegration etc. Ensure that best practice, lessons learnt and inter-country learning across GOAL child protection programmes is in place and that model programmes are replicated where appropriate. Requirements: 5 + years of previous relevant experience in child protection sector at senior / management level previous relevant overseas experience in child protection sector' Experience in liaising with government officials and donors and other INGOs and national NGOs. For more information look on our website.

**Republic of Ireland** **GOAL**

**Children's Activities Coordinator**

Children's activities coordinator, Burj al Laq Laq Social Center, Society Bab Hutta, Old City Jerusalem. Since its contentious beginnings in 1995 - Burj al Laq Laq was founded through a collective effort to thwart Israeli settlement in Jerusalem's Old City - the Centre has provided a space for sports, recreation and self-improvement for the residents of Bab Hutta as well as the wider Jerusalem community. For the children who come to the Centre, the time they spend represents a chance for them to relax, vent frustrations and control their own activities. In conjunction with other organisations, past activities for children have including painting, handicrafts, photography, music, dance and sports. Your role will be to help revive these activities, and initiate projects that have an emphasis on exploratory learning. You will be the supervisor of the children's recreational activities on a daily basis as well as a trainer for program staff in how to implement activities that challenge children to think critically and creatively. You should have at least 2/3 years experience of working with children and young people; an academic background in social work/childhood development or a related field, a flexible and patient approach, sensitivity to working in a Muslim culture and spoken Arabic. Ref: PAL/29

**Palau** **IS**

**Community Programme Managers**

Management and administration of rural community development programmes using or enabling skills such as safe water, fish farming, building, health, nutrition and non formal education. Appropriate training and experience, strong Christian commitment, home church endorsement are essential.

**Cambodia** † SAO

**Community Project Facilitators**

Rural community programmes facilitation, assisting the Managers in using or enabling skills such as safe water, fish farming, building, health, nutrition and non formal education. Appropriate training and experience, strong Christian commitment, home church endorsement are essential.

**Cambodia** † SAO

**Savings & Microcredit Project Coordinator**

Arab Center for Agricultural Development, Ramallah (ACAD) is a Palestinian NGO providing financial and business support services to poor and small-scale producers in rural areas of the West Bank. Demand for credit hugely outstrips supply, and your role will be to help ACAD develop its strategy of mobilising farmers' savings through the establishment of agricultural cooperatives and the creation of cooperatives' savings and credit funds. You will work with ACAD staff members, providing technical advice in implementing and supervising the project, and with the cooperatives, consolidating a 'savings culture', and providing training (formal and informal) related to developing their organisational capacities and to all aspects of operating and managing a successful savings and credit fund. Essential requirements: female (two-thirds of the cooperatives are women's to which a man would not have access); knowledge/experience of savings and credit schemes including development of systems/capacity building/training/project management; appropriate academic background (economics/rural/social development); ability to work in Palestinian society; fluent English. Ref: PAL/09

**Palestine** IS

**Short-term Life Skills Consultant**

We seek a short term consultant, for no more than 128 days this calendar year, to develop instructional materials related to Life Skills (Personal, Social, Academic and Vocational) development in Indonesian youth. Make field visits to selected project sites to collect feedback on the piloting of a new booklet, module and manual. Use the feedback collected from the field to develop booklets, modules, and manuals. Conduct workshops to upgrade the knowledge and skills of the provincial trainers. Positive Youth Development. Work with support team to arrange the printing of the final booklet, module and manual. Job requirements: Advanced degree in education, social studies or a related field. A minimum of 10 years experience working in the field of education. Sound understanding of formal education issues (policy, process, and procedure) in Indonesia. Excellent understanding of the concept of Life Skills Education and Positive Youth Development. Proven ability to develop training or educational materials relevant to youth, especially in areas of life skills and positive youth development. High level proficiency in spoken and written English; Indonesian considered a plus (for International consultant) For more information please go to the website. Ref: Life Skills Consultant

**Indonesia** IRD/USA

**Social Programs Manager**

KNOWLEDGE AND EXPERIENCE: BA or BS, preferably child psychology, sociology, pre-law, political science, JD, LL.B., or advanced university degree in Law/International Law, Human Rights, Gender, International Studies preferred. Minimum 5 years' experience in multicultural, conflict and/or post-conflict contexts; rural and/or underserved communities. Previous refugee/IDP camp operations experience. Participatory management experience, providing staff support and follow-up to ensure that project objectives are met. Proven experience working effectively and respectfully with host country government, NGO and CBO representatives is required. Experience with monitoring and protection of rights under the protocols of international humanitarian law, the Red Cross Code of Conduct, and SPHERE. Strong capacity building, community mobilization and representation skills. Fluency in English written and oral communication. Ability to work independently and as part of a diverse team. Good knowledge of MS Office software: Excel, Word, and Access. SUCCESS FACTORS: The successful Social Programs Manager will have a strong understanding of the long-term implications of relief work and the importance of incorporating participation and the development of civil society into relief and development activities. Experience in community based operations is an advantage. The successful Social Programs Manager will effectively manage staff from differing backgrounds. S/he will demonstrate a strong understanding and more importantly a deep respect for the cultural, political and religious considerations in the region, and be able to live and work successfully in often harsh and insecure environments. The most successful Mercy Corps staff members make communication and security a priority in all situations. LIVING CONDITIONS/ENVIRONMENTAL CONDITIONS: West Darfur is host to over 200,000 IDPs. It remains an insecure environment in which a high level of sensitivity has enabled Mercy Corps to continue serving the IDP population. The accommodations are group housing with shared expenses for meals. Mercy Corps pays for the housing, furnishings, cooking and cleaning staff. In West Darfur, medical attention is available through international medical organizations also working in the area. There are clinics which serve the international community in Khartoum. During the rainy season, staff may take malaria prophylaxis. Travel to and within West Darfur is primarily by air (small aircraft and helicopter). Locally procured cell phones and local internet connections work in Zalingei town.

**West Darfur, Sudan** MCI

**Social Worker**

Supervisor: Psychiatrist and/or Medical Director. Responsible for the day-to-day coordination of psychosocial programs, activities and mental health needs within the IMC camps. Develop, implement and evaluate psychosocial activities/programs. Provide mental health placement, supervision, education and in service training. Write regular reports for supervisor. Responsibilities: Manage a large workload without direct supervision. Develop, implement and facilitate psychosocial programs within the community. Organize coordination of 5th year medical students on mental health community placement. Facilitate and/or assist with ongoing psychosocial activities in collaboration with other health staff. Develop, implement and facilitate in service training for national staff and medical students. Education and/or Experience: Hold a current license/registration in Clinical Psychology, Social Work or Psychiatric Nursing. A degree in either profession. Three to five years of clinical experience in a hospital and/or community based mental health setting. Experience in facilitation psychosocial activities/groups of children, adolescents and adults. Demonstrated ability to develop, implement and facilitate education/training to students and health workers on the job. Fluent in English required; Arabic and/or French highly preferred.

**Chad** IMC

**Technical Advisor - Credit with Education Project**

Freedom from Hunger provides integrated microfinance / education programs. It works with local partners to develop innovative and sustainable self-help solutions to the fight against chronic hunger and poverty. About the Job: Freedom from Hunger is seeking an experienced microfinance professional to lead a Credit with Education Project in Peru. Credit with Education is an integrated microfinance-education strategy that combines village banking methodology with non-formal adult learning principles. The position can be based in either Lima or Huancayo, Peru. Tasks/Responsibilities: Provide technical assistance and training related to the provision of rural financial services to three partner organizations in the Huancavelica and Junín regions; Providing training to these organizations on facilitating client learning on health, business, and household finance topics; Manage income and expenditure flows for the project and liaising with partner organizations and other collaborating organizations and funders in Peru; Assist Freedom from Hunger International Center staff to identify supplemental funding sources, and write and present funding proposals; Provide high-quality microfinance and education-related technical assistance and training to partner organizations for the purpose of promoting and supporting high-performance, sustainable, integrated poverty lending and education services to poor women. Skills/qualifications/ experience: Master's degree and at least three years experience in the Peruvian microfinance and/or cooperative sector, preferably with poverty-lending programs; Previous experience with group-based lending methodologies, particularly village-banking, is highly desirable; Skills in adult education and significant training experience are highly desirable; Openness to integrated approach to service delivery essential; Ability to interpret, analyze, and respond to the changes in Peruvian financial sector and political/economic environment; Excellent computer and presentation skills; Fluency in Spanish required; Fluency in English highly desirable; Must be able to travel 40% of time within Peru and occasionally to other Latin American countries and to Freedom from Hunger headquarters in Davis, California, U.S.A. Other Information: This is a contract position for the three years corresponding to the funded project. If there is sufficient funding and demand for our skills and services, the project may continue beyond the initial three-year term, transforming into a long-term capacity-building center. This position is full-time and exempt. To Apply: Please send your applications to: Kimberly Sanders recruit@freedomfromhunger.org

**Peru** 20/6/2006 \*

**TECHNICAL**

**Avionics Engineers**

The post-holder will need to be a line-experienced engineer preferably holding British or other European licences. 1 position based in Dodoma, Tanzania. 1 position based in Nairobi, Kenya. Once accepted for International Service, MAF Europe is able to assist in the conversion of existing licenses to ensure our technical standards are met.

**Tanzania** † MAF

**Chief Engineers**

Responsible for the management of the aviation maintenance team and the overall maintenance operation. With over 5 years of practical aviation maintenance experience, the Chief Engineer will have management or supervisory training or experience, plus the competencies necessary to take on this leadership role. Duties will include maintenance operation budgeting, hangar and stock control and supervision of other aviation maintenance staff. 1 position based in Dhaka, Bangladesh and 1 position based in Juba, Sudan.

**Bangladesh and Sudan** † MAF

**Computer Systems Support / Mentor**

A former SAO project, now locally run, needs some help setting up a web site and preparing publicity material. This post would suit a student looking for some experience during a vacation. 3. Computer The primary purpose of this position is to develop computer systems within the project. This will include support and enhancement of the infrastructure (currently a mixed environment

of pc's and Mac) and development of database systems using MS Access. This is a short term post with a requirement to train a local staff counterpart to support the systems after completion of this term. **GENERAL RESPONSIBILITIES.** The RIDE project has both PC's and Mac computers in a networked configuration; the primary focus of this role is the PC's but the Macs have to be able to file and retrieve all documents to the PC Server. The main focus will be Implementation and enhancement of computer standards regarding software use, document filing structure, archiving, installation of new machines etc. There are specific requirements for implementation of an NFE monitoring system which would be written in MS Access and a personnel system which is a purchased piece of software. Along with this a document management system would be desirable. The environment in Ratanakiri is aggressive towards computers; moving from extremely dusty to 98% humidity. This results in a number of crashes and rebuilds of PC's and a fast and efficient way of doing this is required. For more information look at our website.

**Cambodia** **SAO**

**Construction and Rehabilitation Officer**

**Essential Duties and Responsibilities:** to manage the construction of field hospitals, clinics, schools and other community structures, primarily on the west coast of Aceh in areas destroyed by the tsunami. May also be called upon to manage the construction of buildings for use by IMC. Duties will include negotiation and cooperation with local government bodies, communities and other organizations involved in the international tsunami response. Will manage a team of local building professionals and skilled and unskilled labourers and will often be required to directly monitor construction work and oversee and train staff. Must be willing to work as part of a dedicated IMC team and take responsibility for tasks outside his/her specific job description when required. Must be prepared to live and work in basic and often remote areas and conditions. **Education and/or Experience Requirements:** suitable Civil Engineering and building qualifications; practical on-site construction and site management experience. Practical experience of conducting site surveys and preparing building plans. Experience of costing and procurement for construction projects. Preferably with experience in emergency response and/or development projects. Full driving license, including motorbike license, preferable knowledge of Bahasa Indonesia or Acehnese beneficial. English essential. Must be physically fit. Team player essential.

**Indonesia** **IMC**

**Construction Foreman**

**Requirements:** Qualifications and training as Building Surveyor, Civil Engineer or Architect. Extensive practical experience on-site as construction foreman. Willingness and ability to work with and train local labourers. Previous experience in the construction of health facilities preferred. Minimum availability 6 months. To apply, please send a detailed cv to curriculum@emergency.it (specifying in the subject which position you are applying for) or fill in the application form on line. In order to ensure a high standard of performance in difficult and hazardous areas, all Emergency personnel on overseas mission should meet the following general requirements: Flexibility and adaptability to work as part of a team in stressful conditions. Sense of discipline and respect of the security regulations set by Emergency. Respect for local culture and traditions. Adaptability to follow working protocols and guidelines set by Emergency. Ability to participate in the practical and theoretical training of national staff. General good health. Written and spoken English. Previous work experience in developing countries preferred.

**Afghanistan, Sudan** **EM/IT**

**Construction Manager**

1. **JOB PURPOSE:** Manage the shelter construction project on the island of Simeulue. 2. **MAIN DUTIES AND RESPONSIBILITIES (Including Training Role):** Manage the implementation of the shelter construction project and ensure the proper monitoring and technical procedural requirements with regard to contractors. Liaise closely with Logistics/Purchasing and the senior construction engineer. Provide technical assistance to local authority counterparts and contractors. Liaise with govt authorities through the Programme Coordinator. Administrative duties as required including the management of correspondence and files. Report writing. Prepare new proposals and budgets as required. To apply: visit www.concern.net

**Indonesia** **CW/Ire**

**Construction Supervisor**

**Essential:** City and Guilds building or equivalent qualification/Civil engineering degree). Five years experience with direct responsibility for construction from planning to erection. Two years relevant overseas experience in emergency/insecure field. **Desirable:** Experience of work in Sudan / horn of Africa region. Experience in logistics. *Ref: SM/CS/NS 2-9*

**North Sudan** **CW/Ire**

**Engineer - Water & Sanitation, Infrastructure**

**Requirements:** Ability to work in French and/or Kiswahili. Commitment to work in a challenging, dynamic, relief-development context. First-hand management experience of participatory, community-based WatSan projects. Good knowledge of community sensitisation & mobilisation techniques. Financial & human resource management experience. Experience living & working in difficult and/or remote locations. Ability to accept the possibility of insecurity in the project area. Ability to self-motivate and work as part of a team. Computer skills. Experience in the use of log frame analysis and project cycle management would be an advantage.

**DRCongo** **GOAL**

**Experienced Engineers**

An International Civil Aviation Organisation (ICAO) based aviation maintenance licence is the minimum licensing requirement for all aviation maintenance vacancies. People with at least 5 years practical experience are preferred. They will work closely with the Chief Engineer as a part of the maintenance team working on single piston and/or turbine engine aircraft. Duties include performing aircraft maintenance in accordance with appropriate standards and practices, supporting the effective performance and development of the aviation maintenance team and completing certification and documentation of work as required.

**Kenya** **MAF**

**Experienced Pilots**

An International Civil Aviation Organisation (ICAO) based Commercial Pilot Licence (CPL) with appropriate aviation medical certificate is the minimum licensing requirement for all pilot positions. Experienced pilots will carry out flying duties under the leadership of the Chief Pilot. These pilots are required to have a minimum of 1000 hours total flight time (which includes 500+ hours PIC) with appropriate experience or ratings as necessary. This could include experience on multi-engine or turbo-prop aircraft in order to operate our Cessna Caravans. An instrument rating is usually required to fly these more complex aircraft. Pilots are usually required to spend some nights away from base each month to complete planned flights. 1 position based in Johannesburg, South Africa. 1 position based in Nairobi, Kenya. 3 positions based in Juba, Sudan.

**Various** **MAF**

**Four Wheel Drive Trainer**

**TERM:** 3 months, preferably August to October (wet season) .To train ICC project drivers in better driving techniques, so that they are more able to control the project vehicles, especially in the wet season, understand how the vehicle is able to tell the driver about mechanical problems. **QUALIFICATIONS:** The post holder should preferably have plenty of experience driving four wheel vehicles in treacherous, wet and slippery conditions, with minimal mechanical back-up. He/she should also be a capable teacher/trainer/mentor with plenty of patience and ingenuity.

**Cambodia** **SAO**

**Helicopter Engineer**

One position based in Kigoma, Tanzania to maintain a light helicopter (Bell Jet Ranger). The post-holder must hold an ICAO licence which allows them to maintain rotor craft and have at least two years experience. The aviation maintenance engineer will have complete responsibility for all maintenance of the helicopter. The helicopter is owned by our close partner YWAM (Youth With A Mission) so the engineer will work directly for YWAM.

**Tanzania** **MAF**

**Hydrologist/Irrigation Adviser**

Hydrologist/irrigation adviser, Municipality of Independencia. Working with the Municipality of Independencia in the Department of Cochabamba, you will participate in improving the infrastructure of irrigation systems and implementing new canals and micro irrigation systems where appropriate, whilst preserving the surrounding ecosystem. Working with Municipality staff and community leaders, your role will be to identify the demand for irrigation, micro irrigation and the improvement of irrigation infrastructure. You will liaise with Municipality staff and educate community members and technical staff on the use and maintenance of irrigation systems and the conservation of soils. The post requires a Hydrologist or Agronomist, with at least 3 years experience, specialised in irrigation and micro irrigation techniques. Experience in training at community level in rural areas, preferably in Latin America, is an advantage. *Ref: BOL/26*

**Bolivia** **IS**

**Mechanic/Basic Maintenance Trainer**

**PURPOSE OF POSITION :**To train ICC RIDE project drivers in basic car (diesel) and moped maintenance. **General Responsibilities:** To spend time with both project drivers (and the relief driver) and assess their current ability and understanding of car mechanics. To work with them to improve their basic daily/monthly maintenance and to help them understand why a vehicle should be regularly maintained. To implement a documented maintenance routine for the drivers to follow. **Qualifications:** A good knowledge of diesel four wheel drive vehicles (Project vehicles are Toyota Land Cruisers) is essential. Knowledge of mopeds would be an advantage but not essential. For more information go to our website.

**Cambodia** **SAO**

**Printing Manager**

Experienced printer required to manage ecumenical printing project, including management of staff. Must be normally resident in Britain or Ireland.

**Tonga** **MC**

**Programme Manager**

The post-holder will be involved in managing the operational services offered to customers working in areas of need. Demonstrated ability of successful leadership and management of a multi-cultural team is essential along with good communication and interpersonal skills. Experience of service in Africa or Asia is also an important requirement. 1 position based in Mongolia to manage the Blue Sky Aviation operational services. This role can be combined with another role such as pilot. 1 position based in South Africa. Ideally this role would be combined with another such as pilot.

**Mongolia and South Africa** **MAF**

**Project Manager**

A person with building expertise to oversee the Church's building projects. **MAF**

**Sierra Leone.** **MC**

**RBA/Advocacy Technical Advisor**

Addis Ababa with regular travel to the field, Ethiopia. Job Contract 1 year (accompanied). To support Concern Ethiopia in the establishment and development of an overall coherent advocacy strategy and build the capacity of a national counterpart to take on responsibility within the two year contract. Job Duties & Responsibilities: To develop an overall coherent advocacy strategy that will guide and direct our entire advocacy work, provides linkages between our programmes and macro level policy and is in line with Concern World wide policies. To provide technical support to all programmes in the identification of advocacy issues informed by our ongoing programme work and develop appropriate strategies. To build the capacity of a local counterpart to take on the department within two years. Essential Degree in aw/human rights or a related field. 5 years overseas experience, at least two at senior advisory positions. Experience of working in complex political environments. Experience of PRA techniques and use of ZOPP methodology. Flexibility, ability to promote and develop national staff, ability to motivate staff through challenging government bureaucracy, excellent communication skills. For more information go to our website. Ref: SM/RBA/ET

**Ethiopia**

**CW/Ire**

**Renewable Energy Officer**

Energy Efficiency/ Renewable Energy Officer, Swaziland Ministry of Natural Resources and Energy (MNRE), and Renewable Energy Association of Swaziland (REASWA), Mbabane . Ref (SW2). MNRE is committed to developing the knowledge and promotion of use of sustainable energy technologies throughout Swaziland , whilst REASWA, a not for profit organisation has proved to be a good vehicle to get sustainable energy projects implemented on the ground. Working with both organisations, the role of the Energy Efficiency/ Renewable Energy Officer will be to develop and promote energy efficiency and renewable energy projects in Swaziland . Ref: SW2

**Swaziland**

**SI**

**Senior Power and Engineering Advisor**

Based in Kabul, Afghanistan, incumbent to this position serves as the Senior Power Engineering Expert and Advisor concerning site selection, design, oversight and implementation of Afghanistan's power development and implementation needs. Administratively, incumbent will work under the USAID Office of Infrastructure, Energy and Engineering Office (OIEE). Experience: The successful candidate to this position is a highly specialized engineer, with broad experience across the spectrum of power engineering including, but not limited to hydro, gas, diesel, wind, and other forms of power generation. Broad experience of design, manufacture, installation/operation of power plants. Needs to be comfortable interacting with senior government officials. Incumbent will have a minimum of twenty years of progressively complex construction along with increasing management and supervisory responsibility. Education: Degree in engineering with a preferred background in civil and/or mechanical engineering dealing with construction of major power generation systems. Graduate work or degree in power systems is highly desirable. Please submit your cover letter, resume with salary history/requirement, and three references, including e-mail and other contact information to careers@ird-dc.org, reference: Senior Power Advisor.

**Afghanistan**

**IRD/USA**

**Short Term Construction Project Manager**

Requirements: Essential Criteria (Experience 5 years unless stated). Engineering/ Construction degree or equivalent. Experience of planning and implementation of large scale construction (preferably of houses). Knowledge of design and typical design requirements. Knowledge of appropriate residential building design and assessment including risk reduction aspects of construction design. Experience of monitoring of construction. Experience of managing and supporting other staff. Experience of planning and managing budgets, building contracts and projects Experience of preparing narrative and financial reports. Experience in contract preparation, management, claims and dispute resolution Experience of prequalification and bid analysis. Experience in "client" supervision of engineering / project management consultants and construction contractors. Competence in IT (Word, Excel, Windows). Valid UK/international driving license (manual gears). Desirable Criteria: Chartered Engineer or equivalent. Delegates Basic Training Course or equivalent knowledge. Experience of advising, planning and working on construction with communities. Experience of working with the Red Cross Experience of working for a humanitarian aid organisation in a developing country. Competence in project management and planning software. Working knowledge of the Indonesian language. Core competencies: teamwork, commitment to the Red Cross and Red Crescent movement, integrity and high standards of personal conduct, sensitivity to diversity, flexibility and adaptability, initiative and directive, interpersonal skills and resilience. This job description and person specification may be subject to change as a result of operational requirements. We would welcome secondments from corporate companies. Apply on line <http://www.redcross.org.uk/> If for any reason you experience problems applying online, please send your latest CV to overseasrecruitment@redcross.org.uk quoting the job title.

**Indonesia**

22/6/2006 **RC**

**Technical Advisor**

KNOWLEDGE AND EXPERIENCE: Experience backstopping and/or managing large development programs in China with multiple local and international partners. Expertise in scaling up programs in complex environments; demonstrated skills in capacity building, management, budgeting, providing leadership with an ability to develop strategic/common

vision among partners and lead multi-disciplinary teams. Excellent oral and written communication skills, diplomacy and interpersonal skills with a demonstrated success in leadership and working effectively in projects with multiple stakeholders. Ability to identify problems and help formulate workable solutions to political, social, legal, economic obstacles. Advanced degree in development, agriculture or related field. Fluency in English with strong working knowledge of Mandarin Chinese.

**China**

**MCI**

**Various**

Outdoor Centre Project. In partnership with the Church in Malawi, SCWE are developing an Outdoor Education Centre at Mt Mulanje. We need short term volunteers with building, management, marketing, outdoor skills.

**Malawi**

† **SCWE**

**Vertical Structure Coordinator**

JOB SUMMARY: Based in Kabul, Afghanistan, incumbent to this position is responsible for the broad quality control systems of schools and clinics throughout Afghanistan. The schools/clinics construction program, under the Rehabilitation of Economic Infrastructure and Services (REFS) Program include the rehabilitation of the full range of physically destroyed infrastructure during 20 plus years of Soviet occupation and civil war. REFS is the largest and highly complex program element of the USG assistance program in Afghanistan and, thus, implementation is critical to the achievement of foreign policy and national security objectives of the United States concerning the rehabilitation of Afghanistan. MAIN RESPONSIBILITIES AND TASKS: Develop/establish quality control systems for vertical structures. Supervise/manage field manger monitors, senior monitors and monitors in the conduct of their daily work. Liaise with the Ministry of Health and Education on construction issues such as problems arise, what actions are more successful in project implementation, etc. Conducts ongoing training for monitors, at various levels, to ensure quality monitoring services are provided. Reviews each monitors performance and provides feedback monthly. EDUCATION: A BS degree in structural engineering is preferred but substantial (over ten years) experience in building construction and construction supervision is required. WORK EXPERIENCE: Minimum 10 years in construction of institutional buildings to include knowledge of all systems (structural, architectural, electrical & mechanical) with increasing responsibility and concurrent supervisory responsibilities. Having been a QA/QC supervisor will be a strong advantage. SKILLS: Incumbent must possess excellent management skills, engineering supervisory skills, excellent interpersonal skills and be able to work with senior government officials as well as local construction staffs. WORKING CONDITIONS: Incumbent will be expected to perform in a normal office setting as well as in the field in very arduous and difficult terrain and at altitudes of up to 12,000 feet above sea level. GENERAL: Tactfulness, enthusiasm to the job, professional appearance and good human relations skills. For more information, look at our website.

**Afghanistan**

**IRD/USA**

**Water and Sanitation Engineer**

Experience Required: Third level qualification in water and sanitation engineering, or related subjects. A minimum of 5 years working experience in managing/implementing projects water and sanitation sector (ground and surface water abstraction, storage, treatment and distribution for new and rehabilitated systems). Good knowledge of Computer application including Engineering soft ware packages. Knowledge of design and construction of gravity fed systems and water quality testing. Three years relevant experience in community development work related to water and sanitation. Two years relevant overseas experience in emergency programmes. Proven track record in staff capacity building and training on the design of low cost sustainable water supply, hygiene and sanitation projects Special Skills, Aptitude or Personality Requirements: Essential: Working experience in water and sanitation sector. Good knowledge of Computer application including Engineering soft ware packages. Knowledge of design and construction of gravity fed systems. Knowledge of water quality testing. Three years experience of appropriate sanitation solutions. Three years relevant experience in community development work related to water and sanitation. Two years relevant overseas experience in emergency programmes. Proven track record in staff capacity building and training. Strong organisational, interpersonal, and communication skills; flexible, reliable, culture sensitive, able to work under pressure; a feel for the way Concern operates and our target group; ability to work both independently, and as part of a team. Desirable: Community mobilisation qualification and experience. Experience of work in the Horn of Africa region. Experience of a wide variety of different technical solutions, and the adaptation of such, to different environments. Experience in food security, livelihoods, and nutrition programme implementation . Training on the design of low cost sustainable water supply, hygiene and sanitation projects; and Public health training. Good analytical skills; experience of working with partners; experience of working in remote and isolated areas. Ref: SM/WAT/EIR

**Eritrea**

**CW/Ire**

**Water and Sanitation Engineering Supervisor**

Required Experience: QUALIFICATIONS 5 years experience in program management in post natural disaster settings, specifically working on water and sanitation projects. Ability to work with public and private water agencies. Good presentation skills and ability to mobilize a variety of players to achieve consensus. Experience working with UN agencies. Must be able to travel independently. EDUCATION and/or EXPERIENCE Degree in Engineering or post secondary education and training with significant prior experience in

water/sanitation field. LANGUAGE SKILLS Able to read and interpret documents, and communicate with others as necessary to perform job duties effectively. Local language skills a plus. MATHEMATICAL SKILLS Basic skills and able to perform job specific mathematics. WORKING CONDITIONS Able to sit at a computer and operate a keyboard, for extended periods of time. Ability to travel in harsh conditions to construction sites on a daily basis. Ref: 1010

**Pakistan** 9/6/2006 CHF/USA

**Water and Sanitation Specialist**

KNOWLEDGE AND EXPERIENCE: A BA/S or equivalent in a related field. 3 years experience of working in relief and/or development situations, preferably with an NGO. 2 years experience of implementing water from surface and ground water sources and sanitation systems in arid & insecure environments and refugee/IDP settlements. Water supply systems: network, gravity flow, drinking water quality and treatment. Strong notions of ground water sources development, well and borehole installations constitute strong professional assets together with participatory methodology for program planning & implementation. Sanitation without water, basic drainage. Experience working with host governments and their agents, INGOs and national NGOs also an advantage. Written and spoken English language skills required, Arabic preferred. Computer literacy: Microsoft Office. Knowledge of humanitarian standards and codes. Other assets: satellite and radio communication as well as technical skills: basic electrical and mechanical. SUCCESS FACTORS: The successful Sanitation and Water Specialist will have a strong understanding of the long-term implications of relief work and the importance of incorporating participation and the development of civil society into relief and development activities. Experience in community based operations and good understanding of public health principles and their integration in the program are strong advantages. The successful Sanitation and Water Specialist will effectively manage staff from differing backgrounds. S/he will demonstrate a strong understanding of cultural, political and religious considerations in the region, and be able to live and work successfully in often harsh and insecure environments. Apply online www.mercycorps.org

**West Darfur, Sudan** 9/6/2006 MCI

**WatSan Manager**

Essential: Third level education in water and sanitation engineering, or other related subject. Five years experience in ground and surface water abstraction, storage, treatment and distribution for new and rehabilitated systems. Three years experience of appropriate sanitation solutions. Three years relevant experience in community development related to water and sanitation. Two years relevant overseas experience in emergency/insecure field. Proven track record in staff management (national). Proven track record in staff capacity building and training. Desirable: Community mobilisation qualification. Experience of work in Sudan / horn of Africa region. Experience of a wide variety of different technical solutions, and the adaptation of such, to different environments Ref: I/WSM/NS/204

**North Sudan** CW/Ire

**UK JOBS**

**Activities Co-ordinator**

You will be responsible for co-ordinating, publicising and delivering a diverse programme of activities and events, aimed at helping young refugees develop skills and become integrated into their communities. And you'll take every opportunity to get them involved in both the current activities and the development of new programmes. To make an impact, you must be able to work directly with young people from vulnerable backgrounds, and be committed to involving them in the project. The ability to organise and support activities and events is important too, as is experience of working in partnership with community and statutory agencies. Good communication and administration skills will also prove invaluable. Full details at <http://jobsearch.savethechildren.org.uk/viewvacancies.cfm?ID=149827> Ref: EP3140

**Birmingham** 2/6/2006 SCUk

**Advice & Advocacy Support Worker**

Providing a wide-ranging, responsive advice, advocacy and support service, you'll empower young refugees to both advocate for themselves and access appropriate services. You'll work closely with them to determine their needs and by liaising externally, you'll also advocate on behalf of individuals, ensure the involvement of partner agencies and strengthen our community links. Flexible and adaptable, with experience of providing sign-posting, advice and advocacy services to people from vulnerable backgrounds, you're more than up to the challenge. You're a natural communicator and are comfortable managing caseload files. And you're genuinely committed to working in partnership with young people. Full details on our website. Ref: EP3141

**Birmingham** 12/6/2006 SCUk

**Assistant Director for Pump Aid**

The applicant should have the ability to help Pump Aid become a major organisation in the field of international development. Overseeing the expansion of Pump Aid in Malawi. Developing literature and the work of related organisations. Supervising and assigning tasks to any volunteers. Qualifications needed: Masters or Post Graduate with at least 3 years' experience working in this field. Experience in applying for and handling large grants is essential as is accounting. For more information, look on our website. UK \*

**Desk Officer**

Candidate Requirements: Primary or post-graduate degree in development or development related activities. Excellent project management skills. Experience in a field management position with an international NGO. Ability to work as part of a HQ team. Ability to work on own initiative, multi-task, plan and prioritise workload. Strong written and verbal communication skills, including proven experience in proposal/report writing. High level of computer literacy - primarily Word, Excel, Powerpoint, Outlook.

**Dublin, Ireland** GOAL

**General Manager**

NLT is looking for a dynamic person part-time (3 days/wk) for the General Manager's post, based in Richmond, Surrey who will have the vision, skills, and leadership qualities to lead NLT in its next phase of development. This is an exciting opportunity to join a growing organisation that is having a real impact internationally and on the ground. We are seeking an experienced and versatile manager to join our UK office. You will be responsible for supporting NLT's projects and overall management of the organisation. Overseas development and fundraising experience are desirable. A knowledge of Leprosy and healthcare and/or leprosy is not essential but would help. The job involves a mixture of activities, so flexibility and initiative are important. Computer skills are essential. Additionally you will be required to commit personally to the Christian ethos, values and objectives of the charity. For further information (or to send your CV Ruth Hunter [ruth@nlt.org.uk](mailto:ruth@nlt.org.uk) 020 8940 1200

**UK** NLT

**Information Dissemination Advisor - Financial Services**

Emerging Market Economics has an immediate opening for an Information Dissemination Advisor for a financial services program. Assignment duration is approximately 150 person-days over a calendar year. Position is based in London, with travel to Washington, DC. Background: The Financial Sector Reform and Strengthening (FIRST) Initiative is a significant USD53 million multi-donor program, providing technical assistance grants for short and medium-term technical assistance projects in the areas of financial sector regulation, supervision and development. Any non-European Union developing or transition country that is eligible to borrow from the World Bank is eligible for FIRST. FIRST was established in 2002 by the World Bank, the International Monetary Fund, and certain national aid agencies, the UK-s Department for International Development (DFID), the Canadian International Development Agency (CIDA), the State Secretariat for Economic Affairs of Switzerland (SECO), the Ministry of Foreign Affairs of the Netherlands (MFA) and the Swedish International Development Co-operation Agency (Sida). FIRST's primary activity is the provision of advisors (independent consultants, consulting firms or employees of official agencies) to provide technical assistance. FIRST also funds in-country and out-of-country training, secondment of experts, peer group workshops and other forms of peer support including the supply of relevant third country and World Bank and IMF materials. Usually, non-technical assistance activity must be linked to an identifiable reform program, whether supported by FIRST, another donor, or a recipient country. FIRST also supports the dissemination of information on best practices and useful tools related to financial sector reform and development in low-income and middle-income countries. An Information Exchange delivers information on both current and completed financial sector development assistance projects. FIRST's live service, AskFIRST, responds to program-related queries and delivers customised information on financial sector reform and development activities. Project Activities: The outputs of the Consultant-s work will be: 1. Costed dissemination strategy and action plan 2. Implementation of dissemination strategy 3. Design implementation of systems to carry out on-going dissemination 4. At least one dissemination workshop. Qualifications: Experience in the Financial Sector. Marketing background (the use of print and electronic materials). Experience using Information Technology in effective dissemination. Strong communication skills. Writing and Editing Experience. Project Management. Submit resume and cover letter to [recruiter@nathaninc.com](mailto:recruiter@nathaninc.com). Reference -FIRST Project- in subject line. Only finalists contacted.

**London** 03/06/2006 \*

**London Director**

You will be required to be the Human Rights Watch's principal spokesperson. You will be the central link with the British media, design and implement strategies to influence British policy towards 70 countries where we work. You will serve as a senior staff member in HRW's London office. For more information, look on our website.

**UK** HRW

**Major Giving Fundraising Director**

Save the Children UK is a great organisation, with the potential to be even greater - as the world's leading independent international children's charity. We are setting ourselves ambitious targets, including plans to substantially increase our income, so we can inspire really dramatic change for children worldwide. To underpin our plans for growth we're looking for dynamic lateral thinkers with impressively high levels of drive, energy and imagination, who have the vision to make a difference and a proven track record to back it up. Inspirational leaders with the charisma and credibility to make a real and lasting difference in this distinctly high profile position. People like you. In this leadership role, you'll deliver a key part of our fundraising strategy. You'll develop a network of high net worth and high profile supporters to provide both donations and influence. At the same time you will also work with large corporates to put a range of initiatives in place as well as with UK trusts to explore innovative new forms of funding. We want to meet someone who has

demonstrated their ability to deliver effective income generation strategies throughout their 8-10 years' experience in fundraising, marketing or personal selling. Key to your success will be the ability to build strong relationships in corporate or high net worth environments. *Ref: 9380*

**London** 5/6/2006 **SCUK**

**Marketing and Database Officer**

Marketing and Database Officer - to help perform small miracles! The Methodist Relief and Development Fund makes small miracles possible for people living in the poorest countries in the world by supporting long-term development projects and emergency relief. We also seek to raise awareness in the UK of the causes of poverty and the opportunities for positive change. MRDF is an independent charity, rooted in the British Methodist Church. The Marketing and Database Officer will manage and nurture MRDF's relationships with its supporters in order to maximise income and the engagement of supporters in development issues. Essential: At least two years experience of : Achieving marketing or fundraising targets; Planning and implementing direct mail; Using a database on a day to day basis. Excellence in all of the following areas: Database management and how best to maximise them for promotional purposes. Communication skills, including public speaking and telephone manner. Ability to build relationships with key supporters, multipliers, UK partners and campaigning groups. Organisational skills and the ability to manage a varied workload. You must also be in sympathy with a Christian approach and have a concern for tackling poverty and injustice. Salary: £26,624 including Inner London Allowance. Closing date: Thursday 08 June 2006 by 5pm Interview date: Tuesday 20 June 2006 Further details and application pack from: Personnel Office, Methodist Church House, 25 Marylebone Road, London NW1 5JR. 24 hour Recruitment Line: 020 7224 1538 Email: recruitment@methodistchurch.org.uk Website: www.methodist.org.uk

**London** 8/6/2006 \*

**Product & Market Development Director**

Save the Children UK is a great organisation, with the potential to be even greater - as the world's leading independent international children's charity. We are setting ourselves ambitious targets, including plans to substantially increase our income, so we can inspire really dramatic change for children worldwide. To underpin our plans for growth we're looking for dynamic lateral thinkers with impressively high levels of drive, energy and imagination, who have the vision to make a difference and a proven track record to back it up. Inspirational leaders with the charisma and credibility to make a real and lasting difference in this distinctly high profile position. People like you. Your brief will be to develop and implement compelling new products and propositions to potential and existing donors. You will have the passion and drive to not only create sector leading products but galvanise the whole organisation to deliver them. As a senior leader you will own the process from conception to delivery - establishing rigorous performance monitoring procedures and impactful launch programmes. To succeed, you'll have an impressive track record of developing ground-breaking products in the financial services, retail, IT or fundraising sectors - at least 3 years of which should have been gained at senior level. You will also be able to deliver under the pressure of challenging targets. Full detail and application on our website. *Ref: 9381*

**London** 5/6/2006 **SCUK**

**Protection Advisor - Fragile States**

PERSON SPECIFICATION: Essential: Qualified social worker with at least 3 years operational experience in work with children and families e.g. assessment of children and families, adoption and fostering. A track record of success on advocacy and policy development/research on the care and protection of children. Sound strategic thinking and planning skills, including ability to think creatively and innovate and to set priorities, manageable workplans and evaluate progress. Demonstrable ability to acquire a high level of thematic expertise on key international care issues. Experience of working within budget constraints. Highly developed analytical writing skills (e.g. at level for producing evidence to a select committee or writing a feature article to publication standard). Strong communications skills (both written and verbal) at a level appropriate for high level external representation (lobbying, presentations) and ability to tailor communications to different audiences. Ability to analyse complex data (scientific, legal, technical) in a technical area and to summarise and communicate this in ways that are accessible to a range of audiences and cultures. Commitment to SC UK's mission, values and approach (includes child protection, equal opportunities and health and safety). A commitment to support for cross organisational initiatives. Commitment to team working and understanding of how to contribute. Ability to operate within a predominantly administratively self-servicing environment. Computer literate. Experience of work at field/community level. Desirable: Experience of working on care issues in a developing country and/or the countries of south east Europe or the former Soviet Union is highly desirable (e.g. support to HIV-affected OVC; work in a specific care setting; delivering training or policy advice). Post-qualification training in the protection and care of children. Broad understanding of rights and development issues, international relations and the international humanitarian systems. Working contacts: External: contacts in UN agencies, civil service, MPs, equivalents in NGOs, for negotiating, influencing, informing and advising, often at a senior level. Potentially also corporate execs, academics, union, celebrity, journalists. Very wide ranging as the strategy requires. Internal: Wide range of contact across all departments with staff at a range of levels including regular access to SMT level. *Ref: PCR3144*

**London** 8/6/2006 **SCUK**

**Receptionist**

Person Specification - Skills: Excellent interpersonal skills, Proficiency in using Microsoft Word, Excel and Outlook, Strong written and oral communication skills. Ability to remain calm and work well under pressure. Strong team player. It is essential that the receptionist presents a professional appearance. It is desirable that applicants can demonstrate a genuine interest in the charity sector. In times of emergency it is a prerequisite that all GOAL employees are flexible and willing to contribute outside of normal working hours. Specific Requirements: Minimum of three year's relevant experience; A Secretarial qualification.

**Dublin, Ireland** **GOAL**

**Senior Advisor: Resource Mobilisation**

The Alliance is an international non governmental organisation established in 1993 to support community action on HIV and AIDS in developing countries. We are currently recruiting a Senior Advisor within our Resource Mobilisation team based at our secretariat in Brighton, UK. The primary roles of the Resource Mobilisation team are to identify and pursue funding opportunities; provide input into fundraising strategy decision-making and proposal development and provide overall contract management and support to the Alliance's strategic and project funding. The team is therefore a central source of knowledge within the Alliance about existing and potential donors and a key contact point for donors. As a Senior Advisor you will be a key member of this team. The successful candidate must have a good understanding of the current international donor environment and in particular of specific donors active in international development and HIV/AIDS. S/he must possess solid experience of donor liaison and reporting and proposal development. S/he must also have strong strategic planning and contract management skills and excellent written and verbal communication skills. The Senior Advisor must be able to work autonomously and collaboratively, leading and as part of a team. For further details about this position, including job description, person specification, closing date and how to apply please see 'employment opportunities' section on the Alliance website.

**Brighton, United Kingdom** 5/7/2006 **IHAA**

**Social Work Adviser (Children and Families)**

PERSON SPECIFICATION: Essential - Qualified social worker with at least 3 years operational experience in work with children and families e.g. assessment of children and families, adoption and fostering. A track record of success on advocacy and policy development/research on the care and protection of children. Sound strategic thinking and planning skills, including ability to think creatively and innovate and to set priorities, manageable workplans and evaluate progress. Demonstrable ability to acquire a high level of thematic expertise on key international care issues. Experience of working within budget constraints. Highly developed analytical writing skills (e.g. at level for producing evidence to a select committee or writing a feature article to publication standard). Strong communications skills (both written and verbal) at a level appropriate for high level external representation (lobbying, presentations) and ability to tailor communications to different audiences. Ability to analyse complex data (scientific, legal, technical) in a technical area and to summarise and communicate this in ways that are accessible to a range of audiences and cultures. Commitment to SC UK's mission, values and approach (includes child protection, equal opportunities and health and safety). A commitment to support for cross organisational initiatives. Commitment to team working and understanding of how to contribute. Ability to operate within a predominantly administratively self-servicing environment. Computer literate. Experience of work at field/community level. Desirable: Experience of working on care issues in a developing country and/or the countries of south east Europe or the former Soviet Union is highly desirable (e.g. support to HIV-affected OVC; work in a specific care setting; delivering training or policy advice). Post-qualification training in the protection and care of children. Broad understanding of rights and development issues, international relations and the international humanitarian systems. Working contacts: External: contacts in UN agencies, civil service, MPs, equivalents in NGOs, for negotiating, influencing, informing and advising, often at a senior level. Potentially also corporate execs, academics, union, celebrity, journalists. Very wide ranging as the strategy requires. Internal: Wide range of contact across all departments with staff at a range of levels including regular access to SMT level. *Ref: PCR3145*

**London** 8/6/2006 **SCUK**

## LIST OF AGENCIES

- If you have the essential experience and qualifications contact the relevant agency for further details. Note any application details that appear in the advert. Do not send your CV unless requested.
- Check the advert to see if any vacancy reference code and/or a contact name has been given, if so make sure that you mention those along with which edition of *Opportunities Abroad* you saw their advert.
- most agencies list their new jobs on their websites.
- Please note that work permits are required for UK-based posts by all non-EC nationals. The UK Department of Employment will only issue work permits in exceptional circumstances (e.g. for highly specialised or rare technical posts) and then only for limited periods. This is also true of the employment policy of an increasing number of countries.

\* **Application details in advert**

### CAB

**Christians Abroad**  
237 Bon Marché Centre, 241-251 Ferndale Road, London, SW9 8BJ,  
Tel: 0870 770 7990  
Fax: 0870 770 7991  
e-mail: director@cabroad.org.uk  
web: www.cabroad.org.uk

### COPA

**Community Partners' Association (COPA)**  
8 Stuart Road, Exeter, Devon, EX1 2SZ,  
Tel: 01392 493692  
Fax:  
e-mail: chair.uk.@copa.org.uk  
web: www.copa.org.uk

### EM/IT

**EMERGENCY**  
Via Orefici 2, 20123 Milan, Italy  
Tel: +39 028 81 881  
Fax: +39 028 631 6336  
e-mail: info@emergency.it  
web: www.emergency.it

### GOAL

**GOAL**  
PO Box 19, Dun Laoghaire, Co Dublin, Republic of Ireland  
Tel: +353 1 280 9779  
Fax: +353 1 280 9215  
e-mail: applications@goal.ie  
web: www.goal.ie

### IHAA

**International HIV/AIDS Alliance**  
Queensberry House, 104-106 Queens Road, Brighton, BN1 3XF,  
Tel: 01273 718900  
Fax:  
e-mail: mail@aidsalliance.org  
web: www.aidsalliance.org

### IMCG

**IMC Group Holdings Ltd**  
PO Box 18, Sutton-in-Ashfield, NG17 2NS,  
Tel: 01623 441444  
Fax: 01623 440333  
e-mail: david.burton@imcconsult.com  
web: www.imcgroup.co.uk

### IRD/USA

**International Relief and Development, Inc.**  
1621 North Kent Street, 4th Floor, Arlington, VA 22209, USA  
Tel: +1 703 248 0161  
Fax: +1 703 248 0194  
e-mail: careers@ird-dc.org  
web: www.ird-dc.org

### LWF

**The Lutheran World Federation**  
Department for World Service, Route de Ferney 150, PO Box 2100, CH-1211 Geneva 2, Switzerland  
Tel: +41 22 791 6111  
Fax: +41 22 791 6628  
e-mail: sw@lutheranworld.org  
web: www.lutheranworld.org

### MC

**Methodist Church**  
25 Marylebone Road, London, NW1 5JR,  
Tel: 020 7486 5502  
Fax: 020 7467 5283  
e-mail: wco.personnel@methodistchurch.org.uk  
web: www.methodist.org.uk

### MEDA

**MEDAIR**  
Ch. du Croset 9, CH-1024 Ecublens, Switzerland  
Tel: +41 21 694 35 35  
Fax: +41 21 694 35 40  
e-mail: personnel@medair.org  
web: www.medair.org

### NLT

**Nepal Leprosy Trust**  
10a The Vineyard, Richmond, Surrey, TW10 6AQ,  
Tel: 020 8940 1200  
Fax: 020 894 82703  
e-mail: ruth@nlt.org.uk  
web: www.nlt.org.uk

### RC

**British Red Cross**  
44 Moorfields, London, EC2Y 9AL,  
Tel: 0870 170 9114  
Fax: 020 7562 2000  
e-mail: overseasrecruitment@redcross.org.uk  
web: www.redcross.org.uk

### SCUK

**Save the Children UK**  
1 St John's Lane, London, EC1M 4AR,  
Tel: 020 7012 6400  
Fax: 020 7012 6963  
e-mail: enquiries@scfuk.org.uk  
web: www.savethechildren.org.uk

### SI

**Skillshare International**  
126 New Walk, Leicester, LE1 7JA,  
Tel: 0116 254 1862  
Fax: 0116 254 2614  
e-mail: recruitment@skillshare.org  
web: www.skillshare.org

### TLMI

**The Leprosy Mission International**  
80 Windmill Road, Brentford, Middx, TW8 0QH,  
Tel: 020 8326 6767  
Fax: 020 8326 6777  
e-mail: friends@tlmint.org  
web: www.leprosymission.org

### VMM

**Volunteer Missionary Movement**  
High Park, Grace Park Road, Drumcondra, Dublin 9, Co Dublin, Republic of Ireland  
Tel: +353 1 837 6565  
Fax: +353 1 8367112  
e-mail: vmmeurgo@iol.ie  
web: www.vmm.cjb.net

### Experienced Consultants

The GRM International Group ([www.grminternational.com](http://www.grminternational.com)) is currently seeking consultants with previous experience in Indonesia covering the following areas:

#### Rural Development

- Livelihoods, agriculture and natural resource management (planning and development of options for improvements to livelihoods)
- Community Water Supply and Sanitation

#### Governance and Capacity Development

- Support to local Government (capacity building and institutional strengthening)

#### Infrastructure

- Community-based Infrastructure (design, review or management of community based infrastructure)

Consultants with the following qualifications are required:

- Language skills in English and Bahasa Indonesia
- At least 10 years of experience
- Preferably Post Graduate qualifications in a relevant field (minimum undergraduate)

Applicants are requested to send a CV to [indojobs@grm.com.au](mailto:indojobs@grm.com.au) for registration on the GRM Consultants Database before 15 June 2006. Applicants are requested to include Indonesia in the subject line of the email.

### **CRB - Criminal Record Bureau**

Due to UK legislation many agencies will require successful candidates who will work with children, vulnerable adults or finance to request a criminal records check. Applicants should be advised that a criminal record will not necessarily be a bar to appointment, only if the nature of any matters revealed could be considered to place children or vulnerable adults at risk.

We cannot be held responsible for recruitment practice and the ethos of the agencies listed in this issue. To our knowledge the vacancies were available at the time of going to press.

For further information about our other services and to see the latest jobs visit our website [www.wse.org.uk](http://www.wse.org.uk)



## **World Service Enquiry**

*Information and Advice about Working for Development*

**237 Bon Marché Centre**  
**241-251 Ferndale Road, London SW9 8BJ**  
**Tel: 0870 770 3274 Fax: 0870 770 7991**  
**e-mail: [admin@cabroad.org.uk](mailto:admin@cabroad.org.uk)**  
**web site: [www.wse.org.uk](http://www.wse.org.uk)**

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